

**Private Sites Licence fee – Update on NNDR and VAT**

At the meeting of the Finance & Governance Committee held on 10<sup>th</sup> January 2024, it was reported that there were several matters relating to VAT and National Non-Domestic Rates (NNDR) which were under review in connection with the Private Beach Hut Sites.

***Extract from the Minutes:*****3 (a) i. Draft Estimates 2024/25 Scale of Fees and Charges 2024/25**

Consideration was given to a draft scale of fees and charges for the Council's services for the 2024/25 financial year. The Chair agreed to the discussion of the Private Site Licence Fee for 2024/25 in the first instance due to Councillor Bonfield, who was the lead councillor in discussions with the Private Site Beach Hut Owners' Association, having to leave the meeting at 10.00 a.m.

Further to his declaration of interest in sections of the scale of charges under item 2) above, Councillor Tomes left the meeting.

Councillor Bonfield reported on a meeting with a number of private site licensees that he had attended with officers on 3<sup>rd</sup> January 2024, to review the proposed uplift in the licence fee for 2024/25 and issues relating to the application of VAT and charges for business rates. The need to improve communication with licensees, particularly in respect of the distribution email address was acknowledged.

It was noted that the issues regarding VAT and business rates were ongoing and were unlikely to be resolved in the immediate future. Dorset Council had been contacted regarding the possibility of direct billing of business rates to licensees. It was noted that the final decision regarding the fee would be made on 15<sup>th</sup> January, with any representations to be made prior to this meeting for consideration. It was further stated that Officers would continue to work on the matter and seek further advice. Clarification was provided that if there were to be any change to the rateable value or application of VAT after invoices had been raised the licensees would receive an appropriate refund.

In acknowledgment of many of the comments made by the site licensees during public participation time, the Town Clerk stated that the briefing note circulated prior to the meeting had sought to place the setting of the licence fee within the wider financial context of the Council's operations. It was proposed by Councillor Bonfield and seconded by Councillor Bishop:

**TO RECOMMEND** to the Estimates meeting on 15<sup>th</sup> January 2024:

To accept the recommendation of the Tourism & Local Economy Committee to increase the licence fee for private beach hut sites to £495 p.a. (incl. VAT) for the 2024/25 financial year, subject to the fee being reviewed: i) if Dorset Council advises that beach hut owners should be individually rated; ii) if there is any change in the rateable value and/or; iii) in light of further advice regarding the application of VAT.

Although this has been a rather long and drawn-out process, these matters have now been concluded with the relevant authorities.

### **NNDR, or Business Rates:**

Dorset Council issued a report to the Valuation Office Agency (VOA) in March 2025, requesting that the Private Beach Hut assessment be split into 56 separate assessments. In February 2026 the Council was informed by the VOA that the beach hut sites were not able to be split into separate hereditaments due to the 10-month licence not meeting the requirements for splitting the assessment. This response reaffirms the council's position in this matter.

### **VAT**

The matter of VAT on the Private Sites Licence Fee has been a complex one. The initial question relating to this matter was with regards to the application of VAT on the licence fee as a whole.

It had been put forward by the Private Site Beach Hut Owners' Association (PSBHOA) that the invoice should be split into component parts, with any NNDR portion being charged by Swanage Town Council as non-business. The Council has always maintained that the charge levied was one charge, i.e. a licence fee and should not be split into separate components, and even if that was the case the fee would still be charged at the standard rate of VAT as Swanage Town Council was not the billing authority for business rates.

Advice was sought from the Council's VAT advisors, PSTAX, who confirmed that the council had correctly applied the standard rate of VAT to the total licence fee. It was also stated that even if any NNDR element was split out for invoicing, that the full supply would be subject to the standard rate of VAT. Following further representations from the PSBHOA, a technical query was submitted to HMRC in January 2025, who responded in February 2025 and confirmed that the advice from PSTAX was correct and that the whole of the private sites licence fee, regardless of whether NNDR was split out, would be subject to the standard rate of VAT.

However, in the response from the HMRC officer, an issue with regards to the temporary reduced rate period for VAT was brought to the Council's and PSOA's attention. The Private Beach Hut Sites are classified as holiday accommodation for the purposes of VAT and due to Covid the government, in July 2020, introduced a temporary reduced rate, effective from 15<sup>th</sup> July to 30<sup>th</sup> September 2021 at 5%, and from 1<sup>st</sup> October 2021 to 31<sup>st</sup> March 2022 at 12.5%. This means that for licences issued during these periods the prevailing rate of VAT should have been applied. In terms of the Private Sites Licence Fee this should have been applied for the licences issued for the 2021 season at 5% and for the 2022 season at 12.5%.

A query on this matter was submitted to the HMRC officer in March 2025, in respect of whether the licence fee should have been subject to the reduced rate of VAT. However, a response was not received until September 2025 following a chasing email. The response stated that a further technical query should be submitted to HMRC. This was submitted in October 2025. A response was received in December 2025 stating that the reduced rate of VAT should have been applied to the licence fee charge.

Further to this decision, a Notification of Error was submitted to HMRC in December 2025, relating to the VAT rate applied for the 2021 and 2022 licence fee. However, there is a 4-

year time limit for correcting errors and the 2021 fee was rejected as it was deemed out of time. The 2022 error was agreed and has since been repaid by HMRC. The Council is obliged to refund the VAT to the licensees and credit notes will be raised and set off against the 2026 licence fee invoice. This is £25.31 per site.

Members are asked to consider whether a further credit should be issued for the 2021 licence fee, as the incorrect rate of VAT was applied. This has not been repaid by HMRC and will therefore be a cost to the council of £2,730, i.e. £48.75 per site.

This should draw a line under the dual issues of NNDR and VAT in respect of the Private Sites Licence Fee.

