

**SWANAGE TOWN COUNCIL**

Dr Martin Ayres  
Town Clerk

Town Hall  
SWANAGE  
Dorset  
BH19 2NZ

2<sup>nd</sup> December 2020

Dear Councillor

**Local Government Act 1972**

You are summoned to attend the **EXTRAORDINARY MEETING** of the Swanage Town Council that will be hosted on the Zoom platform on **MONDAY, 7<sup>th</sup> DECEMBER 2020** at **6.00 p.m.** for the purpose of transacting the business mentioned in the Agenda.

Yours sincerely

*Councillor M.P. Bonfield*

Town Mayor

To all Members of the Council

**A G E N D A**

1. To report apologies (if any) received from Members for inability to attend the Meeting.
2. Declarations of Interest and consideration of requests for Grants of Dispensations (Councillors are reminded of their obligations to declare their interests in accordance with paragraphs 9 – 13 of the Council’s Code of Conduct and regulations made under chapter 7 of the Localism Act 2011).
3. Items of Information and Matters for Forthcoming Agendas.
- \* 4. Award of Contract – Car Park and De Moulham Estate Service Road resurfacing. (Briefing Note enclosed)
- \* 5. Rents and Licences Panel – Consideration of matters arising from Minute No. 11 of the Policy, Finance and Performance Management Committee meeting held on 3<sup>rd</sup> November 2020. (Briefing Note to follow)
- \* Under Standing Order No. 1 c), it is envisaged that in view of the confidential nature of the business to be transacted, it is advisable in the public interest that the press and public will be excluded from the Meeting during consideration of agenda items 4 and 5 (due to legal and commercial confidentiality).

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**PLEASE NOTE:** 15 MINUTES OF PUBLIC PARTICIPATION TIME WILL BE HELD AT 6.00 P.M. PRIOR TO THE COMMENCEMENT OF THE MEETING.

IF YOU WISH TO ASK A QUESTION, OR TO VIEW THE MEETING VIA ZOOM, THEN PLEASE E-MAIL [admin@swanage.gov.uk](mailto:admin@swanage.gov.uk) NOT LATER THAN NOON ON MONDAY 7<sup>TH</sup> DECEMBER TO REQUEST THE LOG-IN DETAILS FOR THE MEETING. THANK YOU.

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