Agenda Item 6- Monitoring of Payments

SWANAGE TOWN COUNCIL

Year Ending 31st March 2026

Payment schedule reported to Council - 23rd June 2025

Schedule 2:

The following payments have been made in accordance with Regulations 5 and 6 of the Town Council's Financial Regulations, amounting in aggregate to:

SEVEN HUNDRED AND SEVENTY THOUSAND, NINE HUNDRED AND FORTY ONE POUNDS AND SEVENTY ONE PENCE
…..…………..………………(£770,941.71)…………..………………..…

Swanage Town Council
Schedule of Payments - Month 2

Cheques

Date	Name	Chq number	Inv Date	Details		Payment Total
28/05/2025	Petty Cash	015021	28/05/2025	Petty Cash & Postage		108.79
				Total of Cheques		**108.79**

Direct Debits & Standing Orders

Date	Name	Inv Ref	Inv Date	Details		Payment Total
16/05/2025	AIB Merchant Services	300425.000004	30/04/2025	Merchant Serv charge		732.01
12/05/2025	Barclaycard Merchant Services	001884330425	30/04/2025	Monthly charge		43.36
01/05/2025	Dorset Council	840014144	01/04/2025	May NNDR 25/26		22,024.00
20/05/2025	Ecotricity Ltd	06593690	06/04/2025	Sandpit Btm Clock Aug 24- April 25	4.93	
20/05/2025		06739821	06/05/2025	Electricity - various sites	6,000.47	
20/05/2025		06739777	06/05/2025	Old Coastguard Shed	36.91	
27/05/2025		06739804	06/05/2025	Beach Clock	66.95	
27/05/2025		06739840	06/05/2025	Shore Road Toilets	432.58	
27/05/2025		06739805	06/05/2025	Car Park 6x ticket machine	96.47	6,638.31
15/05/2025	First Data	520334510615636	30/04/2025	Monthly charge		421.59
12/05/2025	Lloyds Bank PLC	455770021	14/04/2025	Bank charge	106.41	
27/05/2025		456188702	08/05/2025	Bank charge	150.60	257.01
12/05/2025	Paytek Admin Services Ltd (First)	MI/4723539/03	01/05/2025	Service charge	128.35	
12/05/2025		MI/4725737/03	01/05/2025	Service charge	72.00	200.35
16/05/2025	Sage (UK) Ltd	INV20759641	01/05/2025	Monthly charge		606.60
01/05/2025	SEFE Energy Limited	INV03796531	16/04/2025	TIC Gas	319.22	
01/05/2025		INV03793411	16/04/2025	Depot Gas	258.72	
01/05/2025		INV03797907	16/04/2025	TH Annexe -Gas	347.45	
08/05/2025		INV03800695	24/04/2025	TH Office	1,024.04	1,949.43
01/05/2025	water2business	6067626899	01/03/2025	TIC 2025-26	1,943.71	
01/05/2025		6067626905	01/03/2025	TH 2025-26	5,099.74	
01/05/2025		6067700170	03/03/2025	Heritage Toilets	105.91	
01/05/2025		6067893678	27/03/2025	Heritage Toilets	175.51	
01/05/2025		6067700199	03/03/2025	Mermond Toilets	189.63	
01/05/2025		6067700214	03/03/2025	Burlington Chine Toilets	11.59	
01/05/2025		6067700223	03/03/2025	Shore Road Toilet	1,177.61	
01/05/2025		5067875270	25/03/2025	Drinking Tap	47.97	
01/05/2025		5067880252	25/03/2025	PAG	42.65	
01/05/2025		5067876267	25/03/2025	Peveril Point	33.89	
01/05/2025		5067875261	25/03/2025	Peveril Point Toilets	456.80	
01/05/2025		5067875280	25/03/2025	Fishermen's Huts	142.98	
01/05/2025		6067893702	27/03/2025	Burlington Chine- Toilets	31.71	
01/05/2025		6067893696	27/03/2025	Mermond Toilets	194.26	
01/05/2025		6067893711	27/03/2025	Shore Road Toilets	1,497.73	11,151.69
				Total of Direct Debit & Standing Orders		**44,024.35**

Lloyds Chargecard

Date	Name	Inv Ref	Inv Date	Details		Payment Total
27/05/2025	Custom Stamps	20141130091	27/05/2025	Payment Stamp	121.96	
27/05/2025	World Of Willow	15612	27/05/2025	Willow-Herston Fields	29.65	
27/05/2025	DVLA	1259-3815-6228-7094	27/05/2025	Licence	347.50	499.11
				Total of Chargecard payments		**499.11**