**Decision required:**

To determine whether or not to reimburse licence fee holders the sum of £48.75 in relation to the VAT charged on the 2021 licence fee.

Alison Spencer  
Finance Manager

March 2026

**Draft Corporate Plan 2026-30 – To consider response to formal consultation and agree next steps**

At the meeting of this Committee on 15<sup>th</sup> November 2025 and at Full Council on 17<sup>th</sup> November 2025, the engagement approach, consultation questions and timeline for delivering the adoption of the Corporate Plan 2026-30 was agreed. This briefing paper summarises feedback, highlights potential amendments arising from the engagement and outlines next steps according to the previously adopted timeline.

**Total number of responses**

A total of 214 responses were received before the deadline, encompassing 112 paper responses, 97 online responses and 4 other mediums of responses. The deadline was extended by one week to Friday 27<sup>th</sup> February, as there was a steady flow of responses being returned via mail and also would allow for the youth survey to be distributed after half-term.

In addition to responses from residents, partner organisations and community groups were invited to comment. We received a number of thoughtful and constructive submissions from these partners, which are summarised in the stakeholder table at the end of this report (see pgs. 9-11). Their insights form an important part of the overall evidence base and help ensure that the analysis reflects the views of the voluntary and community sector operating in Swanage.

**Summary of engagement**

The agreed engagement plan was adhered to, with the following engagement methods utilised:

- Direct mailout to the majority of households in the parish
- Hard copies made available from the Town Hall, Information Centre and Library
- Dedicated webpage with links to the draft plan and the survey
- Online version of the survey
- 2x Engagement events held at the Mowlem (Wednesday 4<sup>th</sup> February and Wednesday 18<sup>th</sup> February)
  - Speaking with approximately 150 people and distributing paper copies
- In the news, via the Bournemouth Echo  
[<https://www.bournemouthcho.co.uk/news/25840941.swanage-town-council-inviting-public-feedback-new-plan/>]
- On the radio, via Purbeck Sounds
- Multiple posts on Facebook
  - 27/02 - 484 views, 17 engagements
  - 23/02 - 1382 views, 66 engagements
  - 19/02 - 2450 views, 132 engagements
  - 17/02 - 525 views, 9 engagements
  - 11/02 - 746 views, 15 engagements

- 29/01 - 3634 views, 81 engagements
- 12/01 - 1816 views, 46 engagements
  - Total = 11,037 views, 366 engagements
- Encouraging partners to distribute through their networks
- An additional youth survey was created but is yet to be distributed by the schools

### Overview of quantitative and qualitative feedback from the consultation

Firstly, it is worthwhile to note that there were 43 comments in total, so the percentages naturally appear higher, and themes mentioned by only a few individuals are more pronounced in the data. However, the feedback still paints a clear picture of the respondents balancing the role of Swanage as both a resident town and a visitor destination. Respondents raised practical day-to-day issues – such as pavements, drainage, traffic and public transport – alongside broader concerns about housing, climate resilience, community identity and the future of the seafront.

A recurring theme throughout the comments is that the services affecting residents’ daily lives are delivered by a range of organisations, not just the Town Council – even if some respondents were confused by who the service provider was. Many points relate to responsibilities held by Dorset Council, the NHS, transport operators and other partners. This reinforces the importance of strong communication, clear signposting and coordinated approaches across agencies.

Within this wider context, several common themes emerge, reflecting where residents are seeking clarity, reassurance or action.

The total number of individuals mentioning each key theme is as follows:

Theme / Topic	# of people mentioning	Share of all comments
Transport, Roads & Accessibility	21	48.8%
Housing (Social/Affordable)	11	25.6%
Natural Environment & Climate	6	14.0%
Seafront / Shore Road / Masterplan	5	11.6%
Culture, Arts & Mowlem	5	11.6%
Governance & Communication	4	9.3%
Healthcare Services	3	7.0%
Youth Provision & Facilities	3	7.0%

Out of the 43 comments, references to services primarily outside a parish council remit appear in 21 comments ( $\approx 48.8\%$ ) when we group by typical lead authority/body:

- Highways/roads (e.g., pavements, potholes, 20 mph, traffic management): 9 comments
- Public transport (e.g., bus services, Wareham rail link): 9 comments
- Planning authority matters (e.g., developers’ obligations, decision-making): 2 comments
- Street lighting (Dorset Highways): 6 comments
- Health/NHS services (hospital/GP/ambulance): 1 comment

