

**SWANAGE TOWN COUNCIL**

Dr Martin Ayres  
Town Clerk

Town Hall  
SWANAGE  
Dorset  
BH19 2NZ

20<sup>th</sup> March 2024

Dear Councillor

**Local Government Act 1972**

You are summoned to attend a Meeting of the Swanage Town Council to be held at **THE METHODIST CHURCH, HIGH STREET, SWANAGE** on **MONDAY, 25<sup>th</sup> MARCH 2024** at **7.00 p.m.** for the purpose of transacting the business mentioned in the Agenda.

Yours sincerely

*M.K. Ayres*

Town Clerk

-----  
**PLEASE NOTE:**    **15 MINUTES OF PUBLIC PARTICIPATION TIME WILL BE HELD AT 7.00 P.M. PRIOR TO THE COMMENCEMENT OF THE MEETING.**  
-----

To all Members of the Council

**A G E N D A**

1. To report apologies (if any) received from Members for inability to attend the Meeting.
2. Declarations of Interest and consideration of requests for Grants of Dispensations (Councillors are reminded of their obligations to declare their interests in accordance with Section 9 and Appendix B of the Council's Code of Conduct).
3. To approve as a correct record the Minutes of the following Meetings:-
  - (a) Council Meeting held on 29<sup>th</sup> January 2024. (Copy enclosed).
  - (b) Extraordinary Council Meeting held on 26<sup>th</sup> February 2024. (Copy enclosed).
4. To approve as a correct record the Minutes of the following Committee Meetings, and consider the recommendations contained therein:-
  - (a) Planning and Consultation Committee held on 5<sup>th</sup> February 2024. (Copy enclosed).  
N.B. Minute No. 7 contains a recommendation to bring forward the committee meeting scheduled for Monday 8th May to Monday 29th April.
  - (b) Finance and Governance Committee held on 21<sup>st</sup> February 2024. (Copy enclosed).  
N.B. Minute No. 5 contains a recommendation to adopt the Treasury Management and Investment Strategy Statement (TMISS) 2024/25

- (c) Environment and Green Spaces Committee held on 28<sup>th</sup> February 2024.  
(Copy enclosed).
  - (d) Planning and Consultation Committee held on 4<sup>th</sup> March 2024.  
(Copy enclosed).
  - (e) Community Services Committee held on 13<sup>th</sup> March 2024.  
(Copy enclosed).
- N.B. Minute No. 6 contains a recommendation to authorise a budget of £5,400 to undertake modelling work and data collection in Summer 2024 to inform the feasibility study to investigate options to amend the layout of Shore Road north of Victoria Avenue.
- (f) Finance and Governance Committee held on 20<sup>th</sup> March 2024.  
(Copy enclosed).
- N.B. Minute No. 6 contains a recommendation to commit to procuring its electricity via the LASER framework flex green basket.  
Minute No. 12 contains a recommendation to agree amendments to the Corporate Risk Register 2024/25.  
The recommendations set out in Minute No's 7, 8 and 9 will be considered under agenda items 10, 11 and 12 below.
- (g) Tourism and Local Economy Committee held on 20<sup>th</sup> March 2024.  
(Copy enclosed).
- N.B. The recommendations set out in Minute No. 7 regarding the security of tenure for Swanage Museum will be considered under agenda item 21 (a) below.
5. Budget Monitoring:-
    - (a) Statement of Cash Balance as at 31<sup>st</sup> January 2024.
    - (b) Statement of Cash Balances as at 29<sup>th</sup> February 2024. (Copies enclosed).
  6. Monitoring Payment of Accounts. (Schedules enclosed).
  7. Chairman's Announcements.
  8. Commemoration of 50<sup>th</sup> Anniversary of Swanage Town Council.
  9. Working Party Updates and Recommendations
    - (a) Environmental Policy and Action Plan, 6<sup>th</sup> February 2024.
    - (b) Day's Park Development Forum, 28<sup>th</sup> February 2024.
    - (c) Car Parks, 1<sup>st</sup> and 15<sup>th</sup> March 2024.
    - (d) Property Panel, 13<sup>th</sup> March 2024.
    - (e) Beach Huts, 15<sup>th</sup> March 2024.
    - (f) Market, 22<sup>nd</sup> March 2024.
  10. To adopt the Medium Term Financial Plan 2024/25 – 2026/27. (Copy enclosed).
  11. To consider signing the Civility and Respect Pledge and agreeing amendments to the Bullying and Harassment Policy. (Briefing note enclosed).
  12. To adopt the Vexatious Correspondence Policy. (Copy enclosed).
  13. To approve the making of the Swanage Town Council (Off-Street) Parking Places Order 2024 (Modified Order and Briefing note enclosed).
  14. Main Beach – To agree to re-siting of RNLI Lifeguard base to location of former northern beach kiosk. (Briefing note enclosed).
  15. Siting of larger kiosk in vicinity of Monkey Beach - To provide feedback to business owner. (Information enclosed).

16. Report from Dorset Councillors.
  17. Reports from Council representatives on outside organisations.
  18. Reporting of delegated matters.
  19. Items of Information and Matters for Forthcoming Agendas.
    - (a) To note the Notice of Election – Dorset Council and Town and Parish Councils within the Dorset Council area.
    - (b) Swanage Green Seafront ground monitoring– update
    - (c) Sandbanks Ferry – to note content of Town Council’s objection
    - (d) Date of Annual Parish Assembly
    - (e) Potential for Extraordinary Council Meeting during April 2024
  - \* 20. Procurement
    - (a) Green Seafront Stabilisation Scheme – Early Contractor Involvement via Dorset Council Highways to refine cost estimates of Essential and Enhanced Schemes. (Briefing note to follow).
    - (b) Boat Park Jetty Repairs – Update.
  - \* 21. Property-Related Legal Matters
    - (a) Swanage Museum – To consider request for security of tenure to facilitate an application for grant funding from the Arts Council England MEND fund. (Briefing note to follow).
    - (b) Swanage Railway – consideration of landlord’s consent for proposed changes to facilities at Swanage Station, including future of former taxi office and consideration of catering concession. (Information enclosed).
  - \* Under Standing Order No. 1 c), it is envisaged that in view of the confidential nature of the business to be transacted, it is advisable in the public interest that the press and public will be excluded from the Meeting during consideration of agenda items 20 and 21 (due to legal and commercial confidentiality).
-