

Draft Minutes of the Meeting of the Swanage Town Council  
held at The Methodist Church, High Street, Swanage on  
**MONDAY, 23<sup>rd</sup> MARCH 2026** at 7.00 p.m.

PRESENT:-

Councillor M. Bonfield – Chairman

Councillor J. Bishop

Councillor M. Coward

Councillor J. Dorrington

Councillor T. Foster

Councillor J. Lejeune

Councillor G. Suttle

Councillor C. Sutton

Councillor C. Tomes

Councillor S. Vile

In addition to Members of the Council and officers, nine members of the public and one member of the local press and media attended the Meeting.

**Public Participation Time**

The following matters were raised during Public Participation Time:-

- A representative of Cultural Purbeck provided an update on the group's progress. It was noted that, although the 2026 Dorset Town of Culture bid had been unsuccessful it had demonstrated the value of partnership working across the area. This had led to the formation of Cultural Purbeck, a partnership of cultural organisations which was currently formalising its structure as a CIO and developing a business plan. The Department for Culture, Media and Sport (DCMS) had launched a bid opportunity for the UK Town of Culture 2028. An Expression of Interest would be submitted within the small town category on the theme of 'Stone to Sea'. If successful at stage one, funding of £60,000 would be made available by DCMS to support further development. The Council was invited to provide a letter of support.
- Thanks were given to the Council for considering funding towards an improved hearing loop and accessible signage for the Mowlem Theatre. It was noted that, following the Council's previous grant award of up to £15,000 in support of the 'Raise the Roof' campaign, approximately £12,400 had been utilised. A request was made for the Council to release this remaining amount, together with an additional £1,000, to support the proposed improvements, which would enhance accessibility and participation in cultural activities.
- In regard to agenda item 16 (d) the Punch and Judy concessionaire made representation regarding the continued provision of a beach hut on Shore Road for the remainder of the current licence period to 2027. It was highlighted that this would support the continuation of a longstanding family attraction on the seafront, of which there are very few remaining in the country.
- A local business owner raised concerns regarding proposed amendments to Dorset Council's Purbeck Watercraft Bylaws, specifically a potential voluntary no-anchor zone. The speaker questioned the evidence base for the proposal, suggesting there was limited evidence of safety problems. Concerns were also raised that the designation could discourage craft from using the area, with a potential adverse impact on local businesses.

During the representation, the Chairman intervened to advise the speaker not to name individual officers and that any concerns around due process should be raised via the Council's Complaints Procedure.

Rev. Karen James offered a short prayer before the commencement of the Meeting.

The Chairman opened the Council Meeting at 7.15 p.m.

196. **Apologies**  
Apologies for their inability to attend the meeting were received from Councillors Burridge and Moreton.
197. **Declarations of Interest**  
Members were invited to declare their interests and consider any requests for Grants of Dispensations in accordance with Section 9 and Appendix B of the Council's Code of Conduct.  
There were no declarations to record on this occasion.
198. **Minutes**  
(a) Proposed by Councillor Burridge, seconded by Councillor Sutton and RESOLVED UNANIMOUSLY:-  
That the Minutes of the Council Meeting held on 23<sup>rd</sup> February 2026 be approved as a correct record and signed.
199. **Finance and Governance Committee**  
(a) Proposed by the Town Mayor, seconded by Councillor Vile and RESOLVED UNANIMOUSLY:-  
That the Minutes of the Finance and Governance Committee Meeting held on 25<sup>th</sup> February 2026 be approved as a correct record and signed.
200. **Planning and Consultation Committee**  
(a) Proposed by Councillor Foster, seconded by Councillor Lejeune and RESOLVED UNANIMOUSLY:-  
That the Minutes of the Planning and Consultation Committee Meeting held on 2<sup>nd</sup> March 2026 be approved as a correct record and signed.
201. **Environment and Green Spaces Committee**  
(a) Proposed by Councillor Sutton, seconded by Councillor Coward and RESOLVED UNANIMOUSLY:-  
That the Minutes of the Environment and Green Spaces Committee Meeting held on 4<sup>th</sup> March 2026 be approved as a correct record and signed.
202. **Finance and Governance Committee**  
(a) Proposed by the Town Mayor, seconded by Councillor Sutton and RESOLVED UNANIMOUSLY:-  
That the Minutes of the Finance and Governance Committee Meeting held on 18<sup>th</sup> March 2026 be approved as a correct record and signed.

Consideration was given to the following recommendations contained in the Minutes:-

- 6) **Council Priorities Spring/Summer 2026**  
It was proposed by Councillor Sutton, seconded by Councillor Bishop and RESOLVED UNANIMOUSLY:-

That the draft Council Priority Plan for spring/summer 2026 be approved, including the UK Town of Culture 2028 bid.

**10) Annual Review of Corporate Risk Register**

It was proposed by Councillor Vile, seconded by Councillor Tomes and RESOLVED UNANIMOUSLY:-

That the revised Corporate Risk Register for 2026/27, incorporating the amendments in the table be adopted.

203. **Community Services Committee**

(a) Proposed by the Town Mayor, seconded by Councillor Lejeune and RESOLVED UNANIMOUSLY:-

That the Minutes of the Community Services Committee Meeting held on 18<sup>th</sup> March 2026 be approved as a correct record and signed.

Consideration was given to the following recommendation contained in the Minutes:-

**9) Beach Gardens – Conversion of court 6 to a multi-use tennis and pickleball court**

It was proposed by Councillor Sutton, seconded by Councillor Coward and RESOLVED UNANIMOUSLY:-

That the proposal for the installation of a polyurethane resin surface and Pickleball court lines on court 6 at Beach Gardens, together with the required budget of £4,750, be approved and that the scale of charges for Pickleball at Beach Gardens, be approved incorporating provision for the charge for schools to be waived for the first 12 months.

204. **Statement of Cash Balance**

(a) A Statement of Cash Balance as at 28<sup>th</sup> February 2026 was submitted for information (a copy attached at the end of these Minutes).

205. **Payment of Accounts**

In accordance with Regulations 5 and 6 of the Council's Financial Regulations, the following Payment Schedule was submitted for information:-

- Payment Schedule 11, amounting to £600,182.22.

206. **Chairman's Announcements**

The Town Mayor reported his attendance at the following events since the Council Meeting held in February:

- Dorset Police training – It was reported that Councillors and Officers had attended a Cyber Attack Training event, hosted by Dorset Police. It was noted that should anyone suspect they had been subject to a Cyber Attack in relation to their bank account they should report this via the telephone number 159.
- International Women's Day - The Mayor had attended a poetry event at the Mowlem Theatre entitled 'A Celebration of Purbeck Women' where enlightening poems were shared. Thanks were provided to Councillor Vile for speaking at the event.

207. **Cultural Purbeck – To consider request for support for submission of an Expression of Interest for Swanage and the Isle of Purbeck to be the UK Town of Culture 2028 (small town category)**

Further to Minute No. 189 of the Council Meeting held on 23<sup>rd</sup> February 2026, Members considered a proposal from Cultural Purbeck to submit an Expression of Interest to the Department for Culture, Media and Sport for Swanage and the Isle of Purbeck to be the UK Town of Culture 2028 (small town category). It was noted that the bid would be led by Cultural Purbeck with no immediate financial commitment required from the Council.

Members acknowledged the potential cultural, economic and community benefits of the initiative and supported the proposal. Thanks were provided to Cultural Purbeck for their work to date and the vision for the future.

It was proposed by Councillor Tomes, seconded by Councillor Foster and  
RESOLVED UNANIMOUSLY:-

That the Town Council supports Cultural Purbeck in its submission of an Expression of Interest to the Department for Culture, Media and Sport for Swanage and the Isle of Purbeck to be the UK Town of Culture 2028 (small town category), and that a letter of support from the Town Council be provided to accompany the submission.

208. **Mowlem Theatre – To consider grant request for hearing loop**

Consideration was given to a briefing paper which set out a request from the Mowlem Theatre for grant funding towards the installation of new hearing loops and accessible signage within the auditorium and studio. It was noted that a grant of up to £15,000 had previously been awarded for the ‘Raise the Roof’ campaign, of which £12,406 had been utilised, leaving a balance of £2,594.

Members noted that the total project cost was £11,276, with partial funding already secured, and that the request was for the remaining £2,594 together with an additional £1,106. It was further noted that the additional funding could be met from an underspend in the Council’s community grants budget and would support accessibility and participation in cultural activities.

It was proposed by Councillor Tomes, seconded by Councillor Lejeune and  
RESOLVED UNANIMOUSLY:-

That the Town Council allocates the remaining £2,594 from the previously approved grant, together with an additional £1,106 from the community grants budget, towards the provision of new hearing loops and accessible signage at the Mowlem Theatre.

209. **Working Party and Task & Finish Groups Updates**

(a) **Beach Huts & Commercial Space Task & Finish Group held on 23<sup>rd</sup> February and 18<sup>th</sup> March 2026**

It was reported that Members had considered the proposed criteria, and it was agreed that a visit would be arranged to view the beach huts at the factory. An update would be provided to a future meeting.

(b) **Fishers’ Huts Working Party, 25<sup>th</sup> February 2026**

It was reported that a review of the Fishers’ Huts waiting list had been undertaken at the meeting, and that a further review of criteria would be carried out prior to reporting to a future meeting.

(c) **Seafront Masterplan Working Party, 9<sup>th</sup> March 2026**

At the meeting, a draft business case had been shared with Members for review, and an updated copy would be brought to a future council meeting.

(d) **Car Parks Working Party, 11<sup>th</sup> March 2026**

It was noted that a discussion had been held regarding the ‘Charging Ahead’ project for the installation of additional Electric Vehicle Charging Points. Further discussions would be held and an update provided to a future council meeting.

(e) **Events Working Party, 11<sup>th</sup> March 2026**

At the meeting, Members had received an update on potential event management software and had considered the implementation of policies relating to parking, camping, and the use of the Recreation Ground for events. It was noted that an Event Organiser drop-in session would be held at the Mowlem Theatre, Studio, on 31<sup>st</sup> March 2026, with the intention of recruiting new volunteers.

