

Minutes of the Meeting of the **TRAFFIC MANAGEMENT
ADVISORY COMMITTEE** held at the Town Hall, Swanage, on
MONDAY 30th OCTOBER 2023 at 2.15 p.m.

Chair:

Councillor M Whitwam

Swanage Town Council

Present: -

Councillor T Foster

Swanage Town Council

Councillor C Moreton

Swanage Town Council

Also Present: -

Councillor G Suttle

Swanage Town Council/Dorset Councillor

Dr M Ayres

Town Clerk

Mrs K Court

Administration Officer

Mrs E Evans

Democratic Services Officer

There were four members of the public and one member of the local press present at the meeting.

Public Participation Time

The following matters were raised during Public Participation Time:-

- In respect of agenda item 5 g) concern was expressed about the lack of visibility when exiting Ancaster Road onto Victoria Avenue due to vehicles, in particular large vans, parking close to the junction. It was reported that several near miss accidents had occurred, some involving cyclists proceeding along Victoria Avenue, who could not be seen by vehicles existing the side road. Furthermore it was noted that the refuse lorries had been unable to collect waste as the collection vehicles had been unable to reverse into Ancaster Road. It was stated that the situation was endangering the lives of motorists, cyclists and pedestrians. In response it was noted that further discussion would be held under agenda item 5 g).
- A similar situation was noted at the bottom of Church Hill, with large vehicles parking close to the junction on Kings Road West. In response it was suggested that a photograph be emailed to the Town Council to better inform Dorset Council of the issue.
- A request was made for the Town Council to support an application to Dorset Council for a 20 m.p.h. speed limit in the vicinity of St Mary's Primary School and Little Birds Pre-school, as was the case in Langton Matravers. In response it was noted that this would be discussed under agenda items 5 e) and 8).
- It was furthermore requested that the Town Council should consider supporting the installation of red lines (no parking at any time) in the Lower High Street, in the interests of pedestrian safety. In response it was noted that the installation of red markings would be investigated in further detail and information brought forward to a future meeting of the advisory committee.
- A query was raised regarding the re-opening of Blouchers Lane following the collapse of a stone wall which had blocked the lane and rendered it impassable. In response it was reported that Dorset Council had provided

signage and closed the lane for the safety of pedestrians. It was anticipated that on completion of the remedial works the lane would be re-opened and an update would be provided to a future meeting.

1) Apologies

An apology for his inability to attend the meeting was received from Councillor Bishop. Councillor Monkhouse and Mr S Mephram, Community Highways Senior Team Leader (CHSTL), Dorset Council Highways, attended remotely.

2) Declarations of Interest

Members were invited to declare their interests and consider any requests for Grants of Dispensations in accordance with Section 9 and Appendix B of the Council’s Code of Conduct.

Agenda item No. 5 c) – Councillor Foster declared a non-pecuniary interest under the Code of Conduct by reason of being a relative of the property owner.

There were no further declarations to record on this occasion.

3) Review of Traffic Management Advisory Committee function

a) To consider the introduction of a Community Highways Request Policy

Further to Minute No. 186. of the Council Meeting held on 24th April 2023, consideration was given to the information circulated prior to the meeting, which included a draft Community Highways Request Policy, draft Traffic Management request form and information from Dorset Council’s website. It was noted that a request from members of the public for highway improvements would require the requester to gain support of neighbours, and that of a Dorset councillor, in order to the progress the request. It was anticipated that the collation of information, required by Dorset Council, at an early stage would expedite the process.

It was proposed by Councillor Moreton, seconded by Councillor Foster and AGREED:-

TO RECOMMEND:

That the Community Services Committee consider the introduction of the draft Community Highways Request Policy and Traffic Management Request Form.

b) Highway Safety Matters

The CHSTL noted that Highway safety matters should be referred to Dorset Council’s Road Safety Team where the concerns raised would be reviewed and the evaluation of injury and collision statistics would inform the implementation of measures, where appropriate.

c) Terms of Reference – review

Further to Minute No. 186 of the Council Meeting held on 24th April 2023, the revised Terms of Reference for the Traffic Management Advisory Committee, which stated that its recommendations would be referred to the Community Services Committee, as opposed to the Planning and Consultation Committee, were noted.