BACS /CHAPS

Date	Name	Inv Ref	Inv Date	Details		Payment Total
30/05/2025	123 Send Limited	000213105	01/05/2025	Axept A920 Pro with SIM		158.36
30/05/2025	3D Displays Ltd	2620	06/05/2025	TIC - display stands/leaflet holders	148.31	
30/05/2025		2620	06/05/2025	Shipping	14.40	162.71
30/05/2025	Ace Office Environments Ltd.	01147861	16/05/2025	Straight desktop fabric screen	327.10	
30/05/2025		01148432	23/05/2025	Stationery	229.71	556.81
30/05/2025	Moor Coffee LTD	MC29094	16/05/2025	Beach Gardens - coffee etc		717.90
30/05/2025	Amazon	GB53TW60ZAEUI	25/05/2025	Mouse mat	10.20	
30/05/2025		GB500C6ET1EBB1	25/05/2025	Mouse	59.99	70.19
30/05/2025	Andrews Plant Ltd	10342	30/04/2025	MRS 15th April 2025		910.64
30/05/2025	Apogee Corporation Ltd	1521348	19/05/2025	TH toner		9.00
30/05/2025	AquAid (Southcoast)	497567	30/04/2025	Water		135.00
30/05/2025	Ark Medical Solutions	0000079	14/05/2025	EFAW		89.95
30/05/2025	Blacknoll Construction Ltd	12097	06/05/2025	Swanage Bandstand repairs		7,802.40
30/05/2025	Porter & Woodman Gifts Ltd	INV83841	12/05/2025	TIC - A-boards for display stands		216.38
30/05/2025	Ben Spurling	1101	09/05/2025	'Talk of the Town Hall Newsletter'.	175.00	
30/05/2025		1100	09/05/2025	TIC - artwork for retail	135.00	
30/05/2025		1103	12/05/2025	TIC - artwork for new sign	30.00	340.00
30/05/2025	Central Southern Security Ltd	207553	30/04/2025	Fire alarm servicing		540.00
30/05/2025	Corfe Mullen Town Council	1011	14/04/2025	Training		100.83
30/05/2025	Countryside Tree Surgeons Ltd	SI-493	21/05/2025	Treeworks		6,480.00
30/05/2025	Countryside Art Ltd	81295	12/05/2025	TIC - souvenirs for retail		274.75