210. **Reports from Council representatives on outside organisations**

**Band of Brothers** – It was reported that a new group had been established to provide a support network for men, focussing on their mental health and wellbeing. Updates would be provided to future meetings.

**Focus Centre** – It was noted that work to progress a community bus service was ongoing, and that representatives would be visiting Totnes, where a community bus network had been established several years ago and now operated five buses serving the area.

211. **Report from Dorset Councillors**

The following updates were provided by Councillors Tomes and Suttle:

- **Electoral Review** – It was reported that a public consultation had been launched by the Local Government Boundary Commission for England on new Dorset Council ward boundaries. The review aimed to ensure that wards reflected local communities and that each councillor represented a similar number of electors. Following an earlier consultation, the Commission proposed that Dorset Council should retain 82 councillors, the same number as at present.
- **St Mary’s road traffic incident** – It was reported that further to an incident involving a child in the vicinity of St Mary’s primary school, a meeting with the headteacher, Dorset Highways, Dorset Councillors and Cllr Andrews would be arranged following the Easter holiday to discuss a potential reduction in speed limit.

212. **Reporting of delegated matters**

Further to Minute No. 194 (a) of the Council Meeting held on 23<sup>rd</sup> February 2026, it was noted that the Punch and Judy concession had been brought back to Council for consideration (see Minute No. 215 (d) below).

213. **Items of Information and Matters for Forthcoming Agendas**

- (a) Members noted that the revised date for next meeting of the Traffic Management Advisory Committee was 24<sup>th</sup> June 2026 at 4.00 p.m.

**EXCLUSION OF PRESS AND PUBLIC**

It was proposed by the Town Mayor, seconded by Councillor Bishop and  
RESOLVED UNANIMOUSLY:-

That, under Standing Order No. 1 c), in the public interest, the press and public be excluded from the Meeting in view of the confidential nature of the business to be transacted under agenda item 15 (in order to preserve the integrity of the forthcoming public consultation process) and items 16 and 17 (due to legal and commercial confidentiality).

214. **Neighbourhood Plan – To consider approval of draft Pre-submission Neighbourhood Plan to be issued for Regulation 14 public consultation and authorisation of increased budget for professional fees**

Further to Minute No. 193 of the Council Meeting held on 23<sup>rd</sup> February 2026, Members considered an update on the draft Pre-submission Neighbourhood Plan and progress towards Regulation 14 consultation. It was noted that further work had been undertaken by the Steering Group and officers, including engagement with Dorset Council planning officers, and that the draft Plan had been updated accordingly.

Members also considered the need for additional budget provision to cover outstanding professional fees, support fees for taking the Plan through the Regulation 14 consultation, and the essential tasks required to progress the Plan to submission and through the examination process.

It was proposed by Councillor Foster and seconded by Councillor Sutton:-

That the Council approves the draft Pre-submission Neighbourhood Plan 2026-2043 to be issued for Regulation 14 public consultation (subject to any final amendments being approved at a Meeting of the Swanage Neighbourhood Plan Steering Group prior to launch of the consultation).

Upon being put to the Meeting, NINE Members voted IN FAVOUR of the Proposition and there was ONE ABSTENTION, whereupon the Proposition was declared CARRIED.

It was proposed by Councillor Vile, seconded by Councillor Bishop and RESOLVED UNANIMOUSLY:-

That an additional budget of £8,931 be allocated to the existing budget of £10,000, for 2025-26, total budget of £18,931 (to cover overspend to date, and the latest invoice from ONH Planning Consultants of £3,322).

It was proposed by Councillor Sutton, seconded by Councillor Foster and RESOLVED UNANIMOUSLY:-

That an additional budget of £7,950 be allocated to the existing budget of £3,000 for 2026/27, giving a total budget of £10,950, to enable ONH Planning Consultants to complete work on the Swanage Neighbourhood Plan to the required standard and timetable, as set out above, (to cover £2,000 already allocated for the website and £8,950 projected additional costs).

215. **Property Related Legal Matters**

(a) **Sandpit Field and Weather Station Field, acquisition from Mowlem Land Trust and Gift of Public Pleasure Grounds Trust – To consider valuation advice**

Further to Minute No. 195 of the Council Meeting held on 23<sup>rd</sup> February 2026, consideration was given to briefing paper, which set out the valuation advice received in relation to the proposed acquisition of Sandpit Field and the Weather Station Field from the Mowlem Land Trust and Gift of Public Pleasure Grounds Trust. It was noted that, subject to stabilisation works, the land may have future value as public open space, although current valuation is nominal due to its condition.

Members noted that further legal advice will be sought in relation to the Trust's proposed retention of a small parcel of land at Sandpit Field.

It was proposed by Councillor Lejeune, seconded by Councillor Dorrington and  
RESOLVED UNANIMOUSLY:-

To proceed with the acquisition of Sandpit Field and the Weather Station Field from the Mowlem Land Trust and Gift of Public Pleasure Grounds Trust for a nominal sum, in light of the valuation advice received.

(b) **Marsh Way/Victoria Terrace boundary wall – Consideration of next steps**

Further to Minute No. 194 (e) of the Council Meeting held on 23<sup>rd</sup> February, Members considered an update on negotiations with the owner of 1 Victoria Terrace regarding the repair and rebuilding of the boundary wall.

Members noted that agreement had been reached in principle with the property owner as to the apportionment of costs. It was further noted that preparatory works were underway, and that an expression of interest had been publicised in connection with the construction works, which were anticipated to commence in summer 2026.

It was proposed by Councillor Lejeune, seconded by Councillor Coward and  
RESOLVED UNANIMOUSLY:-

That the Council confirms acceptance of the agreement from the owner of 1 Victoria Terrace to contribute towards the costs (including professional fees) associated with rebuilding the boundary wall, as set out in their email of 20<sup>th</sup> March 2026, subject to ongoing professional advice.

(c) **Beach Concession – To note award of contract and consider matters arising**

Further to Minute No. 151 (a) of the Council Meeting held on 15<sup>th</sup> December 2025, Members noted the contents of a briefing paper which confirmed the beach hire concession had been awarded to Mr Carlo Wiggins. Members also considered a proposal for a mid-term review of the licence fee, with a 2.5% increase to be applied in 2029.

It was proposed by Councillor Lejeune, seconded by Councillor Vile and  
RESOLVED UNANIMOUSLY:-

That the Town Council agrees to apply a 2.5% increase to the licence fee from 2029.

(d) **Punch & Judy Concession – To consider matters arising from negotiations re. licence for 2026/27**

Further to Minute No. 194 of the Council Meeting held on 23<sup>rd</sup> February 2026, Members considered representations from the Punch and Judy concessionaire in respect of the use of beach hut in connection with the Punch and Judy licence.

It was proposed by Councillor Vile, seconded by Councillor Suttle and  
RESOLVED UNANIMOUSLY:-

To suspend Standing Order 9 (a) in order to reverse (within six months) that part of the resolution, contained within Minute No. 194 (a) of the Council Meeting held on 23<sup>rd</sup> February 2026, relating to exclusion of the use of a Shore Road beach hut and provision of alternative storage

It was therefore proposed by Councillor Suttle, seconded by Councillor Lejeune and  
RESOLVED UNANIMOUSLY:-

That the use of a beach hut be provided to the Punch and Judy concessionaire during the period of

operation of the annual licence for the remainder of the current licence period.

(e) **Extension to Museum Lease**

It was proposed by Councillor Suttle, seconded by Councillor Foster and  
RESOLVED UNANIMOUSLY:-

That two town councillors be authorised to sign the  
Museum lease.

216. **Procurement**

(a) **Town centre catenary and hire of festoon lighting – To award contract**

Members considered a report following an invitation to quote process for the replacement of the town centre catenary and the hire of festoon lighting, further to earlier recommendations from the Capital Projects Sub-Committee and Finance and Governance Committee.

It was noted that two compliant submissions had been received, with the most economically advantageous offer being from WGS Power and Lighting Ltd. The proposal included the installation of stainless steel catenary and the supply of festoon lighting on a four-year hire arrangement, with ownership of the festoon passing to the Council at the end of the term at no cost.

Members considered the benefits of stainless steel catenary in a coastal environment and the timing of installation ahead of the 2026 May Bank Holiday weekend.

It was proposed by Councillor Suttle, seconded by Councillor Bishop and  
RESOLVED UNANIMOUSLY:-

That the Council awards the contract to WGS Power and Lighting Ltd to install new stainless steel catenary within the town centre and provide festoon lighting on a hire arrangement for a four year period for the total sum of £29,834.20.

Councillor Tomes declared a non-pecuniary interest in agenda item 17 (b) due to being a relative of the contractor.

Further to his declaration Councillor Tomes left the meeting prior to consideration of the following item.

(b) **Seaweed and sand management services, Main Beach – To award contract**

Members considered a briefing paper which set out the background in regard to the award of a contract for seaweed and sand management services on Swanage Main Beach. It was reported that the contract had initially been awarded for one-year and extended for a further year following a successful trial.

It was noted that a single submission had been received from the current contractor, DWG Smith Ltd, which had been assessed on a 60/40 cost and quality basis and found to be compliant.

Members noted the inclusion of a fuel price adjustment mechanism linked to the DESNZ index and that expenditure would remain weather and season dependent.

It was proposed by Councillor Bishop, seconded by Councillor Lejeune and  
RESOLVED UNANIMOUSLY:-

That the Council awards the contract for seaweed and sand management services on Swanage Main Beach for the 2026 and 2027 seasons to DWG Smith Ltd.

Councillor Tomes re-entered the meeting.

(c) **Beach signage – To award contract**

It was reported that since the agenda had been issued a quotation for under £10,000, had been received in respect of the beach signage and although three quotes had been sought, only one company had responded. It was noted that as this sum was below the threshold set out in the Council's Financial Regulations, the contract could be awarded by officers without the need for a Council resolution.