4) Highway Matters – Update on previous requests

Location	Concern raised	Potential solution
a) High Street, Herston.	Improved traffic management for	Pedestrian crossing in the vicinity of Costcutter,

	increased pedestrian safety.	208 High Street. Refer to Dorset Council to consider improvement to traffic management and determine next steps.
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It was reported that there was no further update at this time, however, the Town Council would contact Dorset Highways to confirm the next steps in regard to traffic management improvements in the vicinity of Costcutters.

Location	Concern raised	Potential solution
b) High Street, Swanage. (section between Methodist Church and United Reformed Church).	Request for the removal of parking restrictions in the winter months and extension from 1 hour to 2 hours in the summer months.	Alteration to parking restrictions in the High Street (section between Methodist Church and United Reformed Church). Refer to Dorset Council to consider a change to the parking restrictions.

Further to Minute No. 10) of the Planning and Consultation Committee held on 6th March 2023, it was noted that representations had been made, both in favour, and against, a change to the parking restrictions. It was therefore suggested by the Traffic Management Advisory Committee that, subject to approval of the Traffic Management Request Form at the Community Services Committee meeting being held on 8th November, a form be sent to residents in the section of the High Street between the Methodist Church and the United Reformed Church in order to gauge community support.

c) Lower High Street, to the Pier

It was noted that the Town Council had made a previous request to Dorset Council to highlight the inconsiderate parking in the vicinity of Gee Whites and towards the Pier, in particular the potential danger posed by vehicles parked entirely on the pavement. It was suggested that Dorset Council's Enforcement Team be contacted to concentrate on this area and that an update regarding alternative measures be brought forward to a future meeting.

5) Highway Matters – to formulate Council views on the following

Location	Concern raised	Potential solution
a) Shore Road, Swanage (junction of Victoria Avenue and Shore Road).	Vehicles parking in front of the gates causing an obstruction and blocking access to emergency vehicles and refuse vehicles.	Refer to Dorset Council to restrict parking in this area with enforceable kerb markings or road markings.
It was noted that the CHSTL would seek confirmation regarding the existing Traffic Regulation Order, which would inform the potential solution. It was noted that a solution was required at both ends of the closed section of Shore Road.		

b) Ulwell, Swanage (near All Saints Church/Gainsborough Care Home).	Request for traffic management/calming measures.	Trial form to be distributed.
<p>It was suggested that, subject to approval of the Traffic Management Request Form, at the upcoming meeting of the Community Services Committee, a form be sent to the resident to better understand the request.</p> <p>Councillor Foster left the room, prior to discussion of the following item and the meeting was no longer quorate.</p>		
c) High Street, Swanage (opposite junction of Mount Pleasant Lane).	Request for installation of a bollard to prevent vehicles damaging the Victorian columns and shop frontage.	Refer to Dorset Council for the installation of one bollard in the highway. Discuss the funding between DC, property owner and STC.
<p>The CHSTL reported he had previously met with the owner of the property and although sympathetic to the damage caused by vehicles to the structure at the front of his property, had explained that Dorset Council could not alone fund the supply and installation of a bollard. It had been suggested that the Town Council, Dorset Council and the owner, consider jointly funding the bollard.</p> <p>It was noted that the structure held historic value to the town and it was therefore AGREED:-</p> <p style="text-align: center;">That the Community Services Committee consider a financial contribution towards the cost of a bollard outside 36 High Street, Swanage.</p> <p>The CHSTL confirmed he would provide an indication of cost at the earliest opportunity to inform decisions.</p> <p>Councillor Foster re-entered the meeting.</p>		
d) Ballard Way, Swanage (junction of Ballard Estate).	Vehicles parking on both sides of Ballard Way, causing an obstruction and difficulties for refuse/delivery vehicles and emergency vehicles.	DYLs on one side of road. Trial form to be distributed.
<p>It was suggested that, subject to approval of the Traffic Management Request Form, at the upcoming meeting of the Community Services Committee, a form be sent to the resident to confirm community support.</p>		
e) Greensands Way, Swanage (junction of Northbrook Road).	Vehicles parking close to junction obscuring visibility and speeding	DYLs on corner of road.

