

SWANAGE TOWN COUNCIL

Dr M.K. Ayres
Town Clerk

Town Hall
SWANAGE
Dorset
BH19 2NZ

20th October 2022

Dear Councillor

Swanage Neighbourhood Plan Steering Group

A meeting of the above Sub-Committee will be held at the **TOWN HALL, HIGH STREET, SWANAGE** on **WEDNESDAY, 26th OCTOBER 2022** at **11.00 a.m.** for the purpose of transacting the business mentioned in the Agenda.

Yours sincerely

Dr M.K. Ayres

Town Clerk.

PLEASE NOTE: **15 MINUTES OF PUBLIC PARTICIPATION TIME WILL BE HELD AT 11.00 A.M. PRIOR TO THE COMMENCEMENT OF THE MEETING.**

A NEIGHBOURHOOD PLAN ‘VISION WORKSHOP’ WILL ALSO BE HELD WITH REPRESENTATIVES OF ONEILL HOMER, PLANNING CONSULTANTS.

Although legal restrictions in relation to the Covid-19 pandemic have been lifted, Swanage Town Council will, in accordance with advice issued by Public Health Dorset, continue to take appropriate precautions to limit the risk of transmitting the disease and politely asks those planning to attend this meeting to do the following:

- At the earliest opportunity notify the Council of your intention to attend by e-mail admin@swanage.gov.uk or telephone 01929 423636, because capacity will continue to be carefully managed to avoid crowded situations;
- take a lateral flow test prior to the meeting;
- stay at home if you receive a positive test result or if you have COVID-19 symptoms;
- wear warm clothing to the meeting as doors and windows will be open for ventilation purposes;
- wear a face covering upon entry until seated;
- be mindful of others and respectful of their personal space.

The latest advice from Public Health Dorset can be found here: [News and updates - Public Health Dorset - Dorset Council](#)

To the Town Mayor, Deputy Mayor and
Councillors Bonfield, Harris, Rogers and Whitwam,
and all members of the Neighbourhood Plan
Steering Group

A G E N D A

1. Election of Chair 2022/23
 2. Election of Vice Chair 2022/23
 3. To note Swanage Neighbourhood Plan Steering Group Terms of Reference as approved at the Planning and Consultation Committee Meeting held on 5th September 2022
(Copy enclosed)
 4. Apologies
 5. Declarations of Interest and consideration of requests for Grants of Dispensations (Councillors are reminded of their obligations to declare their interests in accordance with Section 9 and Appendix B of the Council's Code of Conduct)
 6. To consider next steps following the Vision Workshop with ONeill Homer Planning Consultants
 7. Items of information and matters for forthcoming agendas
 8. Date of next meeting
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