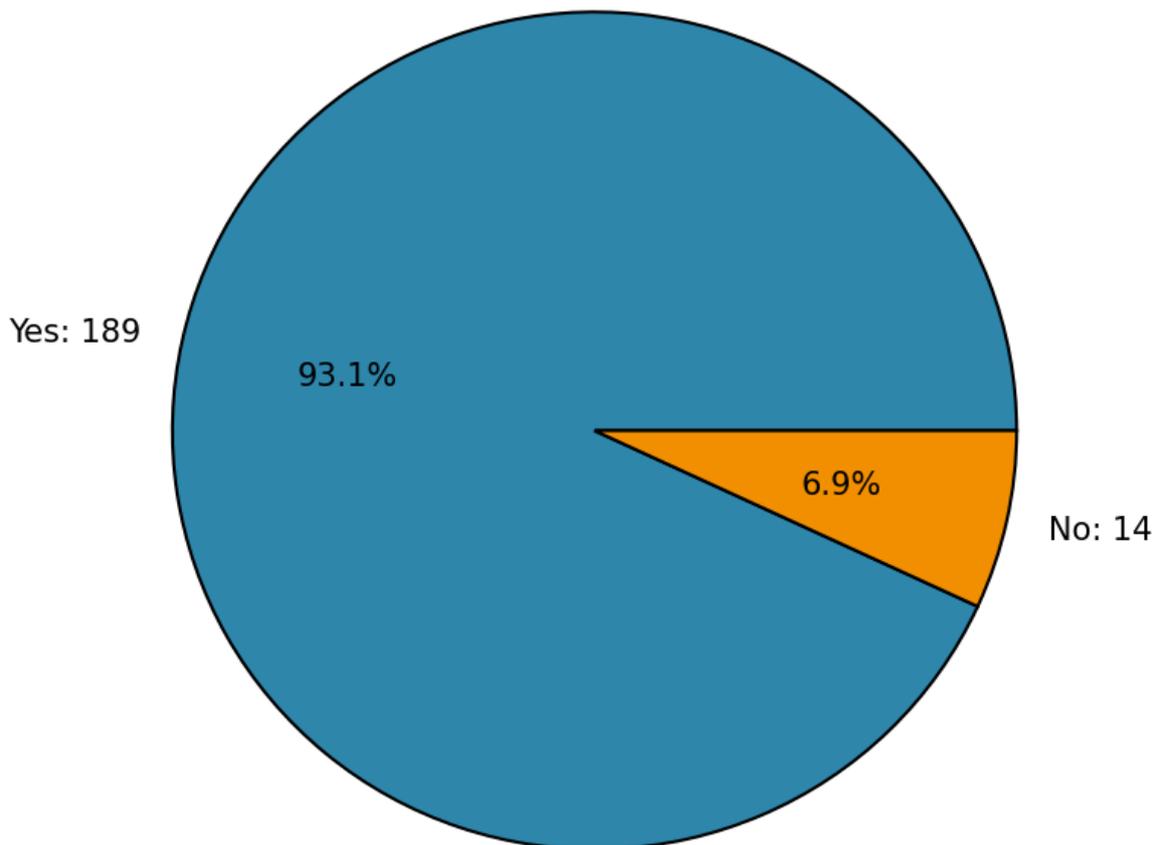
*(Categories overlap; a single comment may mention more than one.)*

Below is a quantitative analysis of all responses and a qualitative analysis of comments relating to each priority.

### Individual question summaries

## Question 1

DO YOU AGREE WITH THE FIVE PRIORITIES?

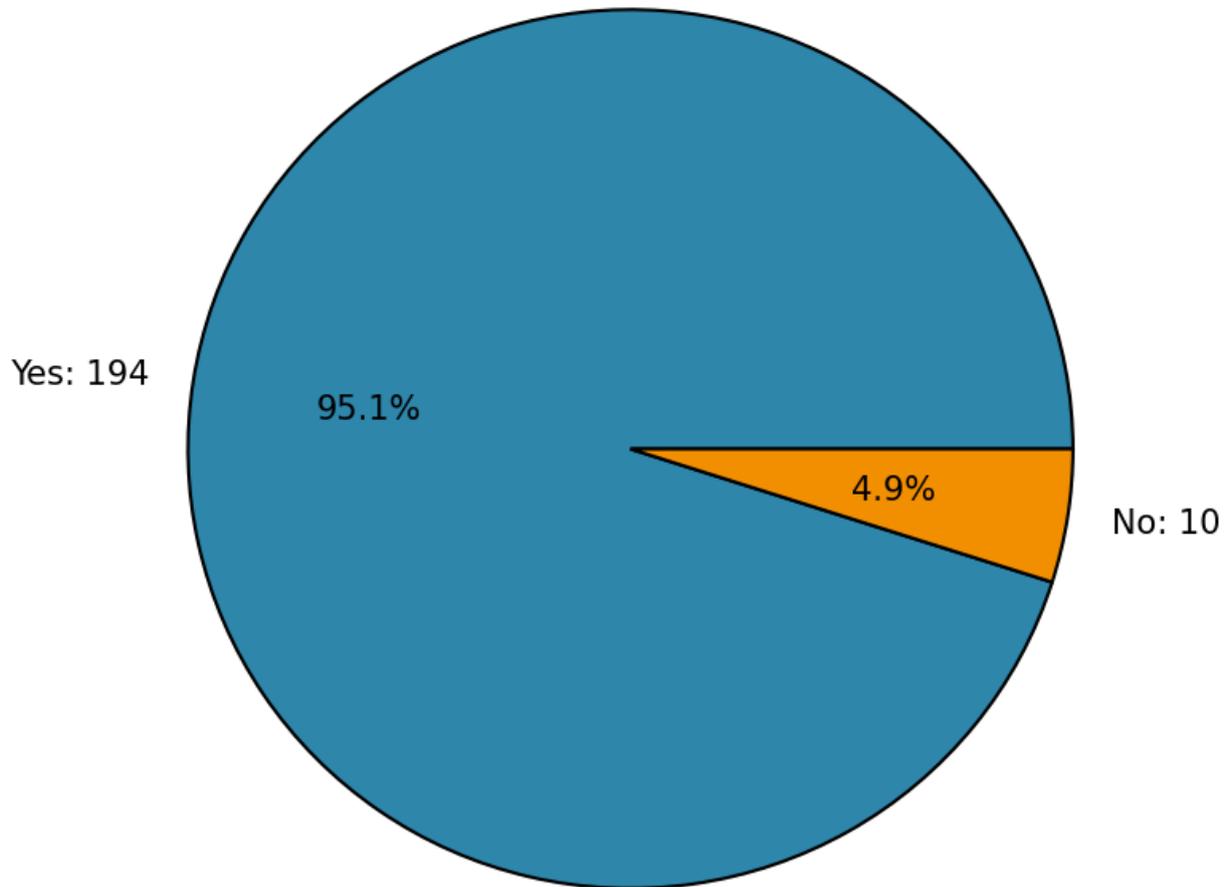


There was particularly strong support for regenerative tourism, but with clear conditions: it must respect environmental capacity, avoid over-tourism pressures, and ensure locals' needs come first. Related themes included protecting Swanage's natural environment, preserving heritage and town character, and tackling parking, bus services and pedestrian safety.

