

SWANAGE TOWN COUNCIL

Dr Martin Ayres
Town Clerk

Town Hall
SWANAGE
Dorset
BH19 2NZ

12th December 2025

Dear Councillor

Finance & Governance Committee

A meeting of the above Committee will be held at the **TOWN HALL, SWANAGE** on **WEDNESDAY, 17th DECEMBER 2025** at **2.15 p.m.** for the purpose of transacting the business mentioned in the Agenda.

Yours sincerely

M.K. Ayres

Town Clerk

PLEASE NOTE: **15 MINUTES OF PUBLIC PARTICIPATION TIME WILL BE HELD AT 2.15 P.M. PRIOR TO THE COMMENCEMENT OF THE MEETING.**

To The Town Mayor, Deputy Mayor,
Councillors Foster, Moreton, Suttle, Sutton and Vile.
All Councillors and Chief Officers

A G E N D A

1. Apologies.
2. Declarations of Interest and consideration of requests for Grants of Dispensations (Councillors are reminded of their obligations to declare their interests in accordance with Section 9 and Appendix B of the Council's Code of Conduct).
3. To consider minutes of the meeting of the Vexatious Correspondence and Complaints Policy Sub-Committee meeting held on 2nd December 2025.
(Copy enclosed)
4. Internal Audit Report 2025/26 – Visits 2 & 3 of 6. (Report enclosed)
5. To review:-
 - (a) Draft Estimates 2026/27 incorporating:
 - i. Scale of Fees and Charges 2026/27
 - ii. Revenue Budget 2026/27

- iii. Capital Programme 2026/27
 - iv. Precept 2026/27 (Report enclosed)
 - (b) Draft Reserves Policy (Draft enclosed)
 - (c) Draft Treasury Management and Investment Strategy Statement
2026/27 (Draft enclosed)
 - 6. IT Policy – draft for consideration. (Copy enclosed)
 - 7. Items of Information and Matters for Forthcoming Agendas
 - Update on creation of FOI webpage
 - To note receipt of Data Protection Compliance Report
(Executive summary enclosed)
 - Review of Social Media Policy
 - 8. Date of Next Meeting – 25th February 2026.
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