

Minutes of the Meeting of the **TRAFFIC MANAGEMENT  
ADVISORY COMMITTEE** held at the Town Hall, Swanage, on  
**MONDAY 30<sup>th</sup> OCTOBER 2023** at **2.15 p.m.**

Chair:

Councillor M Whitwam

Swanage Town Council

Present: -

Councillor T Foster

Swanage Town Council

Councillor C Moreton

Swanage Town Council

Also Present: -

Councillor G Suttle

Swanage Town Council/Dorset Councillor

Dr M Ayres

Town Clerk

Mrs K Court

Administration Officer

Mrs E Evans

Democratic Services Officer

There were four members of the public and one member of the local press present at the meeting.

**Public Participation Time**

The following matters were raised during Public Participation Time:-

- In respect of agenda item 5 g) concern was expressed about the lack of visibility when exiting Ancaster Road onto Victoria Avenue due to vehicles, in particular large vans, parking close to the junction. It was reported that several near miss accidents had occurred, some involving cyclists proceeding along Victoria Avenue, who could not be seen by vehicles existing the side road. Furthermore it was noted that the refuse lorries had been unable to collect waste as the collection vehicles had been unable to reverse into Ancaster Road. It was stated that the situation was endangering the lives of motorists, cyclists and pedestrians. In response it was noted that further discussion would be held under agenda item 5 g).
- A similar situation was noted at the bottom of Church Hill, with large vehicles parking close to the junction on Kings Road West. In response it was suggested that a photograph be emailed to the Town Council to better inform Dorset Council of the issue.
- A request was made for the Town Council to support an application to Dorset Council for a 20 m.p.h. speed limit in the vicinity of St Mary's Primary School and Little Birds Pre-school, as was the case in Langton Matravers. In response it was noted that this would be discussed under agenda items 5 e) and 8).
- It was furthermore requested that the Town Council should consider supporting the installation of red lines (no parking at any time) in the Lower High Street, in the interests of pedestrian safety. In response it was noted that the installation of red markings would be investigated in further detail and information brought forward to a future meeting of the advisory committee.
- A query was raised regarding the re-opening of Blouchers Lane following the collapse of a stone wall which had blocked the lane and rendered it impassable. In response it was reported that Dorset Council had provided

signage and closed the lane for the safety of pedestrians. It was anticipated that on completion of the remedial works the lane would be re-opened and an update would be provided to a future meeting.

1) **Apologies**

An apology for his inability to attend the meeting was received from Councillor Bishop. Councillor Monkhouse and Mr S Mephram, Community Highways Senior Team Leader (CHSTL), Dorset Council Highways, attended remotely.

2) **Declarations of Interest**

Members were invited to declare their interests and consider any requests for Grants of Dispensations in accordance with Section 9 and Appendix B of the Council's Code of Conduct.

**Agenda item No. 5 c)** – Councillor Foster declared a non-pecuniary interest under the Code of Conduct by reason of being a relative of the property owner.

There were no further declarations to record on this occasion.

3) **Review of Traffic Management Advisory Committee function**

a) **To consider the introduction of a Community Highways Request Policy**

Further to Minute No. 186. of the Council Meeting held on 24<sup>th</sup> April 2023, consideration was given to the information circulated prior to the meeting, which included a draft Community Highways Request Policy, draft Traffic Management request form and information from Dorset Council's website. It was noted that a request from members of the public for highway improvements would require the requester to gain support of neighbours, and that of a Dorset councillor, in order to the progress the request. It was anticipated that the collation of information, required by Dorset Council, at an early stage would expedite the process.

It was proposed by Councillor Moreton, seconded by Councillor Foster and AGREED:-

**TO RECOMMEND:**

That the Community Services Committee consider the introduction of the draft Community Highways Request Policy and Traffic Management Request Form.

b) **Highway Safety Matters**

The CHSTL noted that Highway safety matters should be referred to Dorset Council's Road Safety Team where the concerns raised would be reviewed and the evaluation of injury and collision statistics would inform the implementation of measures, where appropriate.

c) **Terms of Reference – review**

Further to Minute No. 186 of the Council Meeting held on 24<sup>th</sup> April 2023, the revised Terms of Reference for the Traffic Management Advisory Committee, which stated that its recommendations would be referred to the Community Services Committee, as opposed to the Planning and Consultation Committee, were noted.