(d) **Insurance – To award contract and consider cyber insurance cover**

Members considered the contents of a briefing paper which set out the outcome of an Invitation to Tender for the Council's insurance services from 1<sup>st</sup> April 2026, with additional Cyber Insurance and Projects Insurance. Following the tender exercise one tender, from the Council's current insurance provider, had been received setting out two options, for a 1-year or 3-year period.

It was proposed by Councillor Foster, seconded by Councillor Suttle and  
RESOLVED UNANIMOUSLY:-

That the Council awards the contract to Zurich for the provision of Insurance Services under a three-year contract, effective from 1st April 2026.

It was noted that project insurance could be purchased as and when required.

It was also noted that Zurich did not offer Cyber insurance, but that a quote had been provided from an alternative supplier.

Members considered the benefits and disadvantages of taking out such cover in relation to the risk.

It was proposed by the Town Mayor, seconded by Councillor Vile and  
RESOLVED UNANIMOUSLY:-

That the Council awards a contract to Coalition Risk Solutions Ltd for Cyber Insurance for 1 year at a cost of £1,413.76.

(e) **Car park terminals maintenance – To award contract**

Members considered the contents of a briefing paper which set out the maintenance contract options as provided by Flowbird, the supplier of the car park terminals.

It was proposed by Councillor Sutton, seconded by Councillor Lejeune and  
RESOLVED UNANIMOUSLY:-

That the Council issues a maintenance contract to Flowbird for 3 years, at a cost of £19,478.02, with the option of a further 1-year extension.

(f) **Parade railings repairs – To award contract**

Members considered a briefing paper regarding repairs to the railings at The Parade, to be carried out in conjunction with Dorset Council. In the interests of safety and timely completion ahead of the visitor season Members noted the necessity to proceed with repair works as soon as possible, despite proposals to carry out replacement works later in the year.

It was noted that Dorset Council had previously undertaken a procurement exercise and awarded a contract to Southern Counties Engineering. Mindful of the quality of the work previously completed and the urgency of the matter, it was proposed by Councillor Suttle, seconded by Councillor Coward and  
RESOLVED UNANIMOUSLY:-

That the Council awards a contract to Southern Counties Engineering for a sum of up to £7,500 to complete repairs to the Parade Railings as soon as is possible.

The Meeting closed at 8.20 p.m.

Draft Minutes of the Extraordinary Meeting of the Swanage  
Town Council held at The Town Hall, High Street, Swanage  
on **MONDAY, 20<sup>th</sup> APRIL 2026** at 4.30 p.m.

PRESENT:-

Councillor M. Bonfield – Chairman

Councillor J. Bishop  
Councillor P. Burridge  
Councillor M. Coward  
Councillor J. Dorrington  
Councillor J. Lejeune (from 5.00 p.m.)  
Councillor C. Moreton  
Councillor C. Sutton  
Councillor C. Tomes  
Councillor S. Vile

**Public Participation Time**

There were no members of the public or press and media present.

217. **Apologies**

Apologies for their inability to attend the meeting were received from Councillors Foster and Suttle.

218. **Declarations of Interest**

Members were invited to declare their interests and consider any requests for Grants of Dispensations in accordance with Section 9 and Appendix B of the Council's Code of Conduct.

There were no declarations to record on this occasion.

219. **Items of Information and Matters for Forthcoming Agendas**

There were no matters raised.

**EXCLUSION OF PRESS AND PUBLIC**

It was proposed by the Town Mayor, seconded by Councillor Bishop and  
RESOLVED UNANIMOUSLY:-

That, under Standing Order No. 1 c), in the public interest, the press and public be excluded from the Meeting in view of the confidential nature of the business to be transacted under agenda items 4 and 5 (due to commercial confidentiality and to facilitate consideration of a draft document prior to publication).

220. **Property Panel – to consider recommendations re. potential asset disposal**

Members considered the contents of a briefing paper setting out the Property Panel's recommendations regarding potential asset disposals to support the funding of major capital projects. It was noted that the Council had previously agreed to explore this approach at meetings held on 24<sup>th</sup> July 2023 (Minute No. 87 refers) and 27<sup>th</sup> November 2024 (Minute No. 138 (a) refers).

The Panel's recommendations were considered, alongside valuation reports in respect of three properties: North Beach Car Park, Spa Beach Huts and adjoining land, and the freehold of Swanage Bay View Holiday Park. In relation to the first two of these

properties, the response to the first round of public engagement in respect of the draft Pre-submission Swanage Neighbourhood Plan, which included the potential to allocate these sites for commercial development, was also taken into account. Furthermore, in connection with the Spa Beach Huts and adjoining land, attention was drawn to the fact that the property had only a nominal value prior to stabilisation works being carried out.

The Panel had also given consideration to the potential disposal of Swanage Railway Station, in the context of ongoing rent review negotiations with Swanage Railway Trust. During deliberations regarding the Panel's recommendations, the strategic importance of this town centre location was noted.

Following consideration of the potential disposal of each of these assets, it was proposed by Councillor Bishop, seconded by Councillor Sutton and RESOLVED UNANIMOUSLY:-

That the recommendation of the Property Panel be accepted: i.e. not to pursue the disposal of North Beach car park, the Spa beach huts and adjoining land, the Council's freehold interest in Swanage Bay View Holiday Park or Swanage Railway Station.

221. **Green Seafront Scheme**

**(a) To consider Draft Strategic Outline Business Case, evaluate potential amendments, and authorise its submission to Dorset Council in support of a funding request to meet budget shortfall**

Further to recent meetings of the Seafront Masterplan Working Party, Members considered the Draft Strategic Outline Business Case (SOBC) for the Green Seafront Scheme (GSS) and acknowledged its preparation in accordance with the government approved Five Case Model, documenting the Strategic, Economic, Commercial, Financial and Management Cases. It was noted that the SOBC set out a number of key conclusions, including the following:

- The project is justified and necessary to address a clearly evidenced and escalating risk. Without intervention worsening ground instability threatens the town's economic vitality, community wellbeing and reputation.
- The project seeks to deliver long-term stabilisation, enhanced public space, improved accessibility, environmental benefits and increased year-round economic activity.
- Ground stabilisation using soil nailing is the only option to deliver the Council's critical success factors.
- The New Option would deliver a significantly enhanced range of economic, environmental and community benefits (including significantly improved disabled access) compared to the Essential Option.
- A combination of using the Town Council's reserves with external/grant funding is the optimal funding model.
- The Essential Option remains on the table due to funding constraints.
- A design and build approach is likely to be an effective means of delivering the project.
- The New Option has a funding shortfall of c. £2.5m.
- The New Option would provide revenue income from beach huts, rental of a kiosk and hire of a new small events space. However, this will not fully mitigate the loss of investment income as a result of the capital expenditure required to undertake the scheme.
- A clear governance structure is in place, including defined reporting mechanisms.
- An initial programme has been developed, targeting construction between September 2027 and April 2028.

Members gave particular consideration to the newly prepared Executive Summary and raised a number of potential amendments. It was proposed by Councillor Sutton, seconded by Councillor Coward and RESOLVED UNANIMOUSLY:-

That the Green Seafront Scheme Strategic Outline Business Case be approved and that authorisation be provided to officers to make minor amendments to the document as required.

It was FURTHER RESOLVED UNANIMOUSLY:

To designate the New Option as the Council's preferred option, given the range of benefits set out in the SOBC.

Consideration was next given to seeking a financial contribution from Dorset Council (DC) to meet the funding shortfall of c. £2.5 million required to deliver the New Option. The Town Council's close partnership working with DC was highlighted, as was DC's commitment to investing in high-quality public spaces to support the local economy, nature recovery and health and wellbeing objectives. It was noted that DC had included the following item on its forward plan for the Cabinet Meeting, scheduled for 19<sup>th</sup> May 2026: Green Seafront Ground Stabilisation & Shore Road Improvement Projects.

It was proposed by Councillor Moreton, seconded by Councillor Burridge and RESOLVED UNANIMOUSLY:-

That the Town Council makes a formal approach to Dorset Council for a financial contribution of £2.5m to meet the funding gap for delivery of the 'New Option', supported by submission of the GSS SOBC.

Members also agreed that the SOBC should be published on its website following its submission to Dorset Council.

Councillor Lejeune joined the meeting at 5 p.m., following which a brief summary was provided and Members noted next steps towards delivery of the Green Seafront Scheme.

The Meeting closed at 5.05 p.m.

Draft Minutes of the Meeting of the **TOURISM AND  
LOCAL ECONOMY COMMITTEE** held at  
The Grand Hotel, Burlington Road, Swanage on  
**WEDNESDAY 25<sup>th</sup> MARCH 2026** at **2.15 p.m.**

Chairman: -

Councillor C Tomes

Swanage Town Council

Present: -

Councillor M Bonfield

Swanage Town Council

Councillor M Coward

Swanage Town Council

Councillor T Foster

Swanage Town Council

Councillor J Lejeune

Swanage Town Council

Councillor C Sutton

Swanage Town Council

Councillor S Vile

Swanage Town Council

Outside Representatives: -

Ms L Bish

Swanage Chamber of Trade

Mr M Curtis

Heart of Swanage

Ms L Egan

Swanage Chamber of Trade

Ms A Hinsull

Accessible Swanage

Ms A King

Swanage Railway

Ms S Libicka

Swanage Chamber of Trade

Ms H Shutler

Accessible Swanage

Mr R Sutcliffe

Mowlem Theatre

Mr P Sykes

Swanage Railway

Mr M Whitwam

Purbeck Community Rail Partnership

Also Present: -

Dr M Ayres

Town Clerk

Mrs S Layton-Kelly

Administration Officer

Mr C Milmer

Visitor Services and Business Development  
Manager

There were three members of the public and one member of the local press present at the meeting.

