

SWANAGE TOWN COUNCIL

Dr Martin Ayres
Town Clerk

Town Hall
SWANAGE
Dorset
BH19 2NZ

25th January 2023

Dear Councillor

Local Government Act 1972

You are summoned to attend a Meeting of the Swanage Town Council to be held at **THE TOWN HALL, HIGH STREET, SWANAGE** on **MONDAY, 30th JANUARY 2023** at **7.00 p.m.** for the purpose of transacting the business mentioned in the Agenda.

Yours sincerely

M.K. Ayres

Town Clerk

PLEASE NOTE: 15 MINUTES OF PUBLIC PARTICIPATION TIME WILL BE HELD AT 7.00 P.M. PRIOR TO THE COMMENCEMENT OF THE MEETING.

Although legal restrictions in relation to the Covid-19 pandemic have been lifted, Swanage Town Council will, in accordance with advice issued by Public Health Dorset, continue to take appropriate precautions to limit the risk of transmitting the disease and politely asks those planning to attend this meeting to do the following:

- at the earliest opportunity notify the Council of your intention to attend by e-mail admin@swanage.gov.uk or telephone 01929 423636, because capacity will continue to be carefully managed;
- stay at home if you feel unwell and/or have Covid symptoms;
- wear warm clothing to the meeting as doors and windows will be open for ventilation purposes;
- be mindful of others and respectful of their personal space.

The latest advice from Public Health Dorset can be found here: [News and updates - Public Health Dorset - Dorset Council](#)

To all Members of the Council

A G E N D A

1. To report apologies (if any) received from Members for inability to attend the Meeting.
2. Declarations of Interest and consideration of requests for Grants of Dispensations (Councillors are reminded of their obligations to declare their interests in accordance with Section 9 and Appendix B of the Council's Code of Conduct).

3. To approve as a correct record the Minutes of the following Meetings:-
 - (a) Council Meeting held on 12th December 2022. (Copy enclosed).
 - (b) Annual Estimates Meeting held on 16th January 2023. (Copy enclosed).
4. To approve as a correct record the Minutes of the following Committee Meetings, and consider the recommendations contained therein:-
 - (a) Planning and Consultation Committee held on 5th December 2022. (Copy enclosed).
 - (b) Planning and Consultation Committee held on 9th January 2023. (Copy enclosed).
5. Budget Monitoring:-
 - (a) Statement of Cash Balance as at 31st December 2022. (Copy enclosed).
6. Monitoring Payment of Accounts. (Schedules enclosed).
7. Chairman's Announcements.
8. Burlington Chine Public Conveniences – Statement re future operation. (Briefing note enclosed).
9. Swanage Town Centre and Beach Front Accessibility Report - To consider recommendations. (Briefing note and report enclosed).
10. Friends of Swanage Bandstand – To consider request to repair coping stones and proposal to donate remaining funds to the Town Council to ringfence for future maintenance of the bandstand. (Briefing note enclosed).
11. Working Party Updates and Recommendations
 - (a) Environmental Action Plan, 24th January 2023.
 - (b) Grant Panel, 24th January 2023. (Information enclosed).
 - (c) Events, 25th January 2023.
 - (d) Rents and Licences Panel – To consider proposal to expand remit and rename as Asset Review and Commercial Property Panel.
12. Coronation of King Charles III - To consider proposals for celebration and commemoration. (Briefing note enclosed).
13. Recreation Ground and Sandpit Field Pathway repairs – To consider authorisation for works to proceed in current financial year. (Briefing note enclosed).
14. Recreation Ground, Remembrance Wall – To determine request for installation of commemorative plaque. (Briefing note enclosed).
15. Proposal to site mobile kiosk in vicinity of Stone Quay – To formulate Council's views and response to business owner. (Briefing note enclosed).
16. Prospect Nursery – To confirm lease to Swanage & Purbeck Development Trust (Greengage Project) at Peppercorn Rent. (Briefing note enclosed).
17. Report from Dorset Councillors.
18. Reports from Council representatives on outside organisations.
19. Reporting of delegated matters.

20. Items of Information and Matters for Forthcoming Agendas.
- (a) Future of Swanage-based Ambulance Car – Update.
 - (b) A & E Local – Update.
 - (c) ATM provision following bank branch closures – Update.
- * 21. Commercial Property
- (a) Repossession of Taxi office, Swanage Station – To consider next steps.
(Briefing note enclosed).
 - (b) Defence of County Court claim for new tenancy - Update.
(Briefing note enclosed).
 - (c) Town Hall Annexe – To consider valuer’s report on rent review.
(Briefing note enclosed).
 - (d) Shore Road Kiosk – To note proposed transfer of lease.
(Information enclosed).
- * Under Standing Order No. 1 c), it is envisaged that in view of the confidential nature of the business to be transacted, it is advisable in the public interest that the press and public will be excluded from the Meeting during consideration of agenda item 21 (due to legal confidentiality and data protection considerations).
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