30/05/2025	DAPTC	INV-0118	14/05/2025	Memebership DAPTC 2025	1,314.63	
30/05/2025		INV-0118	14/05/2025	Subscription NALC	653.44	1,968.07
30/05/2025	Darkin Miller Ltd	978	18/05/2025	Internal Audit		549.96
30/05/2025	Dorset County Pension Fund	Payroll M2	20/05/2025	Payroll M2- Pension	21,186.66	
30/05/2025		Payroll M2	20/05/2025	Payroll M2- CAYS	120.51	21,307.17
30/05/2025	Dorset Council	2800452158	09/05/2025	HI1339-Station Approach	37,466.95	
30/05/2025		2800452227	14/05/2025	Trenching	4,984.80	42,451.75
30/05/2025	Dorset Waste Partnership	2800450132	01/05/2025	Depot- recycling	28.38	
30/05/2025		2800450132	01/05/2025	BG- recycling	15.12	
30/05/2025		2800450132	01/05/2025	TH- recycling	12.52	56.02
30/05/2025	The Festive Lighting Co. Ltd.	INV-2025-05-000005	02/05/2025	Lights		291.95
30/05/2025	Flowbird Smart City UK Ltd	UI00016769	25/04/2025	WebOffice incl.Airtime	264.67	
30/05/2025		UI00016769	25/04/2025	Gateway trans charge BR and MB	846.18	1,110.85
30/05/2025	Four County Services Ltd	68291	08/05/2025	TH- UTP patch lead	9.42	
30/05/2025		68314	10/05/2025	TIC IT	476.18	
30/05/2025		68314	10/05/2025	BG- phone	42.00	
30/05/2025		68315	10/05/2025	TH phone	42.00	
30/05/2025		68313	10/05/2025	Depot- IT/phone	379.56	
30/05/2025		68315	10/05/2025	TH IT	765.72	
30/05/2025		68301	12/05/2025	Councillors laptops subs	360.00	
30/05/2025		68376	21/05/2025	Domain Hosting	38.40	2,113.28
16/05/2025	Greengage Community Garden	R/C 1162662	16/05/2025	Greengage CG-Project		6,000.00
30/05/2025	GH Print Management	INV-7933	21/05/2025	TIC - banners		211.20
30/05/2025	Glasdon UK Limited	SI911739	23/05/2025	Equipment		340.52
30/05/2025	Greenham Trading Ltd.	04/512505	06/05/2025	Equipment	79.20	
30/05/2025		04/512505	06/05/2025	Equipment	165.60	
30/05/2025		04/512831	07/05/2025	Equipment	72.00	
30/05/2025		04/513756	16/05/2025	Uniform	313.20	630.00
30/05/2025	A.R. Harris & Son	35776	28/04/2025	Electrical Services	49.50	
30/05/2025		35813	08/05/2025	Electrical Services	780.00	
30/05/2025		35832	13/05/2025	Electrical Services	363.00	
30/05/2025		35854	15/05/2025	Electrical Services	198.00	
30/05/2025		35853	15/05/2025	Electrical Services	75.00	
30/05/2025		35899	22/05/2025	Electrical Services	66.00	1,531.50
30/05/2025	Hendy Group Ltd	42117704	23/04/2025	HJ18 EHX Service	623.00	
30/05/2025		42117704	23/04/2025	MOT HJ18 EHX-April	54.85	
30/05/2025		42117705	23/04/2025	Vehicle Repairs	1,642.64	2,320.49
30/05/2025	HMRC	Payroll M2	20/05/2025	Payroll M2- PAYE/NI		23,112.38
30/05/2025	Hunt's Foodservice Ltd	510-388196	02/05/2025	Beach Gardens - drinks & snacks for kiosk retail	109.66	
30/05/2025		510-388196	02/05/2025	Beach Gardens - Cakes for kiosk retail	65.34	
30/05/2025		510-415167	21/05/2025	Beach Gardens - drinks & snacks for kiosk retail	299.12	
30/05/2025		510-415167	21/05/2025	Beach Gardens - cakes for kiosk retail	82.49	556.61
30/05/2025	Inst. of Cemetery & Crematorium M	4411/2025/26	01/04/2025	Membership number4411		105.00
30/05/2025	ICTHUS Event Solutions Ltd	0860	01/04/2025	Festive lighting install and removal		1,464.00
30/05/2025	IKON Training	INV-06330	27/05/2025	Conflict Resolution Training		1,174.80
30/05/2025	Impact (Boston) Ltd	111-123887	07/05/2025	Co-op Car Park tickets		696.00
30/05/2025	J&P Cleaning Services Limited	INV-0006	08/05/2025	Beach Huts- Cleaning	883.20	
30/05/2025		INV-0006	08/05/2025	TIC- cleaning	345.00	1,228.20
30/05/2025	J.D. Facilities Ltd	INV-1893	01/05/2025	Depot - cleaning	197.59	
30/05/2025		INV-1894	01/05/2025	Depot - deep clean staff area	230.62	
30/05/2025		INV-1895	01/05/2025	TH-cleaning	549.12	
30/05/2025		INV-1896	01/05/2025	Public Toilet- cleaning	7,958.09	
30/05/2025		INV-1892	01/05/2025	Chapel Clean	27.00	8,962.42
30/05/2025	The Little Map Co & Fernhill Whole	2381	25/04/2025	TIC - books & maps for retail	143.00	
30/05/2025		2381	25/04/2025	TIC - souvenirs for retail	75.00	
30/05/2025		2397	06/05/2025	TIC - souvenirs for retail	36.00	
30/05/2025		2397	06/05/2025	TIC - books & maps for retails	123.50	377.50
30/05/2025	Mark Comms Limited	23642	28/04/2025	Service visit		283.20
30/05/2025	National Association of Memorial M	2042	01/04/2025	NAMM-Membership 2025		264.00
30/05/2025	National Express	AREXT/00245596	30/04/2025	April Agency tickets		60.41
30/05/2025	Newitt & Co Ltd	SALE-1727974	01/04/2025	Beach Gardens - sports equipment		47.35
30/05/2025	New Heights Cherry Picker Hire	327	13/05/2025	Seafront festoon lights		264.00
30/05/2025	Nixons Hardware Ltd	124565	01/04/2025	TIC - keys cut	8.00	
30/05/2025		124611	22/04/2025	Beach Gardens - picnic blanket for customers	24.99	32.99
30/05/2025	Nomix Enviro Ltd	SI/04431434	19/05/2025	Batteries		69.84
20/05/2025	Swanage Town Council	Month 2 Payroll	20/05/2025	Net Wages-Month 2		71,198.17
30/05/2025	Personnel Hygiene Service	71347857	17/05/2025	Hygiene services		2,328.05
30/05/2025	Planet Merchant Service Ltd	PP4000681IE2504	30/04/2025	Gateway April		318.34
30/05/2025	Pod Point Ltd	ADF-7803	08/05/2025	Admin fees April- MB	71.93	
30/05/2025		ADF-8755	08/05/2025	Admin fees April Mermond	39.90	111.83
30/05/2025	The Purbeck Plaza Limited	STC01	22/05/2025	Annual Council Meeting Refreshments		315.00
30/05/2025	LAVAT Consulting Ltd	36013	27/05/2025	Training		198.00
30/05/2025	Purbeck Gazette	35869	12/05/2025	BG advert		330.00
30/05/2025	Purbeck Ice Cream	161779	07/05/2025	Beach Gardens - ice-cream for kiosk retail	240.88	
30/05/2025		162143	21/05/2025	Beach Gardens - ice-cream for kiosk retail	90.33	331.21
30/05/2025	RADAR Key Company	39218	06/05/2025	TIC - RADAR keys for retail		504.00
30/05/2025	RNLI (Charity)	FV02002765	02/04/2025	RNLI Beach Lifeguard service 2025		39,897.60
30/05/2025	R U Secure Systems	133870	08/05/2025	CCTV- Dome camera		1,125.84