### **Public Participation Time**

The following matters were raised:-

- A concern was raised regarding the potential impact on disabled visitors accessing the seafront following the removal of on-street parking in order to retain two-way traffic and widen the pavement as part of Dorset Council's preferred option for enhancements to Shore Road.
- A member of the public requested that consideration to be given to a change of date for the Fish and Food Festival being held in 2027.

#### **1) Apologies**

Apologies for their inability to attend the meeting were received from Councillor Dorrington, Mr M Kean (Bournemouth & Swanage Motor Road & Ferry Company), Mr R Marsh (Swanage Fishermen's Association), and Mr K Sheppard (RNLI Lifeguards).

## 2) **Declarations of Interest**

Members were invited to declare their interests and consider any requests for Grants of Dispensations in accordance with Section 9 and Appendix B of the Council's Code of Conduct.

**Agenda Item 4) Charity Beach Huts** - Councillor Bonfield declared a non-pecuniary interest under the Code of Conduct by reason of being the Chair of Dementia Friendly Purbeck.

There were no other declarations on this occasion.

## 3) **Matters arising from the Minutes of the Meeting of the Tourism & Local Economy Committee held on 9<sup>th</sup> July 2025**

There were no matters raised.

## 4) **Charity Beach Huts**

Consideration was given to a briefing paper which set out the applications received for the allocation of beach huts to charities and community groups for the 2026-2027 season. The applications were considered in turn:-

- **Dorset Council Purbeck Local Office** – support to unpaid carers in the Purbeck area. It was proposed by Councillor Bonfield, seconded by Councillor Sutton and RESOLVED UNANIMOUSLY:-  
To continue to offer a beach hut to the Dorset Council Purbeck Local Office in 2026-27 with delegated authority granted to the VSBDM to enable the carers to utilise the hut as much as possible.
- **Dementia Friendly Purbeck**  
Prior to consideration of the following item, Councillor Bonfield declared a non-pecuniary interest by reason of being Chair of Dementia Friendly Purbeck, and did not take part in any discussion, decision, or vote.  
It was proposed by Councillor Vile, seconded by Councillor Coward and RESOLVED UNANIMOUSLY:-  
To grant the VSBDM delegated authority to approve requested dates for use of a beach hut by Dementia Friendly Purbeck, subject to availability.
- **Other requests received as part of the published application process (Agenda Item 4, Appendix 1, requests 3-10).**  
It was proposed by Councillor Foster, seconded by Councillor Lejeune and RESOLVED UNANIMOUSLY:-  
To grant the VSBDM delegated authority to approve requested dates subject to availability for the following organisations: Sandford and Wareham WI, Jurassic Care, Volunteer Centre Dorset, Lewis Manning Hospice Care, Allsorted C.I.C., H&H Care Dorset, Friends of MS Purbeck, and Swanage Linking Lives.

The Committee then considered three requests from charities based outside of Purbeck.

- **The Creative Skills Hub (Gillingham, Dorset)**  
It was proposed by Councillor Bonfield, seconded by Councillor Sutton and RESOLVED UNANIMOUSLY:-

To grant the VSBDM delegated authority to approve requested dates for use of a beach hut by The Creative Skills Hub subject to availability.

- **Kirsty Louise Streek Foundation (Southampton)**

It was proposed by Councillor Bonfield, seconded by Councillor Foster and RESOLVED UNANIMOUSLY:-

To grant the VSBDM delegated authority to approve requested dates for use of a beach hut by Kirsty Louise Streek Foundation, subject to availability.

- **Oxfordshire Foster Care Association**

Following further discussion during which points were raised regarding the requested dates being within the peak holiday season, it was proposed by Councillor Vile, seconded by Councillor Coward and RESOLVED UNANIMOUSLY:-

To grant the VSBDM delegated authority to approve requested dates subject to availability for this year, but that the policy regarding allocation of Charity Beach Huts during peak season be reviewed for the future.

The Committee then considered a recommendation to refuse the requests for use of a beach hut from the following organisations.

- **Wareham Junior Swimming Club**

It was proposed by Councillor Bonfield, seconded by Councillor Sutton and RESOLVED UNANIMOUSLY:-

That the application be declined due to previous applications from sports clubs being declined.

- **Swanage Folk Festival**

It was proposed by Councillor Bonfield, seconded by Councillor Sutton and RESOLVED UNANIMOUSLY:-

That the application be declined due to the proposed use being to support a seafront event rather than to support wellbeing, and that the Folk Festival be invited to hire a beach hut for the event weekend.

## 5) Events

The Committee considered a briefing paper submitted by the VSBDM, which set out the recommendations proposed by the Event Working Party at a meeting that had been held on 11<sup>th</sup> March 2026.

- **Proposed Event Field Camping Policy**

It was noted that as a general rule camping was not permitted on the events field, except in accordance with the criteria detailed within the briefing paper (Agenda Item 5) Point 1.) which are as follows:-

- Purpose – to provide security for any stalls and/or equipment left on site overnight
- All camping requests must be approved in advance by the Council
- A camping unit is defined as something fit for two persons (no caravans are permitted)

- Permission must be sought from the Council for any camping outside the event days. This will only be provided for up to one night in advance and one night after and only in cases where there remains relevant equipment on site, unless specific reasons can be demonstrated otherwise
- For larger events, one additional camping unit is permitted for the event organiser
- Camping units must be marked on the event plan
- The Council reserves the right to ask anyone to remove any camping units that do not meet these criteria

It was proposed by Councillor Coward, seconded by Councillor Sutton and RESOLVED UNANIMOUSLY:-

That the proposed criteria as set out in Point 1. of the briefing paper is added to the terms and conditions that each event user is required to sign before their event is approved.

- **Proposed Event Field Car Parking Policy**

It was noted that as a general rule parking was not permitted on the events field, except in accordance with the criteria detailed within the briefing paper (Agenda Item 5) Point 2.) which are as follows:-

- Purpose – to service stalls or equipment that would not be operatable if the vehicle was not on site. Vehicles that do not meet this need will not be permitted, unless previous permission has been received from the Council. The Council reserves the right to define if a vehicle is essential in the operation of a stall or activity
- Vehicles must be marked on the event plan
- Should be as hidden and out of sight as far as possible behind stalls
- Six parking permits for Town Council car parks are provided on request
- The Council reserves the right to ask anyone to remove any vehicles that do not meet these criteria

It was proposed by Councillor Bonfield, seconded by Councillor Foster and RESOLVED UNANIMOUSLY:-

That the proposed criteria as set out in Point 2. of the briefing paper is added to the terms and conditions that each event user is required to sign before their event is approved.

- **Proposed Recreation Ground Events Policy**

It was noted that the Recreation Ground is generally regarded as a place of rest and reflection and therefore should not be used for large music events or events that are considered to be detrimental to the general ambience. However, it was recognised that the bandstand, which was used for small-scale live music events, was considered to enhance the area. It was proposed by Councillor Bonfield, seconded by Councillor Coward and RESOLVED UNANIMOUSLY:-

That the proposed Recreation Ground Events Policy that the Recreational Ground is not to be used for large scale music events or events that are considered to be detrimental to the general ambience, as set out in Point 3. of the briefing paper, be agreed.

- **Proposed event approvals for June 2027**

The Committee considered the proposed event schedule for June 2027 as detailed in the briefing paper provided by the VSBDM (Item 5) Point 4). A discussion followed regarding the clash of dates between the Fish and Food Festival and the Alzheimer's Trek. However, the VSBDM explained that the Alzheimer's Trek was a national event booked years in advance and could not be moved. It was also noted that moving the date of the Fish Festival may clash with other festival dates throughout Dorset. It was proposed by Councillor Coward, seconded by Councillor Lejeune and **RESOLVED UNANIMOUSLY:-**

To provide provisional approval to the events for June 2027, as set out in Point 4. of the briefing paper.

- **Event requests received – Four-day family funfair**

The Committee considered a request for a 'Four Day Family Funfair' to be held on either King George's Field, Sandpit Field or Day's Park during April or May. The Events Working Party recommended that this event was declined as there was a high risk that the proposed fields would be unsuitable for events during this period due to weather conditions. It was also felt that there was insufficient time for officers to ensure all associated requirements and documentation would be in place. It was proposed by Councillor Vile, seconded by Councillor Lejeune and **RESOLVED UNANIMOUSLY:-**

To approve the proposal to decline the 'Four Day Family Funfair' event as set out in Point 5. of the briefing paper.

It was further noted by the VSBDM, that all other requests received over the recent period had been approved under delegated authority, in accordance with the Council's policy regarding small or low impact events.

## 6) **Regenerative Tourism Strategy**

The VSBDM drew the Committee's attention to a proposal to establish a Task and Finish group to consider Regenerative Tourism and to feed back to the next meeting of the Tourism and Local Economy Committee. It was proposed by Councillor Tomes, seconded by Councillor Sutton and **RESOLVED UNANIMOUSLY:-**

To set up a Task and Finish group to consider a Regenerative Tourism strategy.

It was further proposed by Councillor Tomes, seconded by Councillor Bonfield and **RESOLVED UNANIMOUSLY:-**

That Councillors Tomes, Foster, and Bonfield form the Task and Finish group to explore ways to develop a strategy regarding regenerative tourism.

## 7) **Swanage Beach Accessibility – Developing a vision for the future**

The VSBDM reported that in January he had responded to a grant opportunity published by Dorset Coast Forum for funding to improve beach access infrastructure. Included in the bid were the following:-

- i. Additional beach access mats
- ii. Changing places toilets
- iii. Storage sheds and beach wheelchairs

The VSBDM encouraged participation from committee members to establish a clear vision of what an accessible beach would look like in Swanage and proposed that a Task and Finish group be formed to develop this vision and report back to the next Tourism and Local Economy Committee meeting. It was proposed by Councillor Bonfield, seconded by Councillor Vile and **RESOLVED UNANIMOUSLY:-**

That a Task and Finish group be established to set out a vision for an accessible beach in Swanage.