	vehicles along Northbrook Road.	
It was noted that the parking in this area was part of a wider issue and that consideration be given to a review of wider measures. The discussion was deferred to Agenda Item 8).		
f) Priests Road, Swanage (near junction of Panorama Road)	Narrow pavement and parked vehicles causing an obstruction to pedestrians.	DYL's and/or road markings. Trial form to be distributed?
It was suggested that, subject to approval of the Traffic Management Request Form, at the upcoming meeting of the Community Services Committee, a form be sent to the resident to confirm community support.		
g) Ancaster Road, Swanage (junction of Victoria Avenue)	Vehicles parking close to junction obscuring visibility. Impact on refuse collection.	DYLS on corner of road.
It was noted that in light of the reduced visibility and impact to the safety of road users the installation of DYLS be considered by Dorset Council. It was therefore AGREED:- TO RECOMMEND: That the Community Services Committee consider a request to Dorset Council for the installation of DYLS on the corner of Ancaster Road/Victoria Avenue.		

6) **To consider the installation of an additional SID post, High Street, Swanage, near the newly installed 30 m.p.h. signs and junction with High Street, Langton Matravers**

At a recent meeting of the Southeast Purbeck Parishes, it had been suggested that an additional SID post be situated on the approach to Swanage, within the new 30 m.p.h. zone. It was noted that although the area sits within the parish boundary of Langton Matravers there would be a benefit to Swanage in the reduction of the speed of vehicles entering the town. It was therefore suggested that discussions be held with Langton Matravers to jointly fund the supply, installation and ongoing maintenance of an additional post. It was noted that costs would need to be sought in order to discuss options with Langton Matravers Parish Council.

It was therefore AGREED:-

TO RECOMMEND:

That the Community Services Committee consider a request to Dorset Council for the installation of a SID subject to discussions with Langton Matravers PC regarding the installation, costs and ongoing management of the SID.

7) **Dorset Council – Shore Road closure – Update**

An update had been received from Dorset Council's TRO Team and was conveyed by the Town Clerk as follows:

The Experimental Traffic Regulation Order (ETRO) 12-month period ended on 2nd October 2023 and next steps were due to be considered at a meeting with Portfolio Holder for Highways on 15th November. The Town Council would be informed of the outcome of the meeting.

It was noted that the Town Council would publicise any updates via social media and the Council's website as information became available.

8) Dorset Council – Speed Review Document, Northbrook Road, Swanage

Members considered a supporting paper, prepared by Dorset Council which detailed the proposal to extend the 30 m.p.h. speed limit on Northbrook Road from St Mary's Primary School to the mini roundabout at the junctions of Washpond Lane, Darkie Lane and Northbrook Road. Members present noted that the safety of school pupils was of paramount importance and agreed with the sensible approach to extend the 30 m.p.h. limit.

It was therefore AGREED:-

TO RECOMMEND:

That the Community Services Committee consider supporting Dorset Council's proposal to extend the 30 m.p.h. speed limit from outside St Mary's Primary School to the mini roundabout as outlined in the proposal document.

Further to Minute No. 5 e) Members noted that DYL's on the corner of Greensands Way may provide additional measures to dissuade inconsiderate parking and increase safety. Therefore, it was AGREED:-

TO RECOMMEND:

That the Community Services Committee consider a request to Dorset Council for the installation of DYLS on the corner of Greensands Way/Northbrook Road.

9) Accessible Swanage – Proposed priority areas for pavement improvements in Swanage

Consideration was given to a briefing paper, prepared by the Visitor Services and Business Development Manager (VSBDM), which outlined the proposed priority areas for pavement improvements in Swanage as identified by the group 'Accessible Swanage'.

