Agenda Item 6- Monitoring of Payments

SWANAGE TOWN COUNCIL

Year Ending 31st March 2026

Payment schedule reported to Council - 21st July 2025

Schedule 3:

The following payments have been made in accordance with Regulations 5 and 6 of the Town Council's Financial Regulations, amounting in aggregate to:

ONE MILLION, ONE HUNDRED AND NINETY FIVE THOUSAND, ONE HUNDRED AND FORTY POUNDS AND SIXTY SEVEN PENCE ….…………..………………(£1,195,140.67)…………..……………….…

Swanage Town Council
Schedule of Payments - Month 3

Direct Debits & Standing Orders

Date	Name	Inv Ref	Inv Date	Details		Payment Total
16/06/2025	AIB Merchant Services	300525.000005	30/05/2025	Merchant Serv chg		835.77
10/06/2025	Barclaycard Merchant Services	001884330525	31/05/2025	Bank charge		43.36
09/06/2025	British Telecom	Q145R7	26/05/2025	Q1-BG		190.90
02/06/2025	Dorset Council: Revenues	840014144	01/04/2025	NNDR 25/26		22,024.00
20/06/2025	Ecotricity Ltd	06886136	06/06/2025	Eelctricity - Various sites	3,968.68	
25/06/2025		06928032	11/06/2025	Eelctricity - Various sites	1,229.16	
27/06/2025		06886120	06/06/2025	Eelctricity - Various sites	636.07	5,833.91
13/06/2025	First Data	520334510615636	31/05/2025	Monthly charge		274.46
09/06/2025	Lloyds Bank PLC	457962671	12/05/2025	Bank charge	142.07	
24/06/2025		458632055	06/06/2025	Bank charge	99.70	241.77
10/06/2025	Paytek Admin Services Ltd	MI/4744817/03	01/06/2025	Monthly charge	128.35	
10/06/2025		MI/4746963/03	01/06/2025	Monthly charge	72.00	200.35
26/06/2025	Pitney Bowes Finance Ltd	4100146513	26/05/2025	Q1-Rental in Advance	77.90	
27/06/2025		BL263773	14/06/2025	Meter Reset	208.75	286.65
16/06/2025	Sage (UK) Ltd	INV20915116	01/06/2025	Monthly charge		606.60
02/06/2025	SEFE Energy Limited	INV03827301	19/05/2025	Town Hall- Annexe	247.87	
02/06/2025		INV03830504	19/05/2025	Town Hall- Office	785.74	
02/06/2025		INV03830518	19/05/2025	Depot	56.52	
02/06/2025		INV03830454	19/05/2025	TIC	171.99	1,262.12
02/06/2025	water2business	6068119873	01/05/2025	Burlington Toilets	143.07	
02/06/2025		6068122522	01/05/2025	Mermond Toilets	531.10	
02/06/2025		6068122531	01/05/2025	Heritage Toilets	542.73	
02/06/2025		6068149632	01/05/2025	Shore Road Toilets	2,893.36	4,110.26
				Total of Direct Debit & Standing Orders		**35,910.15**

Lloyds Chargecard

Date	Name	Inv Ref	Inv Date	Details		Payment Total
27/06/2025	Nisbets	29164132	27/06/2025	Freezer	587.98	
27/06/2025	Budgens	731860	27/06/2025	Annual meeting	61.81	
27/06/2025	DVLA	3483613485	27/06/2025	Licence	174.50	824.29
				Total of Chargecard payments		**824.29**