**8) UK Town of Culture bid 2028 -Update**

The Chairman gave a brief update regarding Swanage's proposed bid to become the first UK Town of Culture 2028 (small town category). It was noted that, further to minute No. 207 of the Council Meeting held on 23<sup>rd</sup> March 2026, the Town Council had agreed to support the bid, which was being led by Cultural Purbeck, and which centred around the theme of 'Stone to Sea'. The bid had also gained support from other local parish councils.

**9) Update from Task and Finish Groups**

a) **Pedestrian Signage** – the VSBDM reported that many of the smaller signs had been improved and were now Swanage Blue. The Station Approach signage was scheduled for completion by the end of April, whilst signage at the Mowlem would not be completed until October.

b) **Visit Swanage Website** – it was noted that the Task and Finish Group was due to hold its first meeting in the coming weeks and would report back to a future meeting of the Committee.

**10) Visitor Statistics for 2022-2024**

The VSBDM drew the Committee's attention to revised visitor statistics for Swanage 2022 to 2024 sent out in a briefing note that had been circulated with the agenda papers. It was reported that the adjusted figures now incorporated a more comprehensive local dataset, including Swanage car park data, a broader range of local attractions, and the full annual events programme. The new datasets would form the baseline for future years.

**11) Update from the Visitor Services & Business Development Manager**

The committee received an update from the VSBDM.

- The Swanage Information Centre was currently recruiting for a permanent member of staff.
- A marketing initiative was currently underway, including the introduction of an events leaflet for Swanage. A total of 20,000 leaflets had been distributed throughout the South of England, while a further 5,000 had been produced for local distribution in the town and at the Information Centre. A town guide had also been produced, with 5,000 copies distributed across Dorset, and a town map would be revised in early summer.
- Bandstand leaflets were circulated to attendees, and it was noted that 5,000 copies had been produced. These would include an insert detailing the performances scheduled at the bandstand for the year.
- A reminder was given that the Beach Gardens Sports Park would be holding an open day on Saturday 28<sup>th</sup> March, with free putting available, everyone welcome.

**12) Updates from Outside Representatives**

Outside representatives provided the following updates:-

- **Bournemouth & Swanage Motor Road & Ferry Company** – the Chairman read out a statement and update provided by the Chairman of the Bournemouth & Swanage Motor Road & Ferry Company. This included reference to a recent media statement addressing redundancies associated with the Sandbanks Ferry.
- **Mowlem Theatre** – various fund-raising projects were ongoing.

- **Swanage Railway** – it was reported that the Railway had achieved its most profitable year in several years.
- **Accessible Swanage** – an update was provided on projects to make Swanage a more accessible destination. It was noted that, every couple of months, the group intend to invite speakers to engage with the community and provide a platform for community input.
- **Swanage Chamber of Trade** – it was noted that membership had continued to grow and now stood at approximately 50. The Chairman of the Tourism and Local Economy Committee was invited to attend the next meeting of the Chamber of Trade, scheduled for 14<sup>th</sup> April 2026, at which he would be presented with a cheque for the sum of £600.00 as a contribution towards the Christmas lights. Representatives also expressed an interest in being involved in the next procurement exercise for the Christmas Lights. A further invitation was extended to the VSBDM in order to discuss upcoming plans and events. Concerns were raised regarding the decline in the number of Bed & Breakfast establishments in the town. It was noted by the Chamber that there was a general aspiration to promote Swanage as an all-year-round destination, with particular emphasis on hosting events in the shoulder months of the year.
- **Purbeck Community Rail Partnership** – the Committee received a brief report from Mr Mike Whitwam. The Chairman expressed his thanks to Mr Whitwam for his contribution during his tenure on the Committee.

### 13) Provisional date of next meeting

It was noted that the next meeting had been provisionally scheduled for Wednesday 8<sup>th</sup> July 2026 at 2.15 p.m. at the Grand Hotel, Swanage.

The Chairman thanked everyone present for their attendance.

The meeting closed at 3.45 p.m.

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Draft Minutes of the Meeting of the **PLANNING AND CONSULTATION COMMITTEE** held at the Town Hall, Swanage on **MONDAY, 30<sup>th</sup> MARCH 2026** at 7.00 p.m.

Chairman: -

Councillor T Foster

Swanage Town Council

Present: -

Councillor M Bonfield

Swanage Town Council

Councillor P Burridge

Swanage Town Council

Councillor J Lejeune

Swanage Town Council

Councillor C Sutton

Swanage Town Council

Councillor C Tomes

Swanage Town Council

Councillor S Vile

Swanage Town Council

Also in attendance: -

Miss N Clark

Planning and Community Engagement Manager

There were no members of the public present at the meeting.

**Public Participation Time**

There were no matters raised.

1) **Apologies**

There were no apologies given for inability to attend the Meeting.

2) **Declarations of Interest**

Members were invited to declare their interests and consider any requests for Grants of Dispensations in accordance with Section 9 and Appendix B of the Council's Code of Conduct.

There were no declarations on this occasion.

**Planning**

3) **Plans for consideration**

**Delegated Applications**

P/HOU/2026/00875

**Swanage Conservation Area**

**89 High Street, Swanage, BH19 2LZ**

Erection of 20sqm composite decking on a small stone-built outbuilding.

**OBSERVATION:** The Town Council recommends refusal of this proposal on the grounds of potential overlooking and loss of privacy to neighbouring residential properties. The proposed elevated decked area has the potential to significantly increase direct views into adjoining gardens and properties, thereby adversely affecting the residential amenity of nearby occupants. The Council also wishes it to be noted that it is in support of the Design and Conservation Officer's comments in their response dated 11<sup>th</sup> March 2026.

P/HOU/2026/01084

**9 Moor Road, Swanage, BH19 1RG**

Erect single storey side and rear extension. Widen parking area.

**OBSERVATION:** No objection.

P/HOU/2026/01273 **6 Casterbridge Close, Swanage, BH19 2JZ**  
Erect rear extension, porch, and black flue. Modify front drive.  
**OBSERVATION:** No objection.

\* P/HOU/2026/01577 **12 Cauldron Crescent, Swanage, BH19 1QL**  
Single storey side and rear extension, front and rear dormers, replace raised decking, and add solar panels.  
**OBSERVATION:** No objection.

P/HOU/2026/01612 **22A Bon Accord Road, Swanage, BH19 2DT**  
Erect a two-storey side extension, convert loft space over integral garage to form bedroom with dormer and roof windows, convert glazed pitched conservatory roof to a flat roof terrace, and convert kitchen door and window into sliding patio doors.  
**OBSERVATION:** No objection.

P/HOU/2026/01620 **Harbour St Bride, Durlston Road, Swanage, BH19 2HZ**  
Erect two-storey extension and carry out works to house, erect new outbuilding.  
**OBSERVATION:** No objection.

P/VOC/2026/01323 **5 Durlston Road, Swanage, BH19 2DJ**  
Variation of condition 2 of approved planning application No. P/HOU/2025/03898 (Erect lower ground floor extension to the existing garage to form a double garage with a balcony above. Erect extension to an existing terrace, including alterations to bedroom windows. Erect ground floor extension to the south side with a pitched roof replacing the existing flat roof. Widening of the existing access.) to exchange drawings to allow an amendment to the extension roof to create a hipped roof.  
**OBSERVATION:** No objection.

**Please note:**

\* The Town Council is Corporate Trustee of the De Moulham Trust, which holds the benefit of covenants in the properties that are the subject of applications marked \*.

# The Town Council is the owner of land included within, or directly affected by, applications marked #.

**4) Applications for tree works - opportunity to raise any matters of concern**

Consideration was given to the following proposed tree works:-

P/TRT/2026/01307 **Tree Preservation Order**  
**Durlston Country Park, Lighthouse Road, Swanage, BH19 2JL**  
T35 - Oak - Primary stem: Pollard the crown to approximately 12 metres. Secondary stem: Pollard the crown to approximately 5 metres.  
**OBSERVATION:** No objection.

P/TRT/2026/01466 **Tree Preservation Order**  
**Wordsworth House, 2 Belle Vue Road, Swanage, BH19 2HR**  
T1 Holm Oak - Reduce by 3m back to previous reduction points.  
T2 Holm Oak - Reduce by 3m back to previous reduction points.  
T3 Holm Oak - Reduce by 3m back to previous reduction points.  
T4 Sycamore - Fell by section.

**OBSERVATION:** The Town Council raises no objection to the proposed reduction works to T1, T2, and T3 Holm Oaks, which are considered appropriate maintenance in line with previous management.

However, concerns are expressed regarding the proposed felling of the Sycamore (T4), which appears to be in a healthy condition. The Council therefore objects to the removal of T4 at this time and recommends that alternative remedial works be explored to retain the tree. Members noted that retention, where safely possible, would be more in keeping with the heritage and visual amenity of the Durlston area.

P/TRT/2026/01532

**Swanage Conservation Area**

**55 Queens Road, Swanage, BH19 2EN**

T1 Beech - Fell.

**OBSERVATION:** The Town Council expresses concerns regarding the proposed removal of the T1 Beech, noting its positive contribution to the local landscape and the character of the Swanage Conservation Area. The Council objects to the felling of T1 at this time and recommends that alternative remedial works be explored to retain the tree if appropriate or feasible. The Council is of the view that retention, where safely possible, would be more in keeping with the heritage and visual amenity of the area.

**Consultation**

**5) To note receipt of the following consultation document, and to determine the Council's preferred method of response, if any:**

**a) The Local Government Boundary Commission for England - Public Consultation on ward boundaries for Dorset Council**

It was reported that the Local Government Boundary Commission for England had commenced a public consultation on ward boundaries for Dorset Council. Following receipt of responses, the Commission intended to publish its draft recommendations in September 2026, followed by a further period of consultation, with final recommendations expected in March 2027.

During the discussion, it was noted that the Commission was minded to recommend that 82 councillors should be elected to Dorset Council, representing no change from the current number of councillors, and was inviting proposals to help develop a pattern of wards to accommodate 82 councillors.

