

**SWANAGE TOWN COUNCIL**

Dr Martin Ayres  
Town Clerk

Town Hall  
SWANAGE  
Dorset  
BH19 2NZ

15<sup>th</sup> May 2026

Dear Councillor

**Local Government Act 1972**

You are summoned to attend a **SPECIAL MEETING** of the Swanage Town Council to be held at the Town Hall, Swanage on **WEDNESDAY, 20<sup>th</sup> MAY 2026** at **7.00 p.m.** for the purpose of transacting the business mentioned in the Agenda

Yours sincerely

*M.K. Ayres*

Town Clerk

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**PLEASE NOTE: 15 MINUTES OF PUBLIC PARTICIPATION TIME WILL BE HELD AT 7.00 P.M. PRIOR TO THE COMMENCEMENT OF THE MEETING.**

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To all Members of the Council

**A G E N D A**

1. Apologies.
2. Declarations of Interest and consideration of requests for Grants of Dispensations (Councillors are reminded of their obligations to declare their interests in accordance with Section 9 and Appendix B of the Council's Code of Conduct).
3. To consider the independence of the internal auditor and to confirm there is no conflict of interest with the external auditor. (Information enclosed)
4. Internal Audit Report 2025//26:
  - (a) Internal Audit Report 2025/26 Visits 5 & 6 of 6
  - (b) Annual Internal Audit Report. (Reports enclosed)
5. To review the system of internal control. (Report enclosed)
6. To approve the following sections of the Annual Governance & Accountability Return 2025/26 Form 3 for submission to the Council's External Auditor:
  - (a) Section 1 – Annual Governance Statement 2025/26.
  - (b) Section 2 – Accounting Statements 2025/26. (Copies enclosed)

7. To receive Annual Treasury Report 2025/26. (Copy enclosed)
8. Items of Information and Matters for Forthcoming Agendas.
- \* 9. Procurement - Green Seafront Scheme
  - (a) Communications & Engagement Plan – To consider quote from Dorset Coast Forum.
  - (b) Schedule 1 of Collaboration Agreement with Dorset Council - To consider proposed charges payable for project management fees for 2026/27.
  - (c) Arboricultural Impact Appraisal and Method Statement – To consider entering into a contract. (Briefing note enclosed)
- \* 10. Property Related Legal Matters
  - (a) Day's Park - Vodafone Lease Renewal and Rent Review. (Briefing note enclosed)
  - (b) Football Club - To receive an update re. the terms of agreement for the demolition of the Football Club Sports' Hall.

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\* Under Standing Order No. 1 c), it is envisaged that, in view of the confidential nature of the business to be transacted, it is advisable in the public interest that the press and public will be excluded from the Meeting during consideration of agenda items 9 and 10 (due to commercial and legal confidentiality).

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