

**SWANAGE TOWN COUNCIL**

Dr Martin Ayres  
Town Clerk

Town Hall  
SWANAGE  
Dorset  
BH19 2NZ

20<sup>th</sup> February 2026

Dear Councillor

**Finance & Governance Committee**

A meeting of the above Committee will be held at the **TOWN HALL, SWANAGE** on **WEDNESDAY, 25<sup>th</sup> FEBRUARY 2026** at **2.15 p.m.** for the purpose of transacting the business mentioned in the Agenda.

Yours sincerely

M.K. Ayres

Town Clerk

---

**PLEASE NOTE:**     **15 MINUTES OF PUBLIC PARTICIPATION TIME WILL BE HELD AT 2.15 P.M. PRIOR TO THE COMMENCEMENT OF THE MEETING.**

---

To The Town Mayor, Deputy Mayor,  
Councillors Foster, Moreton, Suttle, Sutton and Vile.  
All Councillors and Chief Officers

**A G E N D A**

1. Apologies.
2. Declarations of Interest and consideration of requests for Grants of Dispensations (Councillors are reminded of their obligations to declare their interests in accordance with Section 9 and Appendix B of the Council's Code of Conduct).
3. To receive Minutes of the Capital Projects Sub-Committee meeting held 19<sup>th</sup> January 2025 and consider any recommendations  
(Minutes enclosed)
4. Internal Audit:
  - a) Instruction of additional work
  - b) Update on Action Points from Internal Audit Reports 2024/25  
(Copy enclosed)
5. Financial Reports:
  - a) Budget Report - Income & Expenditure Account Q3 2025/26
  - b) Capital Programme Monitoring Report  
(Copies enclosed)

6. Items of Information and Matters for Forthcoming Agendas
    - Update on creation of FOI webpage
    - Digital transformation
    - Review of Social Media Policy
    - Internal Audit Report 2025/26 – Visit 4 of 6
  
  7. Date of Next Meeting
-