Members agreed that they did not wish to recommend any changes to the current ward boundary or Dorset Councillor numbers for Swanage (one ward, two Councillors). The Town Council would therefore respond to the consultation accordingly. All Town Councillors and members of the community were also encouraged to respond to the consultation individually.

**6) Items of Information and Matters for Forthcoming Agendas**

**a) Draft Pre-submission Swanage Neighbourhood Plan (SNP) 2026-2043 Regulation 14 consultation** – further to Minute No. 214 of the Council Meeting held on 23<sup>rd</sup> March 2026, consideration was given to a potential date for a meeting of the SNP Steering Group for a final review of the draft Plan prior to the launch of the Regulation 14 consultation. It was agreed that the meeting would be held on 21<sup>st</sup> April 2026. This date would be circulated to all Steering Group members accordingly.

7) **Date of next meeting**

It was noted that Monday 4<sup>th</sup> May was a Bank Holiday. Therefore, the date of the next meeting had been scheduled for Wednesday 6<sup>th</sup> May 2026.

The meeting closed at approximately 7.35 p.m.

Draft Minutes of the Extraordinary Meeting of the **PLANNING AND CONSULTATION COMMITTEE** held at the Town Hall, Swanage on **MONDAY, 20<sup>th</sup> APRIL 2026** at 4.00 p.m.

Chairman: -

Councillor M Bonfield

Swanage Town Council

Present: -

Councillor C Sutton

Swanage Town Council

Councillor S Vile

Swanage Town Council

Also in attendance: -

Miss N Clark

Planning and Community Engagement Manager

There were no members of the public present at the meeting.

**Public Participation Time**

There were no matters raised.

**1) Election of Chairman**

In the absence of the Committee Chairman, it was proposed by Councillor Vile, seconded by Councillor Sutton and RESOLVED UNANIMOUSLY:-

That the Town Mayor, Councillor Bonfield, should assume the Chair for the meeting.

**2) Apologies**

Apologies for their inability to attend the Meeting were received from Councillors Burridge, Foster, and Tomes.

**3) Declarations of Interest**

Members were invited to declare their interests and consider any requests for Grants of Dispensations in accordance with Section 9 and Appendix B of the Council's Code of Conduct.

There were no declarations on this occasion.

**Planning**

**4) Plans for consideration**

**Delegated Applications**

\* P/FUL/2026/00187

**Swanage Conservation Area**

**Reconsultation – amended plans**

**12A Station Road, Swanage, BH19 1AE**

Change of use and conversion of first and second floor of 12-12A Station Road to form 1no. additional flat. Demolition of the rear storage building and erection of 1no. 2-bedroom maisonette.

**OBSERVATION:** No objection, providing any approved proposal complies with the Design and Conservation Officer's report and any recommendations contained therein.

P/HOU/2026/01416

**Saltwinds, Belle Vue Road, Swanage, BH19 2HP**

Proposed extensions and alterations to provide ground and first floor accommodation, and to refurbish outbuildings.

**OBSERVATION:** The Town Council recommends refusal of the proposal as submitted. It supports the officer's pre-application advice report dated 2<sup>nd</sup> February 2026 and the comments therein, in particular regarding the proposed addition of a tall, steeply pitched roof to provide a loft room and covered balcony, which is considered to appear out of character, intrusive, and contrived within its setting in Belle Vue Road.

P/HOU/2026/01619

**Durlston Wall, 3 Belle Vue Road, Swanage, BH19 2HP**

Demolition of stone pavilion, and partial demolition and alteration of stone boundary wall. Erection of replacement fence along eastern boundary.

**OBSERVATION:** No objection. However, the Town Council wishes to note that the description of this proposal is somewhat misleading as it refers to an 'alteration of stone boundary wall' when the submitted details indicate that the works involve partial demolition and repair/rebuilding of part of the existing stone boundary wall (as set out in the Planning and Heritage Statement dated 19<sup>th</sup> March 2026).

**Please note:**

\* The Town Council is Corporate Trustee of the De Moulham Trust, which holds the benefit of covenants in the properties that are the subject of applications marked \*.

# The Town Council is the owner of land included within, or directly affected by, applications marked #.

**5) Applications for tree works - opportunity to raise any matters of concern**

Consideration was given to the following proposed tree works:-

P/TRC/2026/01944

**Herston Conservation Area**

**399 High Street, Swanage, BH19 2NP**

Cordyline (Cordyline Australis) - Remove.

**OBSERVATION:** The Town Council raises no objection to the proposed removal of the Cordyline. The species is non-native and is considered disproportionate in scale for the small garden, where it has become overgrown and overbearing.

**6) Items of Information and Matters for Forthcoming Agendas**

There were no matters raised.

**7) Date of next meeting**

The date of the next meeting had been scheduled for Wednesday 6<sup>th</sup> May 2026.

The meeting closed at 4.15 p.m.

## Agenda Item 5 (a)

### SWANAGE TOWN COUNCIL

#### Statement of Cash Balance as at 31st March 2026

	£ p	£ p
Balance in Hand at 01/04/2025		£73,888.50 Cr
As per reconciliation dated 28/02/2026	£9,972,218.72 Cr	
Income during March	£126,314.43 Cr	
Movement of Cash-Investment	£750,000.00 Cr	
Add - Outstanding receipts- February	£6.00 Cr	
Less - Outstanding receipts - March	<u>£7,975.18 Dr</u>	£10,840,563.97 Cr
Less payments made:		
As per Reconciliation dated 28/02/2026	£9,937,919.71 Dr	
Schedule 12	£338,048.86 Dr	
Movement of Cash-Investment	<u>£550,000.00 Dr</u>	£10,825,968.57 Dr
		<u><b>£88,483.90 Cr</b></u>
Balance at Bank		
Current Account		£30,675.39 Cr
Deposit Account		<u>£57,808.51 Cr</u>
		<u><b>£88,483.90 Cr</b></u>
Short Term Investments held by the Council		
CCLA Public Sector Deposit Fund (MMF)		£750,000.00
Abrdn (MMF)		£500,000.00
DMADF-Deposit		£500,000.00
DMADF-Deposit		£350,000.00
DMADF-Deposit		£550,000.00
		<u><b>£2,650,000.00</b></u>

I confirm that to the best of my knowledge and belief this is a true and accurate Statement of the Town Council's Cash Balance as at 31st March 2026

Prepared by Alison Spencer

Dated: 8th April 2026

Certified by Martin Ayres

Dated: 8th April 2026

**SWANAGE TOWN COUNCIL**

**Year Ending 31<sup>st</sup> March 2026**

**Payment schedule reported to Council - 27th April 2026**

**Schedule 12:**

The following payments have been made in accordance with Regulations 5 and 6 of the Town Council's Financial Regulations, amounting in aggregate to:

**EIGHT HUNDRED AND EIGHTY EIGHT THOUSAND, FORTY EIGHT  
POUNDS AND EIGHTY SIX PENCE**

.....(£888,048.86).....

## Swanage Town Council Schedule of Payments - Month 12

### Direct Debits & Standing Orders

Date	Name	Inv Ref	Inv Date	Details	Payment Total
16/03/2026	AIB Merchant Services	270226.000002	27/02/2026	Merchant Serv charge	259.05
10/03/2026	Barclaycard Merchant Services	001884330226	28/02/2026	Monthly charge	43.36
16/03/2026	DNA Payments	007602962900	01/03/2026	Card charge Feb 26	44.33
16/03/2026		007602962940	01/03/2026	Card charge Feb 26	5.43
02/03/2026	Ecotricity Ltd	08202703	09/02/2026	Electricity	41.57
20/03/2026		08356372	06/03/2026	Electricity - various sites	4,969.22
23/03/2026		08367686	09/03/2026	Electricity - various sites	1,109.94
27/03/2026		08356377	06/03/2026	Electricity	506.65
30/03/2026		08367682	09/03/2026	Electricity	221.97
02/03/2026	Everflow	5220490	21/02/2026	Water - various sites	3,244.45
24/03/2026		5302007	16/03/2026	Water - various sites	1,671.69
16/03/2026	Lloyds Bank PLC	479936005	12/02/2026	Bank charge	37.48
24/03/2026		480639721	06/03/2026	Bank charge	86.60
10/03/2026	Paytek Admin Services Ltd (F	41315	04/03/2026	Regular service charge	72.00
10/03/2026		44436	04/03/2026	Regular service charge	128.35
26/03/2026	Pitney Bowes Finance Ltd	4100250361	23/02/2026	Quarterly Rental	77.90
13/03/2026		20240505	10/03/2026	Meter Refill	210.50
16/03/2026	Sage (UK) Ltd	INV22268517	01/03/2026	Monthly charge	703.80
30/03/2026	SEFE Energy Limited	INV04175173	16/03/2026	Town Hall- Annexe	341.64
30/03/2026		INV04172879	16/03/2026	Town Hall- Office	866.02
<b>Total of Direct Debit &amp; Standing Orders</b>					<b>14,641.95</b>

### Lloyds Chargecard

Date	Name	Inv Ref	Inv Date	Details	Payment Total
13/03/2026	Screwfix	A24829725843	13/02/2026	Wetdry vacuum	79.99
13/03/2026	DVLA	1268+3798-3191-8274	16/02/2026	Vehicle tax	347.50
13/03/2026	DVLA	1268-3901-2655-7875	16/02/2026	Vehicle tax	347.50
13/03/2026	DC	PP-14663634-v1	22/02/2026	Planning Application - B Chine	379.00
13/03/2026	AO	AOL222232831	23/02/2026	Washing Machine	329.00
13/03/2026	Natural Solutions	1302	27/02/2026	Algae remover	186.00
<b>Total of Chargecard payments</b>					<b>1,668.99</b>

