

SWANAGE TOWN COUNCIL

Dr Martin Ayres
Town Clerk

Town Hall
SWANAGE
Dorset
BH19 2NZ

19th April 2024

Dear Councillor

Finance & Governance Committee

An extraordinary meeting of the above Committee will be held at the **TOWN HALL, SWANAGE** on **Thursday, 25th April 2024** at **10.30 a.m.** for the purpose of transacting the business mentioned in the Agenda.

Yours sincerely

Cllr T. Foster

Town Mayor

PLEASE NOTE: **15 MINUTES OF PUBLIC PARTICIPATION TIME WILL BE HELD AT 10.30 A.M. PRIOR TO THE COMMENCEMENT OF THE MEETING.**

To The Town Mayor, Deputy Mayor,
Councillors Bishop, Bonfield, Harris, Tomes, Trite and Whitwam.
All Councillors and Chief Officers

A G E N D A

1. Apologies.
2. Declarations of Interest and consideration of requests for Grants of Dispensations (Councillors are reminded of their obligations to declare their interests in accordance with Section 9 and Appendix B of the Council's Code of Conduct).
3. Review of Draft Vexatious Correspondence and Complaints Policy further to Council Meeting, 25th March 2024 and Working Party Meeting, 22nd April 2024. (Copy enclosed)
4. Review of Draft Safeguarding Policy. (Briefing note to follow)
5. Review of Standing Orders. (Copy enclosed)
6. To consider Draft Armed Forces Covenant Pledges. (Example enclosed)
7. Arrangements Post-Election May 2024, including initial councillor induction session. (Briefing note to follow)

8. To review the system of internal control. (Briefing note to follow)
 9. Items of Information and Matters for Forthcoming Agendas.
 - * 10. Aged Debtors – Update. (Briefing note to follow)
 11. Date of Next Meeting – 24th July 2024.
 - * Under Standing Order No. 1) c), it is envisaged that in view of the confidential nature of the business to be transacted, it is advisable in the public interest that the press and public will be excluded from the Meeting during consideration of agenda item 9 (in relation to legal matters).
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