Some limited negative comments included that the five priorities were too broad, vague or high-level, with strong calls for clearer, more specific and measurable commitments. Several stressed that "good governance" should be a given, not a headline priority, and that residents need to see basic services delivered first, especially pavements, potholes, street-sweeping, signage, and heritage-appropriate repairs.

## Question 2 (Priority 1)

DO YOU AGREE WITH THE PRIORITIES AND ACTIONS OF  
DELIVERING GOOD GOVERNANCE?

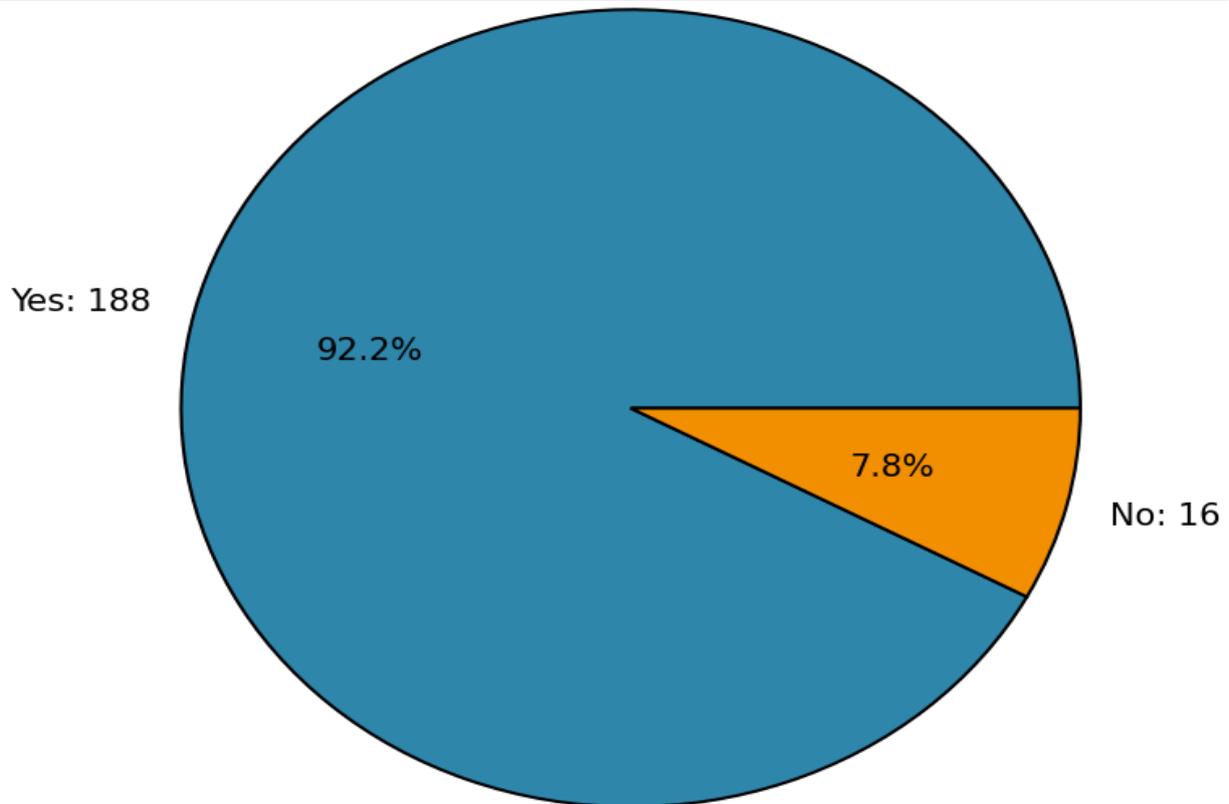


**Comments included:** Governance and Communication

- Request for non-Facebook channels (emails, newsletters)
- Feeling that decisions are being made before consultation
- Requests for metrics, targets, and specifics in the plan

## Question 3 (Priority 2)

**DO YOU AGREE WITH THE PRIORITIES AND ACTIONS OF PROMOTING REGENERATIVE TOURISM AND SUPPORTING THE LOCAL ECONOMY?**



### **Comments included:** Seafront

- Concern or opposition to closure of Shore Road
- Concerns over traffic displacement
- Fear of overspending reserves on non-essential enhancements
- Calls for basic maintenance first (walls, drainage, pavements)