### BACS /CHAPS

Date	Name	Inv Ref	Inv Date	Details	Payment Total
31/03/2026	123 Send Limited	2026030004653210	01/03/2026	A920Pro with SIM	158.36
31/03/2026	1st Call Training	8328	06/03/2026	Chapter 8 training	948.00
31/03/2026		8329	13/03/2026	Chapter 8 training	474.00
31/03/2026	4C Managed Service Ltd	70272	10/03/2026	Depot IT/phone	379.56
31/03/2026		70273	10/03/2026	TIC IT	483.26
31/03/2026		70273	10/03/2026	BG phone	42.00
31/03/2026		70274	10/03/2026	TH IT	781.92
31/03/2026		70274	10/03/2026	TH phone	42.00
31/03/2026		70274	10/03/2026	Project Plan	106.74
31/03/2026		70283	12/03/2026	Members IT	360.00
31/03/2026		70290	12/03/2026	Equipment	10.80
31/03/2026		70369	21/03/2026	Domain Hosting	38.40
31/03/2026		Ace Office Environments Ltd	01173034	06/03/2026	Stationery
31/03/2026	Alliance Tool Hire Ltd	P394933	28/02/2026	Heras fencing	480.67
31/03/2026	Amazon	GB6000MRNETXI	24/02/2026	TIC - covering for Spa beach hut tables	24.30
31/03/2026		GB6000LTBGPWVI	24/02/2026	TIC - stationery	13.26
31/03/2026		GB6000G1ATYY3I	24/02/2026	Wood chippings	21.00
31/03/2026		GB601JQ1R1X67I	25/02/2026	TIC - stationery	4.74
31/03/2026		GB6004QGKQA5XI	25/02/2026	Wood chippings	18.75
31/03/2026		GB62DPB2WAEUI	20/03/2026	Equipment	43.98
31/03/2026		GB600071MHEQZI	20/03/2026	Equipment	18.99
31/03/2026		GB600017Y3W5HI	25/03/2026	TIC -portable ashtrays for retail	21.24
31/03/2026	AquAid (Southcoast)	522175	28/02/2026	Water 19Lx7 bottle	94.50
31/03/2026	Ark Medical Solutions	#0000147	24/03/2026	EFAW course	539.70
31/03/2026	Ben Spurling	1113	02/03/2026	Design of an Interpretation Panel	275.00
31/03/2026		1115	02/03/2026	Beach Gardens - Artwork	15.00
31/03/2026		1116	02/03/2026	Beach Gardens - Artwork	25.00
31/03/2026	Cards for Good Causes	INV-15472	23/12/2025	Season cards 2025	6,581.81
31/03/2026	Central Southern Security Ltd	10621	01/03/2026	Keyholder service fee	300.00
31/03/2026		214497	10/03/2026	call out	120.00
31/03/2026		214931	24/03/2026	OOH call out	95.40
31/03/2026	Card Geotechnics Ltd	INV025286	17/03/2026	Seafront Monitoring Feb 26	1,848.00
31/03/2026	Charlie's Tasty Treats	0043	19/02/2026	TIC - dog treats for retail	80.00
31/03/2026	Chiltern Sports Contractors L	7028	10/03/2026	Beach Gardens: Courts 4 & 5	47,046.00
31/03/2026	The Countryside Charity	O983404/N3EMFKDD	26/03/2026	CPRE Membership	36.00
31/03/2026	Crickmay Stark Architects Ltd	DL1195	26/02/2026	Engineering	2,940.00

31/03/2026	Dorset County Pension Fund	Payroll M12	20/03/2026	Payroll M12- CAYS	120.51	
31/03/2026		Payroll M12	20/03/2026	Payroll M12- Pension	22,589.04	22,709.55
31/03/2026	Dorset Council	2800485101	09/02/2026	Car park signs	114.23	
31/03/2026		2800485101	09/02/2026	Car park signs	2,243.78	
31/03/2026		1801569658	25/02/2026	Election charges	18,534.62	
31/03/2026		2800485434	02/03/2026	Tree works	1,254.00	
31/03/2026		1801571500	13/03/2026	TH Projects	1,259.82	
31/03/2026		2800488674	20/03/2026	Consortium Legal Fees	4,800.00	
31/03/2026		1801570427	25/03/2026	Annual rent charge	2.00	28,208.45
31/03/2026	Dorset Waste Partnership	2800486448	02/03/2026	Recycling		40.90
31/03/2026	The Festive Lighting Co. Ltd.	INV-2026-03-000002	10/03/2026	Bulbs		250.80
31/03/2026	Field Honey Farms	00006032	23/02/2026	TIC - honey for retail		168.00
31/03/2026	Flowbird Smart City UK Ltd	UI00024375	25/03/2026	WebOffice incl Airtime	286.73	
31/03/2026		UI00024375	25/03/2026	Gateway trans charge	467.75	754.48
27/03/2026	Greengage Community Gard	R/C1162662	24/03/2026	Greengage CG-Project		9,000.00
31/03/2026	Greenham Trading Ltd.	04/551183	06/03/2026	Uniform	34.80	
31/03/2026		04/551778	11/03/2026	Materials	32.16	
31/03/2026		04/551778	11/03/2026	Uniform	63.00	
31/03/2026		04/550783	13/03/2026	Uniform	417.60	547.56
31/03/2026	A.R. Harris & Son	37134	05/03/2026	Electrical services	868.01	
31/03/2026		37152	07/03/2026	Electrical services	741.84	
31/03/2026		37182	13/03/2026	Electrical services	240.73	
31/03/2026		37218	19/03/2026	Electrical services	3,606.12	5,456.70
31/03/2026	HMRC	Payroll M12	20/03/2026	Payroll M12- PAYE/NI		21,640.35
31/03/2026	Huck Nets (UK)Ltd	00338525	11/03/2026	Tennis net	373.19	
31/03/2026		0000338901	20/03/2026	Basketball net	16.03	389.22
31/03/2026	Hunt's Foodservice Ltd	58417	25/03/2026	Beach Gardens - drinks & snacks		610.02
31/03/2026	ICTHUS Event Solutions Ltd	0919	16/03/2026	Lights repairs	2,040.00	
31/03/2026		0918	16/03/2026	Festoon check, adjustment projector	288.00	2,328.00
31/03/2026	J&P Cleaning Services Limited	INV-0046	01/03/2026	Cleaning TIC	325.00	
31/03/2026		INV-0046	01/03/2026	Cleaning Beach Huts	185.00	510.00
31/03/2026	J.D. Facilities Ltd	INV-2083	01/03/2026	Depot - cleaning	197.59	
31/03/2026		INV-2084	01/03/2026	Depot - deep clean staff area	230.62	
31/03/2026		INV-2081	01/03/2026	TH-cleaning	614.39	
31/03/2026		INV-2082	01/03/2026	Public Toilet- cleaning	7,958.09	
31/03/2026		INV-2069	01/03/2026	Chapel Clean	27.00	9,027.69
31/03/2026	JSR Tree Care and Garden M	979	02/03/2026	Tree works		1,620.00
31/03/2026	Keep Britain Tidy	SI016831	09/03/2026	Green Flag Application		466.80
31/03/2026	The Little Map Co & Fernhill	2968	24/03/2026	TIC - souvenirs for retail		192.49
31/03/2026	Maintain UK Drains Limited	INV-50181	15/03/2026	Investigate drains		456.00
31/03/2026	The Methodist Church	36851	27/02/2026	Council Meeting		82.50
31/03/2026	Metric Group Ltd.	6155	12/03/2026	Monthly Aslan		84.00
13/03/2026	S. Moores	CN19022	13/03/2026	Beach Gardens - biscuits for kiosk retail	(3.11)	
31/03/2026		18977	13/03/2026	Beach Gardens - biscuits for kiosk retail	31.68	
31/03/2026		18977	13/03/2026	TIC - biscuits for retail	86.88	115.45
31/03/2026	The Mowlem Institute	INV-2143	04/03/2026	Hire of The Studio	204.00	
31/03/2026		INV-2170	20/03/2026	Room Hire	96.00	
27/03/2026		Grant	24/03/2026	Mowlem Grant	1,106.00	
27/03/2026		Grant	24/03/2026	Mowlem Grant	2,594.00	4,000.00
31/03/2026	National Express	AREXT/00248450	28/02/2026	Feb Agency Tickets		66.49
31/03/2026	Nixons Hardware Ltd	125522	07/02/2026	TIC - beach ball pump		2.10
31/03/2026	Norfolk County Council	10128330	26/03/2026	NPLaw Feetime charge- January	1,613.52	
31/03/2026		10128331	26/03/2026	NPLaw Feetime charge- Feb	1,354.56	
31/03/2026		10128334	26/03/2026	NPLaw Feetime charge- March	890.48	3,858.56
31/03/2026	Octopress Printers Ltd	INV-007965	25/02/2026	Beach Gardens - flyers		102.00
20/03/2026	Swanage Town Council	Month 12 Payroll	20/03/2026	Net Wages - Month 12		64,780.18
31/03/2026	Planet Merchant Service Ltd	PP4000681IE2602	28/02/2026	Gateway fees		186.62
31/03/2026	Pod Point Ltd	ADF-36769	08/03/2026	Admins Fees Mermond Feb	17.76	
31/03/2026		ADF-36387	08/03/2026	Admins Fees MB Feb	26.60	44.36
31/03/2026	Planet Purbeck CIO	36919-01	20/03/2026	Contribution towards Volunteer Co-ord	3,500.00	
31/03/2026		36918-01	20/03/2026	Carbon Literacy Training course provision	225.00	
31/03/2026		35929-02	20/03/2026	Herston Greenspace Community engagement	1,250.00	
31/03/2026		36920-01	20/03/2026	Sustainable Swanage community engagement	5,021.00	9,996.00
31/03/2026	Purbeck Gazette	44654	06/03/2026	Advertising		585.60
27/03/2026	Purbeck Arts Week Festival L	Grant	24/03/2026	Grant - PAW Festival 1st payment		350.00
31/03/2026	Purbeck Ice Cream	167446	25/03/2026	Beach Gardens - ice-cream for kiosk retail		380.30
31/03/2026	Rawlins Davy Reeves Solicito	505907	26/03/2026	Legal Fees		1,800.00
31/03/2026	O'Neill Homer	1952	28/02/2026	Inv#11:redraft pf policies		3,986.40
31/03/2026	Recruit Local Ltd	2729	26/02/2026	Advertising		40.00
27/03/2026	Refunds	BH	27/03/2026	Beach Hut	594.00	
27/03/2026		BH	27/03/2026	Beach Hut	594.00	
27/03/2026		SA	27/03/2026	Overpayment refund	58.06	
27/03/2026		GC	27/03/2026	Refund on Fees	365.00	1,611.06
31/03/2026	Swanage and Purbeck Develo	INV-0265	26/02/2026	Annual Parish Assembly on 20th April	85.00	
31/03/2026		INV-0272	15/03/2026	Wellbeing hub for26/27- contribution	21,000.00	21,085.00
27/03/2026	Swanage District Guides Assn	Grant	24/03/2026	Grant - 1st Swanage Guides		300.00

