

SWANAGE TOWN COUNCIL

Dr M.K. Ayres
Town Clerk

Town Hall
SWANAGE
Dorset
BH19 2NZ

27th November 2025

Dear Councillor

Vexatious Correspondence and Complaints Policy Sub-Committee

A meeting of the above sub-committee will be held at the **TOWN HALL** on **TUESDAY 2nd DECEMBER 2025** at **4.30 p.m.** for the purpose of transacting the business mentioned in the Agenda.

Yours sincerely

M.K. Ayres

Town Clerk.

To Councillors Bonfield, Moreton, Tomes & Vile

PLEASE NOTE: **15 MINUTES OF PUBLIC PARTICIPATION TIME WILL BE HELD AT 4.30 P.M. PRIOR TO THE COMMENCEMENT OF THE MEETING.**

A G E N D A

1. Election of Sub-Committee chairman.
2. Apologies.
3. Declarations of Interest and consideration of requests for Grants of Dispensations (Councillors are reminded of their obligations to declare their interests in accordance with Section 9 and Appendix B of the Council's Code of Conduct).
4. Items of Information and Matters for Forthcoming Agendas.
- * 5. To consider whether recent correspondence from person A and person B meets the criteria for vexatious correspondence, as set out in the Vexatious Correspondence and Complaints Policy and/or the Freedom of Information Act, and if so to determine the appropriate next steps. (Information enclosed)
6. Date of next meeting.
- * Under Standing Order No. 1 c), it is envisaged that in view of the confidential nature of the business to be transacted, it is advisable in the public interest that the press and public will be excluded from the Meeting during consideration of agenda item 5 (due to data protection considerations).