

Record of Officer Decision made under the Openness of Local Government  
Bodies Regulations 2014

Nature of Decision – Supply of Gas
Title of Officer Taking Decision – Town Clerk
Date of Decision – 29 <sup>th</sup> May 2024
Value of Contract/Expenditure Incurred - £12,950 p/a contract 3.25 years
<p>Reasons for Decision</p> <ul style="list-style-type: none"><li>- A third party energy procurement broker provided quotes for the supply of 100% renewable gas.</li><li>- They submitted quotes with SEFE returning the most competitive price.</li></ul>
<p>Details of Alternative Options Considered and Rejected</p> <p>No other 100% green gas suppliers could be identified.</p>
<p>Record of any conflict of interest declared by a Councillor consulted on the Decision - None</p>
<p>Details of any background papers</p> <p>Confidential quotes received from Utility Aid.</p>

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Nature of Decision Arrangements with Bowls Club to allocate sums received between water and licence fees
Title of Officer Taking Decision Town Clerk
Date of Decision 11th June 2024 – Invoice to Bowls Club detailing split between water and licence fees
Value of Contract/Expenditure Incurred £0 (as this relates to the split between the total figure)
Reasons for Decision <ul style="list-style-type: none"><li>- The negotiation between the Bowls Club and STC for the licence fee for the previous 3 years also included negotiations around the total amount due for water. The final position was an agreement to a total figure with the delegation to officers being around how this would be split in the accounts and charged accordingly to the Bowls Club.</li></ul>
Details of Alternative Options Considered and Rejected None
Record of any conflict of interest declared by a Councillor consulted on the Decision None
Details of any background papers Confidential briefing note for Council Meeting held on 29/04/24 – ‘Consideration of proposal from Swanage Bowling Club regarding Pavilion licence fee and associated matters’ and related water bills.

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<p>Nature of Decision</p> <p>To negotiate an appropriate fee with the Alzheimer's Charity Event on 7<sup>th</sup> June 2025 in consultation with the Event Working Party.</p>
<p>Title of Officer Taking Decision</p> <p>Visitor Services and Business Development Manager</p>
<p>Date of Decision</p> <p>12<sup>th</sup> July 2024 – Email to Event Working Party asking for consideration of the proposed fee – positive responses received.</p>
<p>Value of Contract/Expenditure Incurred</p> <p>£4,000 (income)</p>
<p>Reasons for Decision</p> <ul style="list-style-type: none"><li>- The usual charge of £420 was charged for the event, similar to other events.</li><li>- However, as the event was keen to include parking on KGV within the fee an additional amount of £3,580 was agreed to cover this (giving a total of £4,000). The original plan was for 500 cars. (N.B. due to bad weather this event did not go ahead in the same way and the car parking was not required so only the £420 was charged)</li></ul>
<p>Details of Alternative Options Considered and Rejected</p> <p>None</p>
<p>Record of any conflict of interest declared by a Councillor consulted on the Decision</p> <p>None</p>
<p>Details of any background papers</p> <p>None</p>

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Nature of Decision  Landlord's consent for amusement park ride
Title of Officer Taking Decision Town Clerk
Date of Decision 19 <sup>th</sup> July 2024
Value of Contract/Expenditure Incurred Nil
Reasons for Decision Landlord's consent required under terms of lease. Approval required urgently by park operator.
Details of Alternative Options Considered and Rejected No other options available in light of lease terms, as consent not to be unreasonably withheld.
Record of any conflict of interest declared by a Councillor consulted on the Decision None
Details of any background papers  E-mail from park operator, including photograph, 3 <sup>rd</sup> July 2024 (confidential GDPR) Legal Advice, Joseph Heavey of npl, 3 <sup>rd</sup> July 2024 Lease of Santa Fe Park

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Nature of Decision  Voting on Matters at Prospect Business Park Management Company GM: To ratify work undertaken by Dorset Council's project team, to confirm shareholding arrangements, to receive and approve the company's accounts, to authorise accounting support, calculation and invoicing of service charges.
Title of Officer Taking Decision – Town Clerk
Date of Decision – 27 <sup>th</sup> September 2024
Value of Contract/Expenditure Incurred Nil
Reasons for Decision  Decisions required to exercise Town Council's voting rights as a shareholder in Prospect Business Park Management Company
Details of Alternative Options Considered and Rejected  N/A
Record of any conflict of interest declared by a Councillor consulted on the Decision  N/A
Details of any background papers  Confidential AGM agenda papers

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Nature of Decision Station Approach Improvement Works - Award of Contract to Dorset Council
Title of Officer Taking Decision Town Clerk and Assets and Compliance Manager in consultation with Councillors Bonfield & Sutton
Date of Decision 09/12/24
Value of Contract/Expenditure Incurred £150,505.39 (including 20% optimism bias) order placed 10/12/24
Reasons for Decision <ul style="list-style-type: none"><li>- To undertake improvement works at Station Approach</li><li>- Direct award via competitively tendered NEC3 TSC/HMEP contract</li></ul>
Details of Alternative Options Considered and Rejected None
Record of any conflict of interest declared by a Councillor consulted on the Decision None
Details of any background papers <ul style="list-style-type: none"><li>- Agenda papers for Council &amp; Community Services Committee meetings throughout 2023 &amp; 2024 (non-confidential papers published online)</li><li>- Council Meeting Minutes July 2024 (published online)</li></ul>