27/03/2026	Swanage Depression Support	Grant	24/03/2026	Grant - Swanage Depression support		500.00
31/03/2026	SECURITY PLUS LIMITED	1154933	28/02/2026	Cash Processing Feb TIC	67.82	
31/03/2026		1154334	28/02/2026	Cash Collection CP	355.30	423.12
31/03/2026	Seton	9303967078	16/03/2026	Seafront signs (Banjo Pier and Boat Park)		50.40
27/03/2026	Swanage Town & Herston Fo	Grant Q4	24/03/2026	Football Club Grant Q4		1,312.50
31/03/2026	South West Research Compa	411	27/02/2026	Visitor Stats rework for 2022-24		600.00
31/03/2026	Spaldings (UK) Ltd.	SI-3089612	19/01/2026	Materials & Equipment	159.12	
31/03/2026		SI-3098885	03/03/2026	STIHL- chainsaw trousers	203.50	
31/03/2026		SI-3100556	10/03/2026	STIHL 0088 chainsaw trousers	366.60	
31/03/2026		SI-3100871	11/03/2026	Materials & Equipment	35.28	764.50
31/03/2026	Swanage Parochial Church Cc	36878	13/03/2026	Room Hire		35.00
31/03/2026	St. Michaels Garage	4895	28/02/2026	Diesel Feb		418.08
31/03/2026	Suez Recycling & Recovery U	33940331	28/02/2026	Hazardous waste collection	1,394.88	
31/03/2026		33940330	28/02/2026	Skip exchange	2,078.47	3,473.35
31/03/2026	Swanage News	1284	28/02/2026	News paper Feb		38.80
31/03/2026	Swanage Tyres and Tuning L	40732	02/03/2026	HJ70 ZLE Wiper Blades	46.80	
31/03/2026		40906	12/03/2026	EHX Loom and module re:towbar	227.95	274.75
27/03/2026	Swanage Town Band	Grant	24/03/2026	Grant - Swanage Town Band		150.00
31/03/2026	Telefonica O2 UK Ltd	43212113	24/03/2026	SIM Charges TH		203.40
31/03/2026	Terminator Control Ltd	4604	13/03/2026	Pest Control		343.00
31/03/2026	Travis Perkins	1038523955	24/02/2026	Materials & Equipment	840.00	
31/03/2026		1038534302	24/02/2026	Materials & Equipment	52.63	
31/03/2026		1038534303	24/02/2026	Materials & Equipment	21.94	
31/03/2026		1038622554	25/02/2026	Materials & Equipment	38.46	
31/03/2026		1038676302	26/02/2026	Materials & Equipment	61.90	
31/03/2026		1038776655	27/02/2026	Materials & Equipment	60.83	
31/03/2026		1038896598	02/03/2026	Materials & Equipment	30.08	
31/03/2026		1039008336	04/03/2026	Materials & Equipment	40.96	
31/03/2026		1039066638	04/03/2026	Materials & Equipment	18.03	
31/03/2026		1039060464	04/03/2026	Materials & Equipment	138.00	
31/03/2026		1039178836	06/03/2026	Materials & Equipment	7.14	
31/03/2026		1039450661	10/03/2026	Materials & Equipment	13.45	
31/03/2026		1039367632	10/03/2026	Materials & Equipment	38.45	
31/03/2026		1039595440	12/03/2026	Materials & Equipment	391.20	
31/03/2026		1039694707	13/03/2026	Materials & Equipment	15.59	
31/03/2026		1039749245	16/03/2026	Materials & Equipment	32.86	
31/03/2026		1039857974	17/03/2026	Materials & Equipment	13.51	
31/03/2026		1040062079	19/03/2026	Materials & Equipment	374.40	
31/03/2026		1040015797	19/03/2026	Materials & Equipment	22.10	
31/03/2026		1040072076	19/03/2026	Materials & Equipment	39.18	
31/03/2026		1039984709	19/03/2026	Materials & Equipment	75.16	
31/03/2026		1039984708	19/03/2026	Materials & Equipment	121.83	
31/03/2026		1039984707	19/03/2026	Materials & Equipment	6.91	
31/03/2026		1040162794	21/03/2026	Materials & Equipment	18.20	
31/03/2026		1040275380	24/03/2026	Materials & Equipment	9.38	
31/03/2026		1040331872	24/03/2026	Materials & Equipment	127.12	
31/03/2026		1040439134	25/03/2026	Materials & Equipment	15.59	
31/03/2026		1038676303	26/03/2026	Materials & Equipment	12.41	2,637.31
31/03/2026	Thrid Parties	Payroll M12	20/03/2026	Payroll M12- Third Party Deductions		377.46
19/03/2026	water2business	6068956200	04/09/2025	North Beach Toilets		1,300.52
31/03/2026	Westmade Ltd	1016200	26/02/2026	Heating control		828.00
31/03/2026	Zephyr Racing Pennants Ltd.	2600500	26/03/2026	Flags		686.40
31/03/2026	Zurich Municipal	554392005	24/03/2026	Insurance 2026-27		24,942.84
<b>Total of BACS/CHAPS Payments</b>						<b>321,737.92</b>

<b><i>BACS payment issued 19th March 2026</i></b>	1,300.52
<b><i>BACS payroll payment issued 20th March 2026</i></b>	64,780.18
<b><i>Refunds issued 27th March 2026</i></b>	1,611.06
<b><i>BACS Grant Payments issued 27th March 2026</i></b>	15,312.50
<b><i>BACS supplier payments issued 31st March 2026</i></b>	238,733.66
	<b>321,737.92</b>

**Total of Payments 338,048.86**

#### Investments - Cash Movements

Date	Name	Inv Ref	Inv Date	Details	Payment Total
31/03/2026	DMADF	transfer	31/03/2026	DMADF	550,000.00
<b>Total of Investments</b>					<b>550,000.00</b>

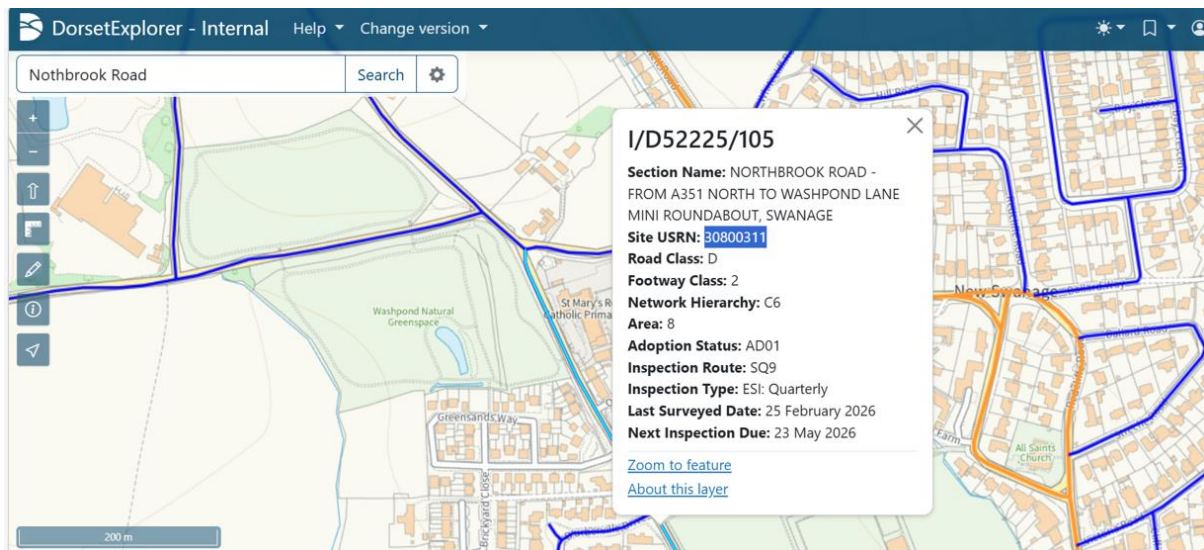
**Total of Payments & Investments 888,048.86**

**Additional SID Post – To consider the installation of an additional SID Post near St Mary’s Catholic School, Northbrook Road, Swanage**

Following a meeting between representatives of Dorset Council’s (DC) Road Safety Team, Swanage Town Councillors and Dorset Ward Councillors, regarding road safety improvements in the vicinity of St Mary’s Primary School, a plan has been prepared by Dorset Highways outlining proposed improvements which are designed to enhance safety and traffic management outside the school.

In parallel with the wider improvement works for future consideration, the potential for establishing a new SID location nearer to the school was raised. This is shown on the map and pictures below and overleaf, supplied by DC’s Road Safety Team. It was pointed out that the current location of the SID post along Northbrook Road is focused on vehicles travelling away from the school and is often obscured by parked vehicles along the roadside.

The cost to supply and erect a new galvanized SID post in the verge as per the requested specifications by the Road Safety Team will be £550.00, excluding VAT. It has been advised that this price is based on clear, unrestricted access to the site, with no allowance being made for the excavation or alteration of any buried services.





Samantha Layton-Kelly  
Administration Officer  
April 2026