The CHSTL advised Members that Dorset Council allocated funds annually for the installation of dropped kerbs. However, it was anticipated that there may not be sufficient funds to complete all works as noted on the Accessible Swanage report. It was suggested that priority locations be outlined to provide a network of dropped kerbs to assist with accessing a particular location or area.

It was agreed that the CHSTL would meet with the VSBDM and representatives from the Accessible Swanage group, in the first instance to discuss options.

10) Dorset Council - 20 m.p.h. Limits and Zones and Dorset Road Safe Community Speed Watch

Members acknowledged that as part of Dorset Council's application process for 20 m.p.h. zones, speed survey data would be required. As demonstrated in neighbouring parishes, the establishment of a Road Safe Community Speed Watch Team had proved invaluable in collecting relevant data. The team would be supported by Dorset Police and training provided. It was noted that volunteer recruitment would be essential to the success of the Community Speed Watch Team.

It was therefore AGREED:-

TO RECOMMEND:

That the Community Services Committee consider supporting the formation of a SpeedWatch group.

11) Items of Information and Matters for Forthcoming Agendas

- a) Dorset Council - Highways reporting form
The online reporting form link was noted.

12) Date of next meeting

The date of the next meeting was confirmed as Wednesday 21st February 2024 @ 2.15 p.m.

The meeting closed at 4.00 p.m.

Station Approach – update following site visit by Accessible Swanage

At the Community Services Committee held on 8th November 2023, Minute No. 6 refers, the minor design amendments to the approved proposals for infrastructure improvements at Station Approach, subject to feasibility assessments and discussion with the Dorset Council Project Manager and Project Designer, were agreed.

It was further resolved that authority be provided to the Assets and Compliance Manager to take forward any minor design amendments, which may arise as a result of consultation with Accessible Swanage, subject to feasibility assessments and discussion with the Dorset Council Project Manager and Designer.

On 30th November 2023, a representative from Accessible Swanage, along with Town Council officers and a Project Designer from Dorset Council, undertook a site visit to the Station Approach site. The infrastructure proposals were reviewed, and a range of matters were discussed.

A representative from Accessible Swanage raised a concern relating to the location of the bus stops, which are situated on the footway, positioned either side of the station entrance. The bus stops have a solid glazed frontage and are half sided containing bench type seating. It was noted that at busy times the congestion caused by the bus stops, and the associated passengers waiting for the bus at these locations, can make it difficult to pass on the pavement.

Following the meeting, all feedback received including the concerns raised with regard to the position of the bus stops was discussed with the relevant Dorset Council officers and was passed to Dorset Council's Public Transport and Infrastructure Team. It was indicated that moving the bus stops may not be feasible and this was reported to Accessible Swanage at a meeting held on 6th February 2024.

Following the meeting held on 6th February, a further meeting was held with a representative of Dorset Council's Public Transport and Infrastructure Team, the Project Designer and the Assets and Compliance Manager.

Dorset Council's Public Transport and Infrastructure Team have provided the following statement.

Proposal for bus stop/shelter relocation Swanage Station.

Further to two meetings regarding disabled access to Swanage station and the current bus stop/shelter locations. I have been asked to provide a short statement providing some clarity to challenges presented in the re-location of the bus stops/shelters.

As we are all aware there has been an increase in both pedestrian and vehicular traffic at this very busy travel interchange. We were approached to discuss the feasibility of relocating the current shelters in hope to improve the pedestrian and disabled access to the station.

We understand that on face value moving the shelters providing a clearer walkway presents itself as a relatively simple solution, unfortunately this is not the case and presents a number of challenges.