### **Comments included:** Tourism and Economy

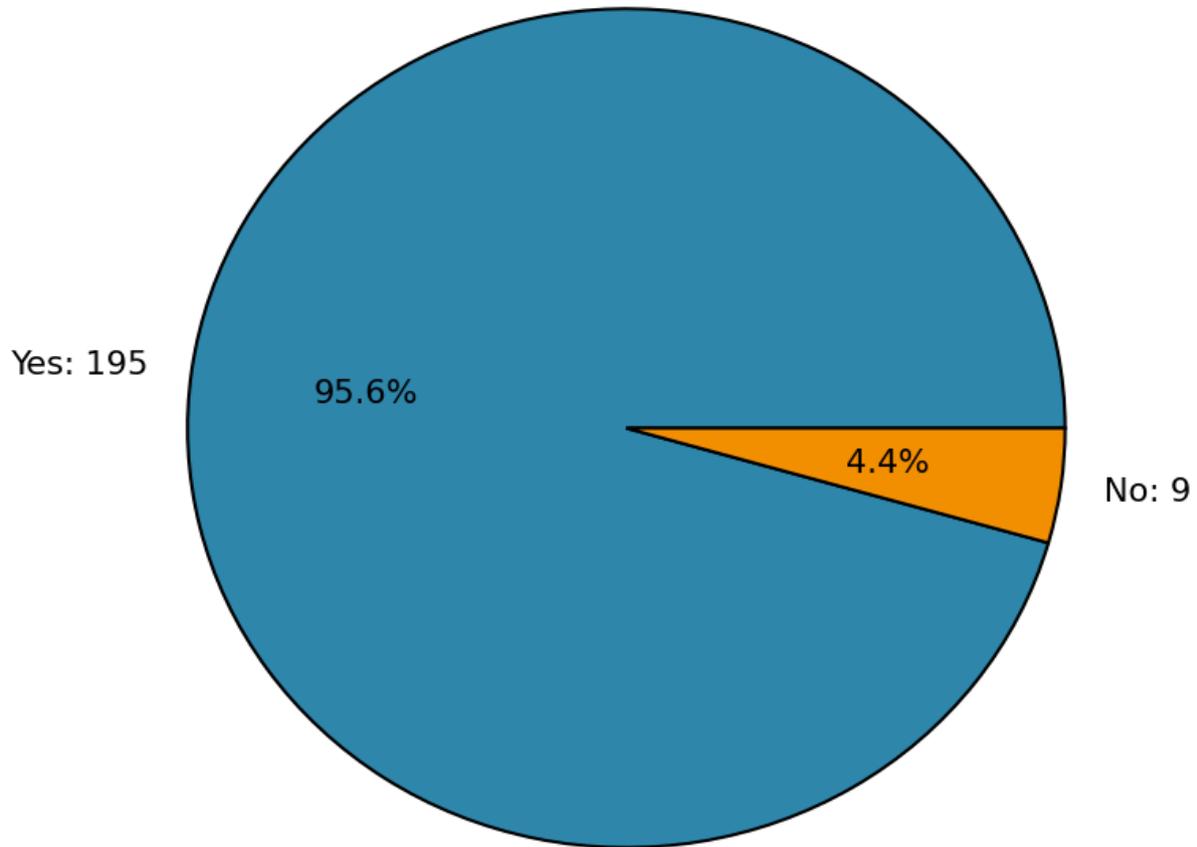
- Support for regenerative / off-season tourism
- Worries about overcrowding in summer
- Need for balanced tourism that doesn't harm residents
- Calls for protecting local businesses from rising costs

### **Comments included:** Culture, Arts and The Mowlem

- Want culture recognised as a priority
- Support for The Mowlem, festivals and events
- Concern about winter-season economic decline
- Access to arts, inclusive cultural provision

## Question 4 (Priority 3)

**DO YOU AGREE WITH THE PRIORITIES AND ACTIONS OF  
ENCOURAGING HEALTH AND WELLBEING AND ENHANCING COMMUNITY SAFETY?**



### **Comments included:** Transport and Accessibility

- Lack of a Durlston bus / local shuttle
- Need for better public transport, especially for elderly and non-drivers
- Traffic around Shore Road, De Moulham Road and town centre
- Road condition issues: potholes, signage, lane markings, pavements
- Support for safer travel: 20mph zones and crossings

### **Comments included:** Healthcare Services

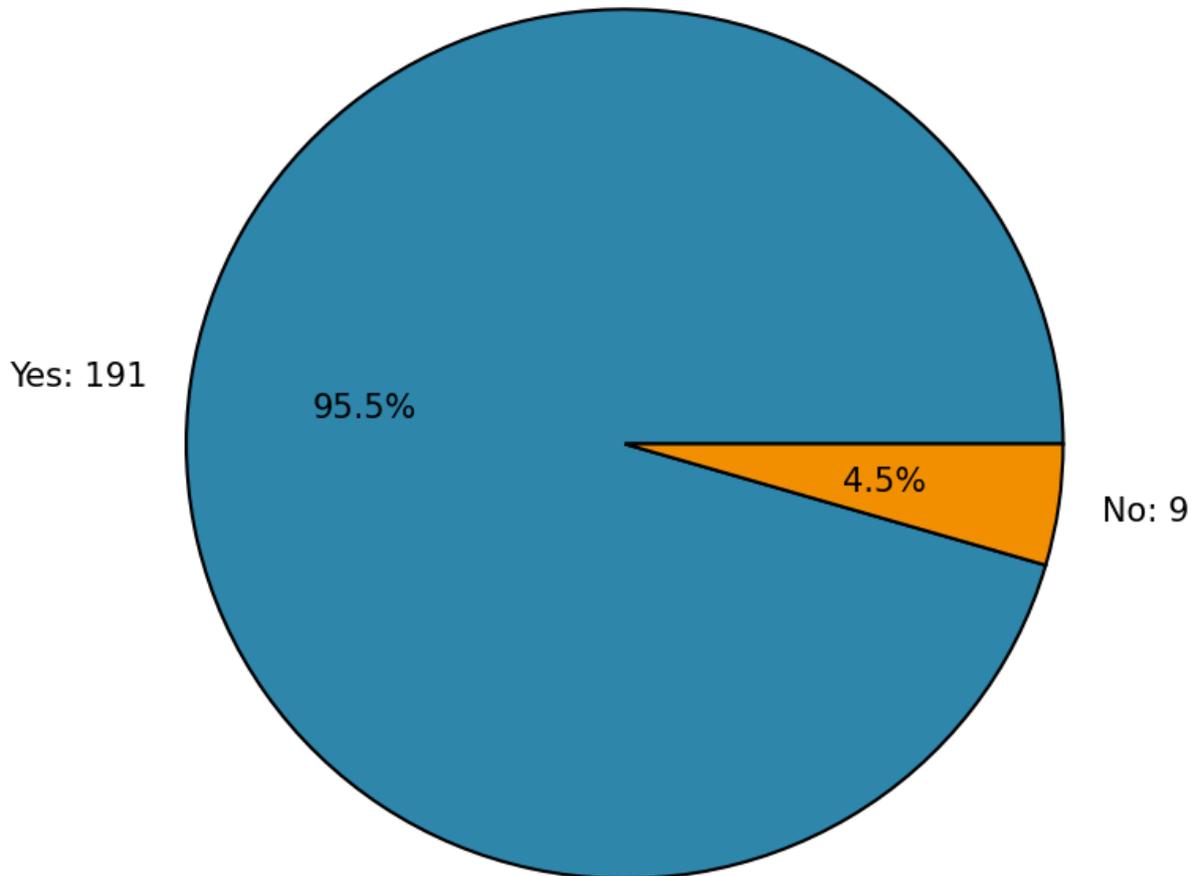
- GP / medical centre access issues
- Protecting Swanage Hospital
- More clinics / walk-in services
- Pressure from seasonal population