BACS /CHAPS

Date	Name	Inv Ref	Inv Date	Details		Payment Total
30/06/2025	123 Send Limited	000216483	01/06/2025	Axept A902 Pro with SIM		158.36
30/06/2025	Ace Office Environments Ltd.	01150047	06/06/2025	Stationery	204.82	
30/06/2025		01150593	13/06/2025	Stationery	61.80	266.62
30/06/2025	Apogee Corporation Ltd	1523272	28/05/2025	Toner TIC	9.00	
30/06/2025		1523128	28/05/2025	Toner Depot	71.84	
30/06/2025		1523623	28/05/2025	Toner	640.39	
30/06/2025		1523623	28/05/2025	Rent	528.03	
30/06/2025		1526705	18/06/2025	Parts/Toner TIC	411.18	1,660.44
30/06/2025	Bournemouth Creative Print Ltd	59038	16/05/2025	TIC - Sign	225.60	
30/06/2025		59430	10/06/2025	TIC - clips	18.00	243.60
30/06/2025	Beech ADI	1582001	17/06/2025	Driving lessons		400.00
30/06/2025	C86 Signs & Graphics	INV-0588	27/05/2025	Beach Gardens - signs		68.00
30/06/2025	Central Southern Security Ltd	207954	01/06/2025	DigiAir monitoring system		1,023.36
30/06/2025	CIPD	86447713/26A	01/06/2025	Membership		191.00
30/06/2025	Countryside Art Ltd	81434	28/05/2025	TIC - coasters for retail		242.70
30/06/2025	DAPTC	INV-0180	04/06/2025	Code of Conduct Training		423.40
30/06/2025	Dorset County Pension Fund	Payroll M3	20/06/2025	Payroll M3 - Pension	22,715.42	
30/06/2025		Payroll M3	20/06/2025	Payroll M3 - CAYS	120.51	22,835.93
30/06/2025	Dorset Council	1801517485	04/06/2025	DBS- charges	36.00	
30/06/2025		1801517471	04/06/2025	DBS- charges	36.00	
30/06/2025		1801521132	12/06/2025	PPA- Green Seafront	3,210.00	
30/06/2025		1801517143	24/06/2025	Annual Rent charge	2.00	3,284.00
30/06/2025	Dorset Glass Co.Ltd.	SA32214	04/06/2025	Repairs		180.00
30/06/2025	David R White Building Service Ltd	DRW23393	19/06/2025	Burlington Chine refurb	10,415.40	
30/06/2025		DRW23393	19/06/2025	TIC front garden	9,258.94	19,674.34
30/06/2025	Dorset Waste Partnership	2800453623	03/06/2025	Recycling		106.71
30/06/2025	The Festive Lighting Co. Ltd.	INV-25025-06-000007	17/06/2025	Festive lights hire year 2		7,906.82
30/06/2025		INV-95524	01/04/2025	Fire Warden training	666.00	
30/06/2025		INV-94725	01/04/2025	Fire training	413.64	
30/06/2025		INV-94870	01/04/2025	Fire training	413.64	1,493.28
30/06/2025	The Flag Shop Ltd	#1000097997	24/06/2025	Armed Forces Day flag		36.90