- We do not believe the shelters are the primary cause of obstruction. Though we appreciate the clearance is narrow it is DDA compliant. The obstructions are caused by the travelling public waiting for onward travel.*
- Finding alternative locations could be timely and expensive requiring surveying of underground utilities to locate a site allowing the foundation requirements of the shelters, relocation of older shelters is an unknown quantity until the job starts. In some cases, the shelter loses structural integrity and would then be unsafe to re-use, disposal of the old structure a new shelter is then required. This seems a timely costly approach without a guarantee that it would improve the situation.*
- Even if the shelters were relocated there is no alternative locations for the buses to stop so the public will still wait and queue creating the same obstruction without the benefit of any shelter. An expectation for people to wait in an orderly manner away from the actual stop, pending their bus arrival we believe would not happen. You cannot change human nature of wanting to be at the front of the queue.*
- A different shelter design was discussed but a full cantilever type does not provide suitable shelter as allows prevailing weather to blow through the shelter. The current shelters have limited seating & half sides but do not exceed the space of people's legs whilst seated. Removing even limited seating would cause negative feedback from transport action groups and a reduction in provision for bus patrons.*

We really do understand the challenges for all at this site that could unfortunately result in disadvantaging some in favour while advantaging others. We cannot in good faith support the removal or relocation of the current infrastructure without a more substantial inclusive redevelopment of the site.

Please do not hesitate to contact the team for any further assistance in this or any other matters public transport related.

Gail Percival, Assets and Compliance Manager
February 2024

Highway Matters – Update on previous requests

Location	Concern raised	Potential solution
a) High Street, Herston.	Improved traffic management for increased pedestrian safety.	Pedestrian crossing in the vicinity of Costcutter, 208 High Street. Refer to Dorset Council to consider improvement to traffic management and determine next steps. – Update.
b) High Street, Swanage.	Request for the removal of parking restrictions in the winter months and extension from 1 hour to 2 hours in the summer months.	Alteration to parking restrictions in the High Street (section between Methodist Church and United Reformed Church). Refer to Dorset Council to consider a change to the parking restrictions. – Forms received. (Information enclosed)
c) Shore Road, Swanage.	Vehicles parking in front of the gates causing an obstruction and blocking access to emergency vehicles and refuse vehicles.	Refer to Dorset Council to restrict parking at the southern gates. (Blips are situated at the northern gates). (Information enclosed)
d) Ballard Way, Swanage (junction of Ballard Estate).	Vehicles parking on both sides of Ballard Way, causing an obstruction and difficulties for refuse/delivery vehicles and emergency vehicles.	Form distributed, no reply to date.
e) Greensands Way, Swanage (junction of Northbrook Road).	Vehicles parking close to junction obscuring visibility and speeding vehicles along Northbrook Road.	DYL's on corner of road. DC proposes DYL's. Public Notice issued 15th February 2024 for comment.
f) Priests Road, Swanage (near junction of Panorama Road)	Narrow pavement and parked vehicles causing an obstruction to pedestrians.	DYL's and/or road markings. Form distributed, no reply to date.
g) Ancaster Road, Swanage (junction of Victoria Avenue)	Vehicles parking close to junction obscuring visibility. Impact on refuse collection.	DYL's on corner of road. DC proposes DYL's.
h) Northbrook Road (north section) and Washpond Lane, Swanage	Safety concerns	DC proposes a reduction in the speed limit to 30 m.p.h. Public Notice issued 15th February 2024 for comment.

Resident Response
Proposal for changes to the parking restrictions in High Street Swanage
(between the Methodist Church and the United Reformed Church).

The current restriction is to limit parking to one hour within the following times:
Monday to Saturday 8am to 6pm – one hour, with no return within one hour

The request submitted is to consider the removal of these parking restrictions for the winter months and increase the parking time limit from one hour to two hours during the summer months (15 May to 30 September).