### **Comments included:** Youth Provision & Facilities

- Lack of activities for teenagers, especially girls
- Support for expanding skatepark & sports facilities
- Calls for youth strategy and safe social spaces

## Question 5 (Priority 4)

**DO YOU AGREE WITH THE PRIORITIES AND ACTIONS OF  
PLANNING FOR THE FUTURE AND PRESERVING OUR HERITAGE?**

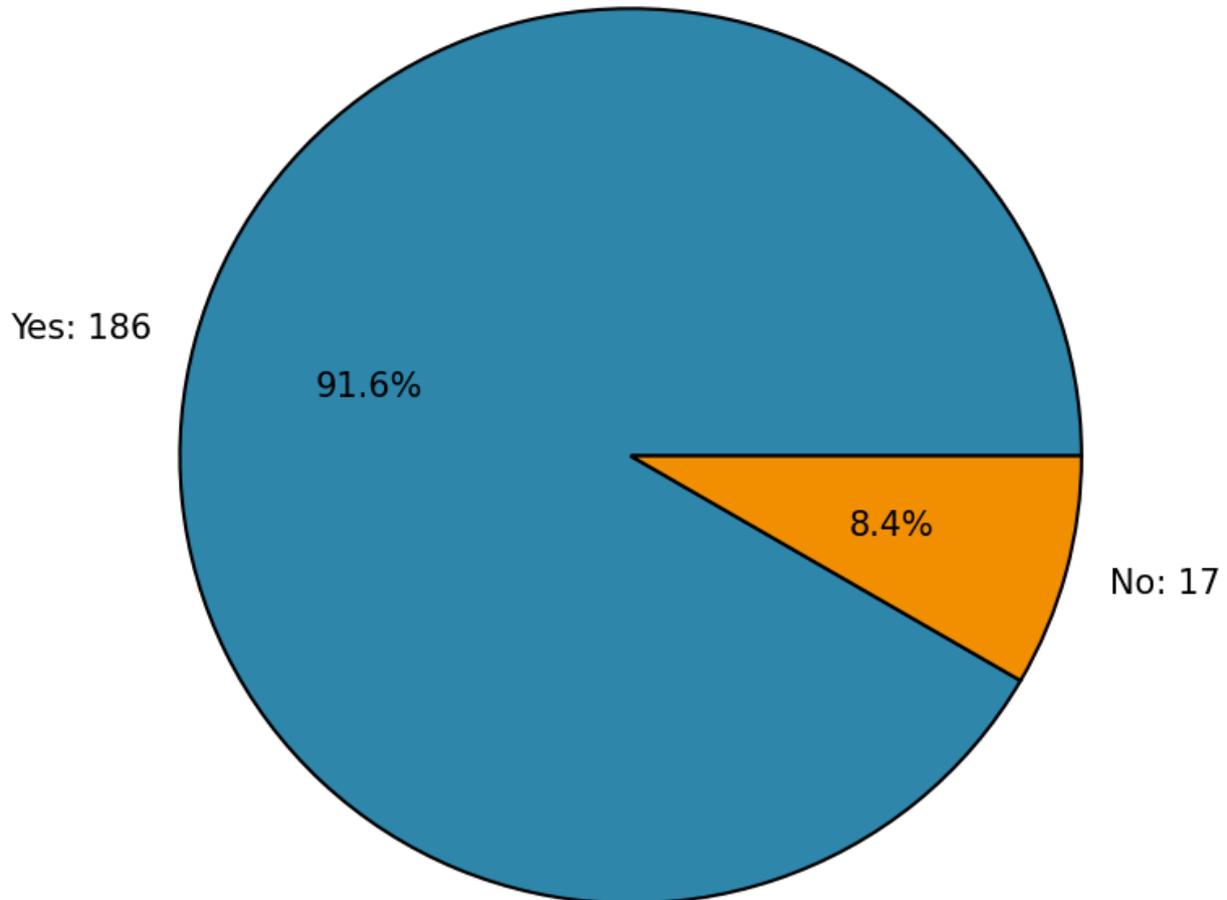


### **Comments included:** Housing

- Deliver social housing not just "affordable"
- Protect housing for local people
- Developers reducing obligations / bypassing quotas

## Question 6 (Priority 5)

DO YOU AGREE WITH THE PRIORITIES AND ACTIONS OF  
PROTECTING THE NATURAL ENVIRONMENT AND ADDRESSING THE CLIMATE CRISIS?