30/06/2025	Flowbird Smart City UK Ltd	UI00017421	28/05/2025	WebOffice incl Airtime	264.67	
30/06/2025		UI00017421	28/05/2025	Gateway Transaction charge	1,133.68	
30/06/2025		UK170772	28/05/2025	Terminal Compact S5 - Blue	5,840.40	
30/06/2025		UK170772	28/05/2025	Installation	900.00	
30/06/2025		UK170838	04/06/2025	Maintenance	284.40	8,423.15
30/06/2025	Four County Services Ltd	68408	27/05/2025	Depot IT/phone	336.00	
30/06/2025		68418	28/05/2025	Adobe Acrobat Pro	3,049.20	
30/06/2025		68423	29/05/2025	Microsoft Project	45.61	
30/06/2025		68496	10/06/2025	BG phone	42.00	
30/06/2025		68496	10/06/2025	TIC IT	476.18	
30/06/2025		68495	10/06/2025	Depot IT/phone	379.56	
30/06/2025		68497	10/06/2025	TH phone	42.00	
30/06/2025		68497	10/06/2025	TH IT	872.46	
30/06/2025		68507	12/06/2025	Councillors Laptop subs	360.00	
30/06/2025		68534	16/06/2025	It Equipment	592.54	
30/06/2025		68583	21/06/2025	Domain Hosting	38.40	6,233.95
30/06/2025	Greenham Trading Ltd.	04/515110	30/05/2025	uniforms	167.94	
30/06/2025		04/515110	30/05/2025	Equipment	671.22	
30/06/2025		04/514095	03/06/2025	Equipment	444.00	
30/06/2025		04/516241	06/06/2025	Equipment	259.20	
30/06/2025		04/516241	06/06/2025	Equipment	43.20	
30/06/2025		04/516969	10/06/2025	Equipment	10.80	
30/06/2025		04/516969	10/06/2025	uniforms	241.20	
30/06/2025		04/516969	10/06/2025	uniforms	14.40	1,851.96
30/06/2025	A.R. Harris & Son	35927	29/05/2025	Investigate lights	90.00	
30/06/2025		35930	07/06/2025	investigate town centre lights	66.00	
30/06/2025		35957	11/06/2025	Install new socket in Kiosk for freezer	267.50	
30/06/2025		35987	14/06/2025	EICR Seafront Shelter	192.00	
30/06/2025		35985	14/06/2025	EICR Heritage Toilets	657.86	
30/06/2025		35986	14/06/2025	EICR - Bandstand	300.00	
30/06/2025		36020	19/06/2025	EICR PAG	192.00	
30/06/2025		36019	19/06/2025	TIC panic alarm	521.08	
30/06/2025		36021	19/06/2025	EICR - Sandpit Field	659.66	
30/06/2025		36029	22/06/2025	investigate fault	168.00	
30/06/2025		36032	23/06/2025	investigate fault	314.99	3,429.09
30/06/2025	HMRC	Payroll M3	20/06/2025	Payroll M3 - PAYE/NI		22,362.08
30/06/2025	Hunt's Foodservice Ltd	510-425185	28/05/2025	Beach Gardens - kiosk retail	88.88	
30/05/2025		CN509-776658	01/04/2025	Beach Gardens - kiosk retail	(10.90)	
30/06/2025		510-425185	28/05/2025	Beach Gardens - kiosk retail	39.99	
30/06/2025		510-436464	04/06/2025	Beach Gardens - kiosk retail	114.24	
30/06/2025		510-457845	18/06/2025	Beach Gardens - kiosk retail	140.05	372.26
30/06/2025	Inn-Supplies	65147	02/06/2025	Beach Gardens - takeaway cups		93.84
30/06/2025	J&P Cleaning Services Limited	INV-0008	11/06/2025	Beach Huts- cleaning	883.20	
30/06/2025		INV-0008	11/06/2025	TIC cleaning/facial tissues	345.00	1,228.20
30/06/2025	J.D. Facilities Ltd	INV-1913	01/06/2025	Depot - cleaning	197.59	
30/06/2025		INV-1914	01/06/2025	Depot - deep clean staff area	230.62	
30/06/2025		INV-1912	01/06/2025	TH-cleaning/c feed rolls/black sacks	620.80	
30/06/2025		INV-1911	01/06/2025	Public Toilet- cleaning	7,958.09	
30/06/2025		INV-1915	01/06/2025	Fishetman's Hus- cleaning	117.31	9,124.41
30/06/2025	Jones Sign Co	#1019	27/05/2025	Mayor's board		145.00
30/06/2025	Metric Group Ltd.	C73793	01/04/2025	Metric Aslan	(60.00)	
30/06/2025		C74525	01/04/2025	Metric Aslan	180.00	
30/06/2025		C74973	01/04/2025	Metric Aslan charge Mar 25	180.00	
30/06/2025		C75330	01/04/2025	Metric Aslan charge April 25	96.00	
30/06/2025		C75853	01/05/2025	Metric Aslan charge May 25	96.00	
30/06/2025		C76262	03/06/2025	Metric Aslan charge June 25	96.00	588.00
30/06/2025	S. Moores	13725	22/05/2025	TIC - biscuits for retail	219.64	
30/06/2025		13782	30/05/2025	TIC - biscuits for retail	133.36	353.00
30/06/2025	National Express	AREXT/00245858	31/05/2025	Agency Tickets April		196.74
30/06/2025	Norfolk County Council	10111671	23/05/2025	NPLaw Feetime charges	415.80	
30/06/2025		10112746	18/06/2025	NPLaw Feetime Charges	577.68	
30/06/2025		10112746	18/06/2025	Disbursements	10.58	1,004.06
20/06/2025	Swanage Town Council	Month 3 Payroll	20/06/2025	Net Wages - Month 3		68,108.48
30/06/2025	Planet Merchant Service Ltd	PP4000681IE2505	31/05/2025	Gateway May		327.17
30/06/2025	Pod Point Ltd	ADF-11681	08/06/2025	Admin Fees May- MB	73.57	
30/06/2025		ADF-10948	08/06/2025	Admin Fees May- Mermond	34.34	107.91
30/06/2025	Print It 24 Seven	7641	27/05/2025	Residents books x10		169.20
30/06/2025	Purbeck Ice Cream	162312	28/05/2025	Beach Gardens - ice-cream for kiosk	199.64	
30/06/2025		162483	04/06/2025	Beach Gardens - ice-cream for kiosk	199.64	
30/06/2025		162803	18/06/2025	Beach Gardens - ice-cream for kiosk	289.54	688.82
30/06/2025	Purbeck Media Group	INV-5391	30/05/2025	BP - uniforms for seasonal staff	144.16	
30/06/2025		INV-5391	30/05/2025	Beach advisers - uniforms	144.14	
30/06/2025		INV-5406	30/05/2025	TIC - pavement signs (re: cycling)	213.60	501.90