Name	[REDACTED]
Address	[REDACTED] High Street Swanage BH19 2NY
I would prefer no change to the current restrictions	N/A
I agree with the proposed request to remove parking restrictions during the winter months and increase the parking time limit to two hours during the summer months	<p>We agree with the proposed request so that non-residents would be subject to the two-hour restriction during summer, but would also suggest that this is implemented alongside a residents parking zone (referred to below).</p> <p>The current one-hour restriction is too short for people wanting to enjoy a walk around the shops or a meal in Swanage and so we think extending the restriction to two hours would be beneficial to the local shops and services both in the High Street and beyond.</p>
I have an alternative suggestion and have completed a Community Highways Request Form	<p>We are in agreement with the proposal set out in the Community Highways Request Form submitted by [REDACTED] [REDACTED] High Street that the residents of 86 – 110 be allowed to park within the specified zone for an indefinite time if parking is available.</p> <p>The current arrangements present real challenges to residents who are obliged to park in the streets above the High Street, putting unnecessary pressure on those roads and there are times in summer where the nearest parking has been above the hospital in Bon Accord Road or Queen's Road.</p>
Comments	Thank you for consulting us on this important matter.

Please complete and return to Swanage Town Council, High Street, Swanage BH19 2NZ by Friday 12 January 2024

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 Monday to Saturday 8am to 6pm – one hour, with no return within one hour

The request submitted is to consider the removal of these parking restrictions for the winter months and increase the parking time limit from one hour to two hours during the summer months (15 May to 30 September).

Name	[REDACTED]
Address	[REDACTED] HIGH STREET SWANAGE DORSET BH19 2NY
I would prefer no change to the current restrictions	N/A
I agree with the proposed request to remove parking restrictions during the winter months and increase the parking time limit to two hours during the summer months	YES I AGREE IF PARKING PERMITS ARE NOT AN OPTION
I have an alternative suggestion and have completed a Community Highways Request Form	N/A I have completed a Community Highways request form for the residents of 86-110 to be allowed to park for an indefinite time for a fee / permit
Comments	PARKING PERMITS FOR HOME OWNERS WOULD BE THE MOST DESIRABLY OUTCOME I WOULD APPRECIATE IT IF THIS PROPOSAL PUT FORWARD TO BE GIVEN SERIALS CONSIDERATION.

Please complete and return to Swanage Town Council, High Street, Swanage BH19 2NZ by Friday 12 January 2024



SWANAGE TOWN COUNCIL

COMMUNITY HIGHWAYS REQUEST FORM

Please read the Community Highways Request Policy, prior to completing the form to ensure all criteria is met, further information can be found via:

[Dorset Council Highway Request new traffic management measures](#)

Date	09 JANUARY 2024	
Name of applicant	[REDACTED]	
Address	[REDACTED] HIGH STREET SWANAGE DORSET BH19 2NY.	
Tel:	[REDACTED]	
Email:	[REDACTED]	
Location	Concern raised	Suggested solution
	<p>The changes proposed on 15TH December do not offer the residents a reasonable solution as parking will be more difficult. Vehicles will be able to park for longer making it more difficult for residents to obtain a parking space outside their own homes</p>	<p>The residents of 86-110 High street should be allowed to park for an indefinite time if parking is available. This proposal would require residents to pay for a parking permit. The Swanage Town Council would benefit from the revenue and residents</p>



		would be able to park on the road they reside in without fear of being fined or having to move vehicles every hour.
Councillor support	Name Cllr Cary SUTTLE	Signed Date
Map attached	Yes	<input checked="" type="radio"/> No
Photographs attached	Yes	<input checked="" type="radio"/> No
In support	Name	Address
In support	Name	Address
In support	Name	Address



In support	Name	Address
Additional Comments	<p>I believe that the proposed permits are suitable for the area and pose minimal impact on the public as they will still be able to park in available space at the current restricted times.</p> <p>The advantages to the residents will enable them to park in the street they reside in without time restrictions and the risk of being fined or moving their vehicles every hour.</p>	

Personal data collected by the Town Council will only be used in the administration of your request, which will include sharing your data with Dorset Council. For additional information on how we handle and store your data, please refer to our Privacy Policy. [Swanage Town Council - Policies](#)

Resident Response
Proposal for changes to the parking restrictions in High Street Swanage
(between the Methodist Church and the United Reformed Church).

