

**SWANAGE TOWN COUNCIL**

Dr M.K. Ayres  
Town Clerk

Town Hall  
SWANAGE  
Dorset  
BH19 2NZ  
01929 423636

6<sup>th</sup> September 2021

Dear Councillor

**Personnel Committee**

A meeting of the above Committee will be hosted at the **TOWN HALL, HIGH STREET, SWANAGE** on **FRIDAY, 10<sup>th</sup> SEPTEMBER 2021** at **9.30 a.m.** for the purpose of transacting the business mentioned in the Agenda.

Yours sincerely

*Dr M K Ayres*

Town Clerk.

To the Town Mayor and Deputy Mayor,  
Councillor Trite and Councillors Bonfield  
and Moreton.

**A G E N D A**

1. Apologies.
2. Declarations of Interest and consideration of requests for Grants of Dispensations (Councillors are reminded of their obligations to declare their interests in accordance with paragraphs 9 – 13 of the Council's Code of Conduct and regulations made under chapter 7 of the Localism Act 2011).
3. To consider making a one-off non-consolidated payment to all Council staff.  
(Briefing note enclosed).
4. Implementation of LGRC Staffing Review – Update.
5. Items of Information and Matters for Forthcoming Agendas.
6. Date of next meeting.

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**PLEASE NOTE: UP TO 15 MINUTES OF PUBLIC PARTICIPATION TIME MAY BE HELD AT 9.30 a.m. PRIOR TO THE COMMENCEMENT OF THE MEETING.**

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