

**SWANAGE TOWN COUNCIL**

Dr M.K. Ayres  
Town Clerk

Town Hall  
SWANAGE  
Dorset  
BH19 2NZ

8<sup>th</sup> April 2025

Dear Councillor

**Vexatious Correspondence and Complaints Policy Sub-Committee**

A meeting of the above sub-committee will be held at the **TOWN HALL** on **MONDAY 14<sup>th</sup> APRIL 2025** at **4.15 p.m.** for the purpose of transacting the business mentioned in the Agenda.

Yours sincerely

*M.K. Ayres*

Town Clerk.

To Councillors Monkhouse, Moreton & Trite

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**PLEASE NOTE:**      **15 MINUTES OF PUBLIC PARTICIPATION TIME WILL BE HELD AT 4.15 P.M. PRIOR TO THE COMMENCEMENT OF THE MEETING.**

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**A G E N D A**

1. Apologies.
  2. Declarations of Interest and consideration of requests for Grants of Dispensations (Councillors are reminded of their obligations to declare their interests in accordance with Section 9 and Appendix B of the Council's Code of Conduct).
  3. To approve as a correct record Minutes of the Meeting of the Vexatious Correspondence and Complaints Policy Sub-committee held on 24<sup>th</sup> March 2025.  
(Copy enclosed).
  4. Items of Information and Matters for Forthcoming Agendas.
  - \* 5. To review current Freedom of Information requests and consider response.  
(Information to follow).
  6. Date of next meeting.
- \* Under Standing Order No. 1 c), it is envisaged that in view of the confidential nature of the business to be transacted, it is advisable in the public interest that the press and public will be excluded from the Meeting during consideration of agenda item 5 (due to legal confidentiality and data protection considerations).