### **Comments included:** Natural Environment and Climate

- Support for biodiversity, tree planting and green corridors
- Some pushbacks on the phrase “climate crisis” / focus on net zero
- Frequent concerns about sea defences, erosion, flooding
- Requests to protect coastline, footpaths and green spaces

### **Comments included:** Roads, Pavements and Drainage

- Broken pavements (safety concerns)
- Blocked drains, flooding risk
- Worn road markings
- Unsafe corners, especially near Ulwell & seafront



National Trust	Strong on access to nature/sea and youth engagement with environment.	Consider blue-space accessibility group; encourage sea-based leisure; enhance access to green spaces with partners; support children's connection with coast; explore Purbeck National Nature Reserve inclusion.	Environment and access, Youth, Partnerships
Cultural Purbeck CIO	Culture is missing as a priority; culture drives economy, wellbeing, identity.	Add "Developing the Cultural Capital of Swanage" as a 6th priority; prepare a 5-year cultural strategy; explicitly recognise/support The Mowlem; pursue Town of Culture opportunities.	Culture priority, Economy (off-season)
EDPC Citizens Advice	Positive about wellbeing focus and partnership working.	Continue collaborative support for residents' wellbeing with local orgs.	Wellbeing, Partnerships
SandPDT	Transport is under-emphasised; health & youth are under-represented.	Make community transport a focus (circular bus, railway links, cycle infra, car-share); develop a Youth Strategy; acknowledge and support volunteering groups; address health & wellbeing service changes.	Transport, Youth, Health, Volunteering, Governance
The Mowlem (Trustees)	Culture needs to be central, not implied; The Mowlem is a cultural/economic cornerstone especially off-season.	Add Culture as a priority; support The Mowlem's long-term strategy and day-to-day viability; back festivals and cultural programming to drive off-season economy; acknowledge past STC capital support in plan.	Culture priority, Economy (winter), Governance (recognition)
Sustainable Swanage	Plan needs clearer delivery capacity, engagement, and measurable targets; climate/nature actions need concrete steps.	Adopt Go Vocal digital engagement; hold Citizens' Assemblies; add social value in procurement; ensure resourcing (temporary staff/volunteer coordinator); create Marine Group; double tree planting; Active Travel Group; 20 mph scheme; EV charging acceleration; Food Security Plan; set carbon-reduction plan with annual targets.	Governance, Engagement, Environment and Climate, Transport, Procurement, Delivery capacity

## Conclusion

Potential additions and amendments to the draft Corporate Plan:

- Add past STC capital support to the Mowlem as an achievement 2023-2025.
- Recognise culture as part of economic regeneration, especially out of season.
- Include commitments to advocate for Highways action on pavements, markings, signage and drainage.
- Commit to advocating for local-needs housing and resisting loss of affordable stock.
- Add a commitment to explore inclusion in Purbeck National Nature Reserve, where appropriate.
- Supporting signposting and preventative wellbeing work with partners.
- Advocating for sustainable GP and hospital services.
- Recognise the importance of mental health, isolation reduction and community connection.
- Clarify how major projects will be prioritised and sequenced to avoid over-committing reserves.

As part of the communications plan, it was agreed to publicly share an overview of responses. Further to this, it may be beneficial to clarify some key themes which appeared throughout the engagement process. This includes clarifying who is responsible for what, which was a major theme in the responses. It became apparent that it is sometimes not clear which authority is responsible for key services, as nearly half the comments related to matters outside the town council's remit, yet they were directed at STC.

A communications update could therefore include:

- A simple guide to which services Swanage Town Council controls (parks, seafront assets, some public spaces, event support, community buildings).
- A clear explanation of Dorset Council responsibilities (highways, pavements, buses, social care, waste, planning authority decisions).
- Clarification of partner agency responsibilities (e.g., NHS Dorset - GPs, hospital decisions, ambulance).
- A section explaining where STC has influence but not control, and how it advocates for residents.

### **Recommendations:**

1. Consider the amendments and additions to the plan above, and any others as members see fit.
2. Consider a communications update to clarify which authority is responsible for key services within the town.
3. Confirm the next steps of the delivery timeline, including:
  - a. A summary of the responses to be published on Facebook and the website
  - b. A Member workshop to review the draft plan before it is recommended to full council for adoption in April

**Annual Health & Safety Report – April 2025 – March 2026**

There have been seven incidents or accidents since April 2025. These comprise, two minor cuts/abrasions, one muscle strain, one trip, two incidents of foreign objects in the eye and one dog bite. There have been no RIDDOR reports.

A review of the Council's Worknest system has been undertaken (a database health and safety system) to ensure all relevant compliance activities are accurately recorded, reviewed and that notifications are sent at appropriate intervals.

The Council's health and safety advisors Worknest, visited in October 2025 and undertook a review of cemetery operations including the preparation of graves and a review of the boat park, including signage. These reviews included site visits and reviews of existing risk assessments and methods of operation. In addition, advice was sought by the Council regarding the recording of incidents of challenging and aggressive behaviour toward Council staff. This has resulted in the development and implementation of a Challenging and Aggressive Behaviour Reporting Procedure and Incident form.

Following a specific incident with an unleashed dog on Council land, and in consultation with the Council's health and safety advisor, additions have also been made to a range of risk assessments that apply to team members working in public spaces.

Formal Health and Safety related training completed in the past 12 months has included the following courses. In terms of scale, these have included training of large or small groups of staff and training for individual team members.

- Emergency First Aid at Work
- IOSH Managing Safely
- Working at height and safe use of ladders
- Respect training
- Conflict resolution
- Fire warden training
- Carbon literacy
- Lantra - Safe use of pesticides
- Lantra – hand held applicator
- RHS Horticulture Level 2

In-house training has been delivered in the form of toolbox talks.

Hand Arm Vibration Screening was completed in May and June 2025 and has been scheduled again for May 2026.

The training plan for the forthcoming year is being finalised and thus far includes, manual handling, emergency first aid at work, street work regulation - signage and guarding and chainsaw maintenance, cross cutting and felling. This training plan for 2026 will also include refresher training where appropriate to ensure existing certifications remain valid.

Finally, a review of the Council's Health and Safety Policy and Health and Safety Manual 2025 has been completed by the Council's health and safety advisor and the Assets and Compliance Manager. This has not resulted in any changes to these documents.

