

**SWANAGE TOWN COUNCIL**

Dr Martin Ayres  
Town Clerk

Town Hall  
SWANAGE  
Dorset  
BH19 2NZ

5<sup>th</sup> July 2022

Dear Councillor

**Local Government Act 1972**

You are summoned to attend a Meeting of the Swanage Town Council to be held at **THE TOWN HALL, HIGH STREET, SWANAGE** on **MONDAY, 11<sup>th</sup> JULY 2022** at **7.00 p.m.** for the purpose of transacting the business mentioned in the Agenda.

Yours sincerely

*M.K. Ayres*

Town Clerk

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**PLEASE NOTE:**    **15 MINUTES OF PUBLIC PARTICIPATION TIME WILL BE HELD AT 7.00 P.M. PRIOR TO THE COMMENCEMENT OF THE MEETING.**

Although legal restrictions in relation to the Covid-19 pandemic have been lifted, Swanage Town Council will, in accordance with advice issued by Public Health Dorset, continue to take appropriate precautions to limit the risk of transmitting the disease and politely asks those planning to attend this meeting to do the following:

- at the earliest opportunity notify the Council of your intention to attend by e-mail [admin@swanage.gov.uk](mailto:admin@swanage.gov.uk) or telephone 01929 423636, because capacity will continue to be carefully managed to avoid crowded situations;
- take a lateral flow test prior to the meeting;
- stay at home if you receive a positive test result or if you have COVID-19 symptoms;
- wear warm clothing to the meeting as doors and windows will be open for ventilation purposes;
- wear a face covering upon entry until seated;
- be mindful of others and respectful of their personal space.

The latest advice from Public Health Dorset can be found here: [News and updates - Public Health Dorset - Dorset Council](#)

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To all Members of the Council

**AGENDA**

1. To report apologies (if any) received from Members for inability to attend the Meeting.

2. Declarations of Interest and consideration of requests for Grants of Dispensations (Councillors are reminded of their obligations to declare their interests in accordance with Section 9 and Appendix B of the Council's Code of Conduct).
3. To approve as a correct record the Minutes of the following Meetings:-
  - (a) Annual Council Meeting held on 23<sup>rd</sup> May 2022. (Copy enclosed).
  - (b) Special Meeting of the Council held on 25<sup>th</sup> May 2022. (Copy enclosed).
4. To approve as a correct record the Minutes of the following Committee Meetings, together with the Notes of any Informal Committee Meetings, and consider the recommendations contained therein:-
  - (a) Planning and Consultation Committee held on 6<sup>th</sup> June 2022. (Copy enclosed).
  - (b) General Operations Committee held on 8<sup>th</sup> June 2022. (Copy enclosed).
  - (c) Planning and Consultation Committee held on 4<sup>th</sup> July 2022. (Copy to follow).
  - (d) Personnel Committee held on 6<sup>th</sup> July 2022. (Copy to follow).
5. To receive reports from the following Working Party Meetings:-
  - (a) Events – Review of Seafront Market, 27<sup>th</sup> May 2022.
  - (b) Public Conveniences – Burlington Chine stakeholder engagement, 8<sup>th</sup> June 2022.
  - (c) Environment Policy – Meeting with Co2 Target, 22<sup>nd</sup> June 2022.
  - (d) Seafront Masterplan – Feedback following visit to Portsmouth and return visit of Coastal Partners, 15<sup>th</sup> and 29<sup>th</sup> June 2022.
6. Budget Monitoring:-
  - (a) Statement of Cash Balance as at 31<sup>st</sup> May 2022. (Copy enclosed).
  - (b) Statement of Cash Balance as at 30<sup>th</sup> June 2022. (Copy enclosed).
7. Monitoring Payment of Accounts. (Schedules enclosed).
8. Chairman's Announcements.
9. To consider holding special Council Meeting at 7 p.m. on Wednesday 27<sup>th</sup> July to approve draft Corporate Plan for consultation and appoint consultant to prepare Seafront Masterplan.
10. Ballard Stores – To consider request to apply for registration with Dorset Council as a Community Asset of Value. (Information enclosed).
11. Swanage Neighbourhood Plan – To consider appointment of consultants and establishment of Steering Group. (Briefing note enclosed).
12. To consider recommendations from Capital Projects Sub-Committee meeting held on 8<sup>th</sup> June 2022.
  - (a) To approve installation of a path and lighting at Day's Park, Swanage, including update on Dorset Highways' improvements to Ulwell Road/Redcliffe Road junction as part of safe route to school. (Briefing note enclosed).
  - (b) To seek the adoption of Cow Lane and a section of Panorama Road. (Briefing note enclosed).

13. Day's Park Forum – To consider matters arising from meeting held on 6<sup>th</sup> July 2022.
    - (a) Funding request for architects' fees – Update.
    - (b) To consider request for drawdown of funds for youth football.  
(Briefing note enclosed).
    - (c) Works to Swanage and Herston FC Access Road and Car Park.  
(Briefing note enclosed).
  14. Festive Lights – To consider request from Swanage & District Chamber of Trade for acquisition of additional Snow Globes. (Briefing note enclosed).
  15. North Beach Public Toilets – To confirm agreement to Dorset Council installing Changing Places Disabled Toilet Facilities. (Briefing note enclosed).
  16. Peveril Point and The Downs Local Nature Reserve – To confirm declaration.  
(Briefing note enclosed).
  17. Punch and Judy, Swanage Beach - To consider award of licence agreement.  
(Briefing note enclosed).
  18. Report from Dorset Councillors.
  19. Reports from Council representatives on outside organisations.
  20. Reporting of delegated matters.
  21. Items of Information and Matters for Forthcoming Agendas.
    - (a) Dorset Association of Parish and Town Councils Star Awards 2021-22  
(Letter enclosed).
    - (b) Future of Swanage-based Ambulance Car – Update.
    - (b) A & E Local – Update.
    - (c) Wellbeing Swanage – Update.
    - (d) Town Twinning Association - Update.
  - \* 22. To consider recommendations from Personnel Committee Meeting held on 6<sup>th</sup> July 2022.
  - \* 23. Housing Development, Northbrook Road East – To consider request for drainage connection into Ulwell Stream. (Briefing note enclosed).
  - \* 24. Town Hall Annexe – To consider request from Dorset Police for new lease term.  
(Information enclosed).
  - \* 25. Commercial property arrears and defence of claim for new lease – To consider advice from legal advisors.
  - \* Under Standing Order No. 1 c), it is envisaged that in view of the confidential nature of the business to be transacted, it is advisable in the public interest that the press and public will be excluded from the Meeting during consideration of agenda items 22 to 25 (due to data protection requirements, legal and commercial confidentiality).
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