30/06/2025	RM Liquid Disposal Ltd	20888	23/06/2025	Tank clearance @ Depot		256.80
30/06/2025	RoSPA Play safe Team	88466	28/05/2025	Annual safety inspection		580.80
30/06/2025	R U Secure Systems	133953	19/06/2025	CCTV work		683.04
30/06/2025	SECURITY PLUS LIMITED	1106509	31/05/2025	Cash in collection- May	714.84	
30/06/2025		1107296	31/05/2025	Cash processing May	129.60	844.44
30/06/2025	Swanage Town & Herston Footbal	Grant Q1	24/06/2025	Football Club Grant Q1		1,312.50
30/06/2025	Sportshall Markings Ltd	14190	09/06/2025	Car Park lining		690.00
30/06/2025	South West Councils	0000071160	19/06/2025	Project Admin fees		618.00
30/06/2025	Spaldings (UK) Ltd.	SI-3041386	11/06/2025	Toolls re: depot	916.08	
30/06/2025		SI-3041386	11/06/2025	STHIL 4147	535.34	
30/06/2025		SI-3042069	13/06/2025	STIHL 0781	100.82	1,552.24
30/06/2025	SSP Maintenance LTD	INV-1539	04/06/2025	Tennis Court cleaning and maintenance		1,500.00
30/06/2025	St. Michaels Garage	4481	31/05/2025	Diesel- May		350.73
30/06/2025	Suez Recycling & Recovery UK Ltd	33632585	31/05/2025	Skip exchange 35yd RoRo		1,064.15
30/06/2025	Swanage News	1284	31/05/2025	News paper May		47.00
30/06/2025	Swanage Tyres and Tuning Ltd	37382	05/06/2025	Repairs		68.74
30/06/2025	South West Coast Path Associatior	2025-1068	02/06/2025	TIC - SWCP passports for retail		151.92
30/06/2025	Symonds & Sampson LLP	005/RH/4314	30/04/2025	Professional fees		9,000.00
30/06/2025	Telefonica O2 UK Ltd	38222699	24/06/2025	SIM Charges		207.43
30/06/2025	Travis Perkins	1022163405	28/05/2025	Materials & equipment	3.88	
30/06/2025		1022812796	06/06/2025	Materials & equipment	139.20	
30/06/2025		1023386303	16/06/2025	Materials & equipment	18.80	
30/06/2025		1023494736	18/06/2025	Materials & equipment	24.08	
30/06/2025		1023569152	18/06/2025	Materials & equipment	162.00	
30/06/2025		1023555398	18/06/2025	Materials & equipment	132.84	
30/06/2025		1023562458	18/06/2025	Materials & equipment	9.06	
30/06/2025		1023569153	18/06/2025	Materials & equipment	102.19	
30/06/2025		1023664547	19/06/2025	Materials & equipment	46.80	
30/06/2025		1023866108	24/06/2025	Materials & equipment	7.60	646.45
30/06/2025	Third Paerty Payments	Payroll M3	20/06/2025	Payroll M3 - Third party deductions		332.22
30/06/2025	Violet Farm Foods Ltd	171304	04/06/2025	TIC - tea for retail		245.80
30/06/2025	Watson Fuels	I14374293	09/06/2025	450 litres Diesel		782.73
30/06/2025	Westmade Ltd	1014598	03/06/2025	Water heater fault		268.56
30/06/2025	Zephyr Racing Pennants Ltd.	2501051	19/06/2025	Flagpole maintenance @ heritage square		1,698.00
				Total of BACS/CHAPS Payments		**208,406.23**

BACS payroll payment issued 20th June 2025	68,108.48
BACS supplier payments issued 30th May 2025	140,297.75
	208,406.23

Total of Payments **245,140.67**

Investments - Cash Movements

Date	Name	Inv Ref	Inv Date	Details		Payment Total
20/06/2025	DMADF	transfer	20/06/2025	DMADF	500,000.00	
30/06/2025	DMADF	transfer	30/06/2025	DMADF	450,000.00	950,000.00
				Total of Investments		**950,000.00**

Total of Payments & Investments **1,195,140.67**