

Minutes of the Meeting of the **CAPITAL PROJECTS
SUB-COMMITTEE** held at the Town Hall, Swanage
on **WEDNESDAY 19th JANUARY 2026** at **4.00 p.m.**

Present: -

Councillor M Bonfield - Chairman	Swanage Town Council
Councillor C Moreton	Swanage Town Council
Councillor C Sutton	Swanage Town Council
Councillor C Tomes	Swanage Town Council

Also present: -

Dr M Ayres	Town Clerk
Ms G Percival	Assets and Compliance Manager
Mr M Snowdon	Assets and Compliance Support Officer

Public Participation Time

There were no members of the public present.

1. Apologies

There were no apologies received on this occasion.

2. Declarations of Interest

Members were invited to declare their interests and consider any requests for Grants of Dispensation in accordance with Section 9 and Appendix B of the Council's Code of Conduct.

No declarations were made on this occasion.

3. To approve the Minutes of the Capital Projects Sub-Committee meeting held on 15th September 2025

It was proposed by Councillor Moreton, seconded by Councillor Sutton, and
RESOLVED UNANIMOUSLY: -

That the Minutes of the meeting of the Capital
Projects Sub-Committee held on 15th September
2025 be approved as a correct record and signed.

4. Peveril Point Road – Wall and carriageway repairs – progress update

Further to Minute No. 8 of the Capital Projects Sub-Committee meeting held on 15th September 2025, the Assets & Compliance Manager reported that in respect of the project to stabilise the wall, a specification has been developed by a structural engineer and quotes from suitably qualified contractors sought. Upon completion of repairs, it was proposed that should any space remain at this location its future use would be referred to the Property Panel for consideration. After a brief discussion, it was noted that the Assets & Compliance Manager will present a full report to Council on 26th February 2026 for consideration.

In respect of the carriageway repairs, it was reported that further inspections had been carried out by the Assets and Compliance Manager and the Dorset Council Assets and Property Surveyor, resulting in a slight reduction to the extent of the proposed resurfacing. It was noted that the timing of any works will need to be considered to minimise disruption to residents and other stakeholders and that communications to these groups would be undertaken in advance of works commencing. It was reported that a quotation for resurfacing works had been sought from Dorset Council. After a brief discussion, it was noted that the Assets & Compliance Manager will present a full report to Council on 26th February 2026 for consideration.

5. Parade Railing repair – proposals

The Assets & Compliance Manager reported that the railings along the Parade had significantly deteriorated, showing evidence of corrosion. It had been necessary to erect safety barriers in the worst affected areas. Dorset Council's Flood and Coastal Erosion Risk Management (FCERM) team had been notified, had inspected the railings and sought suitably qualified contractors to provide quotations for repair. As the railings are situated on unregistered land previous repairs have been undertaken on a 50/50 apportionment of costs between the Town Council and Dorset Council (and previously in thirds between Town/District and County Councils).

It was noted that Dorset Council has appointed a contractor to carry out repairs on two sections of the railings to assess the repair methodology and quality of repair that can be achieved. They propose that further sections of railings are considered for repair once these initial repairs have been assessed. The 50/50 apportionment of costs between Swanage Town Council and Dorset Council was considered and it was proposed by Councillor Bonfield, seconded by Councillor Tomes and AGREED UNANIMOUSLY: -

TO RECOMMEND:

That the sum of £5,000 allocated within the 2025/26 one-off revenue budget for the upgrade of the Santa Fe railings be reallocated to the repair of railings at the Parade and that authority to determine the most appropriate course of repair be granted to the Assets and Compliance Manager in conjunction with Dorset Council.

6. Town Centre Festive Lights Catenary – proposals

The Assets & Compliance Manager reported that the catenary wires in place along Station Road, Institute Road and the High Street are showing signs of corrosion and require replacement. It was further reported that the festoon lights themselves are scheduled for replacement within the Council's Asset Management Plan (AMP) in 2027/28. The AMP indicates a sum of £6,000 p.a. for festoon lighting hire from 2027/28 onwards. The feasibility of bringing this forward by 12 months in order that it could be considered alongside the replacement of the catenary wires to seek to obtain lower overall project costs due to works being carried out simultaneously was discussed. It was proposed by Councillor Sutton, seconded by Councillor Tomes and RESOLVED UNANIMOUSLY: -

That the Assets & Compliance Manager should proceed to undertake an invitation to quote process with suitably qualified contractors for the replacement of the town centre catenary, along with the hire of new festoon lighting for a 4-year period.

It was further resolved: -

TO RECOMMEND:

That the budget allocation of £6,000 per annum for the hire of town centre festoon lighting be brought forward a year from 2027/28 to 2026/27.

7. Date of next meeting

The date of the next meeting was discussed and it was agreed that it should be set as and when required.

The Meeting closed at 4.45 p.m.