4) **Highway Matters – Update on previous requests**

<b>Location</b>	<b>Concern raised</b>	<b>Potential solution</b>
a) High Street, Herston.	Improved traffic management for	Pedestrian crossing in the vicinity of Costcutter,

	increased pedestrian safety.	208 High Street. Refer to Dorset Council to consider improvement to traffic management and determine next steps.
--	------------------------------	--

It was reported that there was no further update at this time, however, the Town Council would contact Dorset Highways to confirm the next steps in regard to traffic management improvements in the vicinity of Costcutters.

<b>Location</b>	<b>Concern raised</b>	<b>Potential solution</b>
b) High Street, Swanage. (section between Methodist Church and United Reformed Church).	Request for the removal of parking restrictions in the winter months and extension from 1 hour to 2 hours in the summer months.	Alteration to parking restrictions in the High Street (section between Methodist Church and United Reformed Church). Refer to Dorset Council to consider a change to the parking restrictions.

Further to Minute No. 10) of the Planning and Consultation Committee held on 6<sup>th</sup> March 2023, it was noted that representations had been made, both in favour, and against, a change to the parking restrictions. It was therefore suggested by the Traffic Management Advisory Committee that, subject to approval of the Traffic Management Request Form at the Community Services Committee meeting being held on 8<sup>th</sup> November, a form be sent to residents in the section of the High Street between the Methodist Church and the United Reformed Church in order to gauge community support.

c) Lower High Street, to the Pier

It was noted that the Town Council had made a previous request to Dorset Council to highlight the inconsiderate parking in the vicinity of Gee Whites and towards the Pier, in particular the potential danger posed by vehicles parked entirely on the pavement. It was suggested that Dorset Council's Enforcement Team be contacted to concentrate on this area and that an update regarding alternative measures be brought forward to a future meeting.

5) **Highway Matters – to formulate Council views on the following**

<b>Location</b>	<b>Concern raised</b>	<b>Potential solution</b>
a) Shore Road, Swanage (junction of Victoria Avenue and Shore Road).	Vehicles parking in front of the gates causing an obstruction and blocking access to emergency vehicles and refuse vehicles.	Refer to Dorset Council to restrict parking in this area with enforceable kerb markings or road markings.
It was noted that the CHSTL would seek confirmation regarding the existing Traffic Regulation Order, which would inform the potential solution. It was noted that a solution was required at both ends of the closed section of Shore Road.		

b) Ulwell, Swanage (near All Saints Church/Gainsborough Care Home).	Request for traffic management/calming measures.	Trial form to be distributed.
<p>It was suggested that, subject to approval of the Traffic Management Request Form, at the upcoming meeting of the Community Services Committee, a form be sent to the resident to better understand the request.</p> <p>Councillor Foster left the room, prior to discussion of the following item and the meeting was no longer quorate.</p>		
c) High Street, Swanage (opposite junction of Mount Pleasant Lane).	Request for installation of a bollard to prevent vehicles damaging the Victorian columns and shop frontage.	Refer to Dorset Council for the installation of one bollard in the highway. Discuss the funding between DC, property owner and STC.
<p>The CHSTL reported he had previously met with the owner of the property and although sympathetic to the damage caused by vehicles to the structure at the front of his property, had explained that Dorset Council could not alone fund the supply and installation of a bollard. It had been suggested that the Town Council, Dorset Council and the owner, consider jointly funding the bollard.</p> <p>It was noted that the structure held historic value to the town and it was therefore AGREED:-</p> <p style="text-align: center;">That the Community Services Committee consider a financial contribution towards the cost of a bollard outside 36 High Street, Swanage.</p> <p>The CHSTL confirmed he would provide an indication of cost at the earliest opportunity to inform decisions.</p> <p>Councillor Foster re-entered the meeting.</p>		
d) Ballard Way, Swanage (junction of Ballard Estate).	Vehicles parking on both sides of Ballard Way, causing an obstruction and difficulties for refuse/delivery vehicles and emergency vehicles.	DYLs on one side of road. Trial form to be distributed.
<p>It was suggested that, subject to approval of the Traffic Management Request Form, at the upcoming meeting of the Community Services Committee, a form be sent to the resident to confirm community support.</p>		
e) Greensands Way, Swanage (junction of Northbrook Road).	Vehicles parking close to junction obscuring visibility and speeding	DYLs on corner of road.

	vehicles along Northbrook Road.	
It was noted that the parking in this area was part of a wider issue and that consideration be given to a review of wider measures. The discussion was deferred to Agenda Item 8).		
f) Priests Road, Swanage (near junction of Panorama Road)	Narrow pavement and parked vehicles causing an obstruction to pedestrians.	DYL's and/or road markings. Trial form to be distributed?
It was suggested that, subject to approval of the Traffic Management Request Form, at the upcoming meeting of the Community Services Committee, a form be sent to the resident to confirm community support.		
g) Ancaster Road, Swanage (junction of Victoria Avenue)	Vehicles parking close to junction obscuring visibility. Impact on refuse collection.	DYLS on corner of road.
It was noted that in light of the reduced visibility and impact to the safety of road users the installation of DYLS be considered by Dorset Council. It was therefore AGREED:- <b>TO RECOMMEND:</b> That the Community Services Committee consider a request to Dorset Council for the installation of DYLS on the corner of Ancaster Road/Victoria Avenue.		