**Action required**

To note the content of this report.

Gail Percival, Assets and Compliance Manager  
February 2026

## Proposed STC Priorities Spring/Summer 2025

Item 6)

Project	Urgency - H/M/L	What does success look like @ 30th September 2025?	% Complete			
			<25%	25%<50%	50%<75%	>75%
<b>Good Governance</b>						
Budget Review	H	Initial budget review carried out by F&G Committee prior to budget setting 2026/27.				
Corporate Plan 2025-29	H	Draft plan prepared for public consultation.				
Review of Committees' Terms of Reference and Working Parties	H	Committees and Working Parties reviewed and any amendments to Terms of Reference agreed.				
Charitable Trust Review	H	Action plan in advanced stage of implementation.				
Asset Review	H	Property Panel to have completed review and recommendations made to Council regarding any surplus assets identified.				
Implement Parking Order	H	New signage installed and site-specific parking arrangements in place (e.g. Mowlem turning circle, Peveril Point Rd).				
Lease and licence renewals & rent reviews, including North Beach & Peveril Point	H	Rent reviews completed and new licences/leases in place.				
Implement Data Protection policies and procedures	H	Significant progress made towards implementation of One West Action Plan				
Communications Plan	H	Plan to be reviewed and priorities actioned.				
New Council website	H	Website launched.				
<b>Local Economy and Tourism</b>						
Green Seafront Scheme	H	Preferred option identified and next phase of public engagement completed.				
Town of Culture Bid Follow Up	M	Plan developed to build on Town of Culture Bid.				
<b>Community Services, Health and Wellbeing</b>						
Washpond Lane/Ulwell Road land	H	Asset transfer from Dorset Council to Swanage Community Housing Group completed.				
Day's Park Community Sports Facility	H	Planning permission obtained, legal entity registered and community fundraising underway.				
Beach Gardens future plan	H	Legal agreements drafted.				
Swanage Skatepark Community Project	H	Procurement of Phase 1 completed.				
Beach Gardens Tennis Court Upgrade	H	Procurement completed.				
Investigate options for footpath linking Washpond Lane and Northbrook Road	M	Discussions concluded with stakeholders and outcome determined.				
Peveril Point Road stabilisation/improvements	M	Work commissioned				
<b>Planning &amp; Heritage</b>						
Produce Neighbourhood Plan	H	First round public consultation completed and draft plan under preparation.				
<b>Environment &amp; Climate Crisis</b>						
Install additional EVCPs in Car Parks	M	Legal agreements signed and installation programme agreed.				
Implement next stage of Environmental Action Plan	M	Next priorities from Environmental Action Plan agreed by Environment & Green Spaces Committee; Motion for the Ocean Action Plan agreed.				

**Proposed STC Priorities Spring/Summer 2026**

<b>Project</b>	<b>Urgency - H/M/L</b>	<b>What does success look like @ 30th September 2026?</b>	<b>Immediate Next Steps</b>
<b>Good Governance</b>			
Corporate Plan 2026-30	H	Plan Adopted	Arrange councillor workshops and plan process for consultation and adoption.
Charitable Trust Review	H	Proposals agreed by Charity Commission	Undertake public consultation and submit proposals to Charity Commission; complete transfer of James Day Trust.
Asset Review	H	Property Panel to have completed review and recommendations made to Council regarding any surplus assets identified.	Property Panel to continue to review of list of assets.
Lease and licence renewals & rent reviews, including Peveril Point	H	Rent reviews completed and new licences/leases in place.	Valuer recommendations to be presented to Council; solicitors to be instructed.
Implement Data Protection policies and procedures	H	Continued 'green' rating in DPO's annual report and document retention policy being actively implemented.	Implement recommendations from DPO Annual Report including document retention policy.
Communications Plan	H	Plan to be reviewed and priorities actioned.	Adopted plan to be reviewed by working party.
<b>Local Economy and Tourism</b>			
Green Seafront Scheme	H	Strategic Outline Business Case completed, planning applications lodged and progress made towards securing funding.	Finalise presentation of SOBC and prepare planning applications.
<b>Community Services, Health and Wellbeing</b>			
Washpond Lane/Ulwell Road land; Kings Court	H	Washpond Lane - Asset transfer from Dorset Council to Swanage Community Housing Group completed. Kings Court - Action plan agreed with Dorset Council.	Town Council to continue to attend meetings and assist in driving projects forward.
Day's Park Community Sports Facility and 3G pitch	H	Memorandum of Understanding agreed and fundraising underway.	Continue regular meetings with S&HFC Ltd and newly registered CIO; continued partnership working with Active Dorset and Dorset Council. Resolve MoU and VAT position.
Beach Gardens future plan	H	Legal agreements completed.	Agree draft Pavilion Licence, amended Tennis Court Licence and Funding Agreement for Tennis Courts.
Swanage Skatepark Community Project	H	Plans for Phase 2 agreed.	Support Project Group in development of plans for Phase 2.
Peveril Point Road stabilisation/improvements	M	Work completed.	Works underway.
Town Centre 20mph zone	M	Draft proposals developed.	Working party to meet to consider options.
<b>Planning &amp; Heritage</b>			
Produce Neighbourhood Plan	H	Plan finalised and out to Reg 15 consultation.	Carry ou Reg 14 consultation and amend plan in light of responses received.
<b>Environment &amp; Climate Crisis</b>			
Install additional EVCPs in Car Parks	M	Legal agreements drafted and installation programme agreed.	Finalise legal documents once Dorset Council clarifies position with new commercial partners.
Implement next stage of Environmental Action Plan	M	Next priorities from Environmental Action Plan agreed by Environment & Green Spaces Committee.	Working party to review action plan to identify priorities.