The current restriction is to limit parking to one hour within the following times:
 Monday to Saturday 8am to 6pm – one hour, with no return within one hour

The request submitted is to consider the removal of these parking restrictions for the winter months and increase the parking time limit from one hour to two hours during the summer months (15 May to 30 September).

Name	[REDACTED]
Address	[REDACTED] HIGH STREET, SWANAGE
I would prefer no change to the current restrictions	
I agree with the proposed request to remove parking restrictions during the winter months and increase the parking time limit to two hours during the summer months	Yes ✓
I have an alternative suggestion and have completed a Community Highways Request Form	
Comments	Perhaps 'resident' parking allowed in summer?

Please complete and return to Swanage Town Council, High Street, Swanage BH19 2NZ by Friday 12 January 2024

SWANAGE TOWN COUNCIL
 RECEIVED
 10 JAN 2024
 REF:
 FAO:

Resident Response
Proposal for changes to the parking restrictions in High Street Swanage
(between the Methodist Church and the United Reformed Church).

The current restriction is to limit parking to one hour within the following times:
 Monday to Saturday 8am to 6pm – one hour, with no return within one hour

The request submitted is to consider the removal of these parking restrictions for the winter months and increase the parking time limit from one hour to two hours during the summer months (15 May to 30 September).

Name	[REDACTED]
Address	[REDACTED] HIGH ST., SWANAGE
I would prefer no change to the current restrictions	
I agree with the proposed request to remove parking restrictions during the winter months and increase the parking time limit to two hours during the summer months	
I have an alternative suggestion and have completed a Community Highways Request Form	✓
Comments	As per attached 'Community Highways Request form' states, we would be in favour of the issue of 12 Residents parking permits (chargeable) and leave current restrictions as they are.

Please complete and return to Swanage Town Council, High Street, Swanage BH19 2NZ by Friday 12 January 2024
 NO cost to Council in changing Signage.

Gary Suttle
Swanage Town hall
Swanage
DORSET
BH19 2NZ

Dear Mr. Suttle,

With regard to parking restrictions outside no's 86 to 110 High Street, I enclose suitably completed forms, hopefully for your signature. I am informed by a close neighbour [REDACTED] High Street that you would support the proposal to issue residents parking permits (only approx. 12 properties in all) to the affected residents. This would be very similar to the 'Blue Badge' holders scheme in that it would allow those residents to park adjacent to their properties at all times, whilst at the same time allowing casual parkers to also park in the same area ; but under the same restrictions (1 hour) as exist at present. This would also benefit the Council by not having the expense of changing existing road signs and furniture and also by being able to levy a small annual fee for those permits.

I hope you feel able to sign this proposition and I would ask you please to then pass the completed form on to the appropriate department.

Many thanks

[REDACTED]



SWANAGE TOWN COUNCIL

COMMUNITY HIGHWAYS REQUEST FORM

Please read the Community Highways Request Policy, prior to completing the form to ensure all criteria is met, further information can be found via:

[Dorset Council Highway Request new traffic management measures](#)

Date	8 / 1 / 24	
Name of applicant	[REDACTED]	
Address	[REDACTED] HIGH ST., SWANAGE BH19 2NY	
Tel:	[REDACTED]	
Email:	[REDACTED]	
Location	Concern raised	Suggested solution
HIGH ST SWANAGE Between the Methodist Church and the United Reform Church.	PARKING RESTRICTIONS ON HIGH ST BETWEEN THE 2 CHURCHES	Residents parking permits to be issued to residents of 86, 88, 90, 92, 94, 96, 98, 100, 102, 104, 110 & OWL POTTERY, 12 in all. Taken annual fee to be charged by Council. No parking restriction with permit.