6) **To consider the installation of an additional SID post, High Street, Swanage, near the newly installed 30 m.p.h. signs and junction with High Street, Langton Matravers**

At a recent meeting of the Southeast Purbeck Parishes, it had been suggested that an additional SID post be situated on the approach to Swanage, within the new 30 m.p.h. zone. It was noted that although the area sits within the parish boundary of Langton Matravers there would be a benefit to Swanage in the reduction of the speed of vehicles entering the town. It was therefore suggested that discussions be held with Langton Matravers to jointly fund the supply, installation and ongoing maintenance of an additional post. It was noted that costs would need to be sought in order to discuss options with Langton Matravers Parish Council.

It was therefore AGREED:-

**TO RECOMMEND:**

That the Community Services Committee consider a request to Dorset Council for the installation of a SID subject to discussions with Langton Matravers PC regarding the installation, costs and ongoing management of the SID.

7) **Dorset Council – Shore Road closure – Update**

An update had been received from Dorset Council's TRO Team and was conveyed by the Town Clerk as follows:

The Experimental Traffic Regulation Order (ETRO) 12-month period ended on 2<sup>nd</sup> October 2023 and next steps were due to be considered at a meeting with Portfolio Holder for Highways on 15<sup>th</sup> November. The Town Council would be informed of the outcome of the meeting.

It was noted that the Town Council would publicise any updates via social media and the Council's website as information became available.

**8) Dorset Council – Speed Review Document, Northbrook Road, Swanage**

Members considered a supporting paper, prepared by Dorset Council which detailed the proposal to extend the 30 m.p.h. speed limit on Northbrook Road from St Mary's Primary School to the mini roundabout at the junctions of Washpond Lane, Darkie Lane and Northbrook Road. Members present noted that the safety of school pupils was of paramount importance and agreed with the sensible approach to extend the 30 m.p.h. limit.

It was therefore AGREED:-

**TO RECOMMEND:**

That the Community Services Committee consider supporting Dorset Council's proposal to extend the 30 m.p.h. speed limit from outside St Mary's Primary School to the mini roundabout as outlined in the proposal document.

Further to Minute No. 5 e) Members noted that DYL's on the corner of Greensands Way may provide additional measures to dissuade inconsiderate parking and increase safety. Therefore, it was AGREED:-

**TO RECOMMEND:**

That the Community Services Committee consider a request to Dorset Council for the installation of DYLs on the corner of Greensands Way/Northbrook Road.

**9) Accessible Swanage – Proposed priority areas for pavement improvements in Swanage**

Consideration was given to a briefing paper, prepared by the Visitor Services and Business Development Manager (VSBDM), which outlined the proposed priority areas for pavement improvements in Swanage as identified by the group 'Accessible Swanage'.

The CHSTL advised Members that Dorset Council allocated funds annually for the installation of dropped kerbs. However, it was anticipated that there may not be sufficient funds to complete all works as noted on the Accessible Swanage report. It was suggested that priority locations be outlined to provide a network of dropped kerbs to assist with accessing a particular location or area.

It was agreed that the CHSTL would meet with the VSBDM and representatives from the Accessible Swanage group, in the first instance to discuss options.

**10) Dorset Council - 20 m.p.h. Limits and Zones and Dorset Road Safe Community Speed Watch**

Members acknowledged that as part of Dorset Council's application process for 20 m.p.h. zones, speed survey data would be required. As demonstrated in neighbouring parishes, the establishment of a Road Safe Community Speed Watch Team had proved invaluable in collecting relevant data. The team would be supported by Dorset Police and training provided. It was noted that volunteer recruitment would be essential to the success of the Community Speed Watch Team.

It was therefore AGREED:-

**TO RECOMMEND:**

That the Community Services Committee consider supporting the formation of a SpeedWatch group.

**11) Items of Information and Matters for Forthcoming Agendas**

- a) Dorset Council - Highways reporting form  
The online reporting form link was noted.

**12) Date of next meeting**

The date of the next meeting was confirmed as Wednesday 21<sup>st</sup> February 2024 @ 2.15 p.m.

The meeting closed at 4.00 p.m.

---