30/05/2025	SECURITY PLUS LIMITED	1101015	30/04/2025	Cash processing April	151.20	
30/05/2025		1101723	30/04/2025	Cash collection April	631.68	782.88
30/05/2025	DWG Smith	25101	30/04/2025	Repairs		1,980.00
30/05/2025	South West Councils	0000071056	09/05/2025	Training		145.20
30/05/2025	St. Michaels Garage	4437	30/04/2025	Diesel- April		390.95
30/05/2025	Suez Recycling & Recovery UK Ltd	33605326	30/04/2025	Skip exchange 35yd RORo		1,372.51
30/05/2025	Suttle Stone Quarries	14020	21/05/2025	Topsoil		118.51
30/05/2025	Swanage News	1284	26/04/2025	News paper- April		37.60
30/05/2025	South West Geotechnical Ltd	INV-2372	23/04/2025	Swanage Seafront- Monitoring April 25		1,683.00
30/05/2025	Symonds & Sampson LLP	01AGT4369AT367	30/04/2025	Professional fees		7,130.40
30/05/2025	Telefonica O2 UK Ltd	37657312	24/05/2025	SIM Charges		201.94
30/05/2025	Thornes Chartered Surveyors	00/4786	06/05/2025	Fees- Inspecting site		270.00
30/05/2025	Toasty Products Limited	TP4434	12/05/2025	Toasty- autogrill	2,994.00	
30/05/2025		TP4450	19/05/2025	Panini's for Retail	673.20	3,667.20
30/05/2025	Travis Perkins	CN1020810564	25/04/2025	Materials & equipment	(17.90)	
30/05/2025		1020064455	25/04/2025	Materials & equipment	102.00	
30/05/2025		1020080381	26/04/2025	Materials & equipment	33.44	
30/05/2025		1020269594	29/04/2025	Materials & equipment	111.53	
30/05/2025		1020292568	30/04/2025	Materials & equipment	98.89	
30/05/2025		1020292569	30/04/2025	Materials & equipment	81.36	
30/05/2025		1020504364	02/05/2025	Materials & equipment	32.94	
30/05/2025		1020589981	03/05/2025	Materials & equipment	28.42	
30/05/2025		1020810375	08/05/2025	Materials & equipment	45.05	
30/05/2025		1020992653	10/05/2025	Materials & equipment	103.60	
30/05/2025		1021488309	17/05/2025	Materials & equipment	9.90	
30/05/2025		1021599748	20/05/2025	Materials & equipment	89.93	
30/05/2025		1021689199	20/05/2025	Materials & equipment	62.09	
30/05/2025		1021774000	21/05/2025	Materials & equipment	15.17	
30/05/2025		1021774001	21/05/2025	Materials & equipment	31.71	
30/05/2025		1021952400	23/05/2025	Materials & equipment	33.41	
30/05/2025		1021952401	23/05/2025	Materials & equipment	13.36	874.90
30/05/2025	Third Party Payments	Payroll M2	20/05/2025	Payroll M2- Third Party Deductions		332.22
30/05/2025	VFS (Southampton) Ltd	WAS77355	24/04/2025	New tailboard		454.56
30/05/2025	Watson Fuels	I14341782	24/04/2025	Diesel		1,038.60
30/05/2025	Woodlands Nursery (Dorset) Ltd	8358T	19/05/2025	Summer bedding		1,024.57
				Total of BACS/CHAPS Payments		**276,309.46**

BACS payroll payment issued 20th May 2025	71,198.17
BACS Payment - Grant 20th May 2025	6,000.00
BACS supplier payments issued 30th May 2025	199,111.29
	276,309.46

Total of Payments **320,941.71**

Investments - Cash Movements

Date	Name	Inv Ref	Inv Date	Details		Payment Total
20/05/2025	DMADF	transfer	20/05/2025	DMADF	450,000.00	450,000.00
				Total of Investments		**450,000.00**

Total of Payments & Investments **770,941.71**