

SWANAGE TOWN COUNCIL

Dr M.K. Ayres
Town Clerk

Town Hall
SWANAGE
Dorset
BH19 2NZ

3rd November 2020

Dear Councillor

General Operations Committee

A meeting of the above Committee will be held at the **VIA ZOOM**, on **WEDNESDAY, 11th NOVEMBER 2020** at **4.30 p.m.** for the purpose of transacting the business mentioned in the Agenda.

Yours sincerely

Dr M.K. Ayres

Town Clerk.

To the Town Mayor, Deputy Mayor,
Councillor Moreton and Councillors Finch,
Monkhouse, Page and Tomes
Representatives of Prospect Allotments Association,
James Smith Funeral Directors and Swanage Fishermen's Association

A G E N D A

1. Apologies.
2. Declarations of Interest (Councillors are reminded of their obligations to declare their interests under the Model Code of Conduct as defined by regulations made under section 30 (3) of the Localism Act 2011) and consideration of requests for Grants of Dispensations in respect of Disclosable Pecuniary Interests.
3. Matters arising from Minutes of the Meeting of the General Operations Committee held on 13th November 2019. (Copy Enclosed)
4. Allotment Matters
 - a) Allotment inspections (Activity Report and Letter Enclosed)
 - b) Matters raised by Prospect Allotment Association
5. Cemetery Matters
 - a) Godlingston Cemetery – winter works planned to be undertaken by Operations Team
 - b) Godlingston Cemetery extension – approval of plans (Plans Enclosed)
 - c) Friends of Northbrook Cemetery Group update
 - d) Matters raised by James Smith Funeral Directors
6. Fishermen's Huts and Jetties
 - a) Update on works to slipway and jetties
 - b) Matters raised by Swanage Fishermen's Association (Email Extract Enclosed)

7. Capital Projects Sub-Committee
 - a) Appointment of Capital Projects Sub-Committee 2020/21
 - b) Matters arising from minutes of recent meetings of Capital Projects Sub-Committee (Draft Minutes Enclosed)
 - c) Draft Capital Programme 2021/22 (Information Enclosed)
8. Budget setting 2021/22
 - a) Scale of charges 2021/22 (Copy Enclosed)
 - b) Items of One-Off Revenue Expenditure 2021/22 (Copy Enclosed)
9. Environmental Plans
 - a) Tree Planting proposals (Briefing Note Enclosed)
 - b) Provision of cycle racks – future plans
 - c) Footpath Survey (Information Enclosed)
10. Waste Management
 - a) Review of current provision of litter bins by Swanage Town Council (Plans Enclosed)
 - b) Beach buddies – update on litter collection (Email Enclosed)
 - c) Swanage Landers – update
 - d) Street sweeping – review and proposals for 2021/22 (Briefing Note Enclosed)
11. Weed clearance – agreement of standards and proposals for 2021/22 (Briefing Note Enclosed)
12. Future use of barbeques on Town Council Land – Referred under item.294 of the July 2020 Monthly Council meeting
13. Health & Safety
 - a) Report since March 2020 (Briefing note enclosed)
14. Operations Manager’s Update
15. Items of information and matters for forthcoming agendas
16. Date of next meeting – 31st March 2021.

**PLEASE NOTE: UP TO 15 MINUTES OF PUBLIC PARTICIPATION TIME
MAY BE HELD AT 4.30 p.m. PRIOR TO THE MEETING**