(To be treated like a "Blue Badge" permit)

Adopted: 11/12/2023

No cost to council in changing signage



Councillor support	Name GARY SUTTLE	Signed Date
Map attached	Yes YES ✓	No 
Photographs attached	Yes ✓	No
In support	Name 	Address  HIGH ST. SWANAGE BH19 2NY
In support	Name 	Address  Exeter Rd Swanage BH19 2BL.
In support	Name	Address



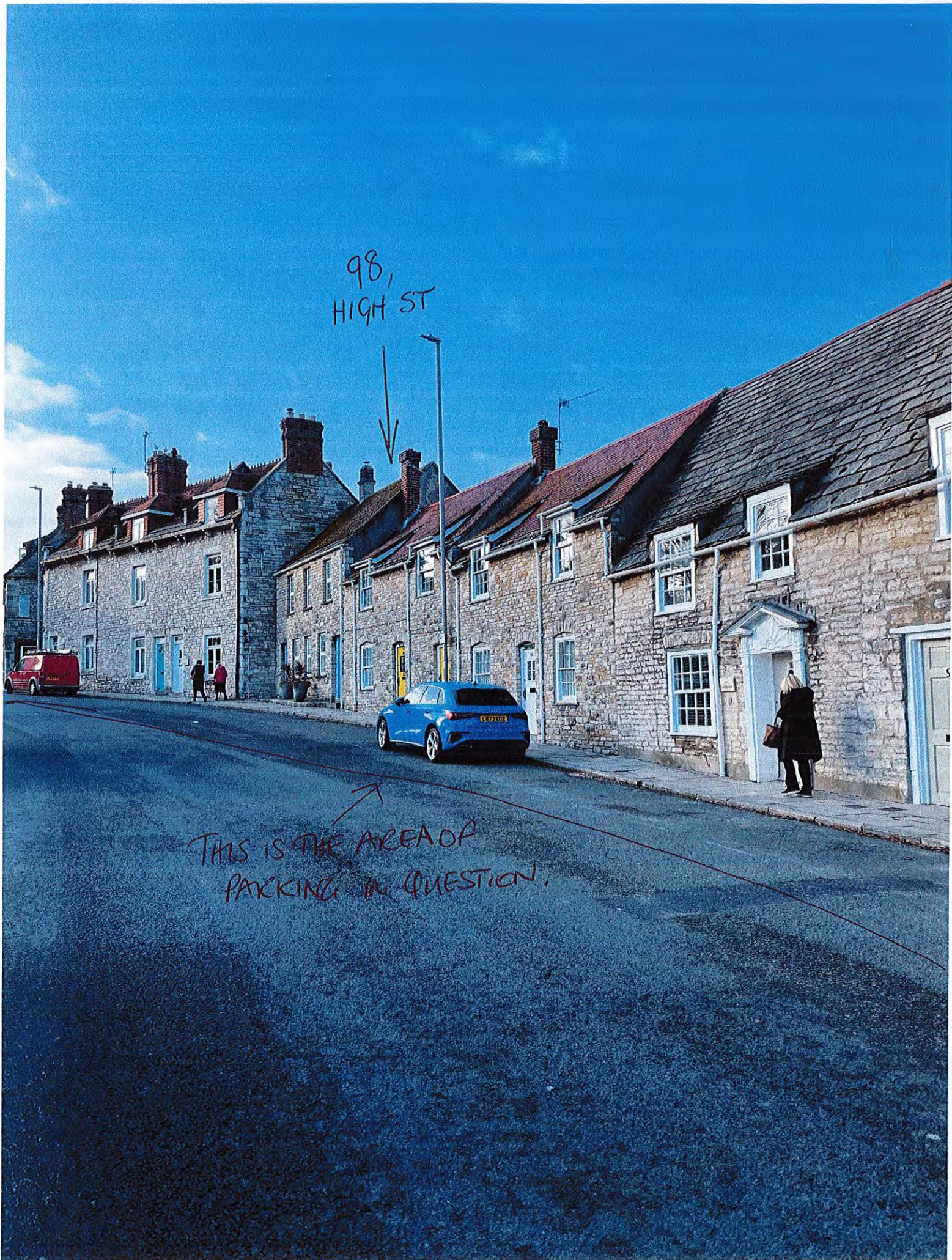
In support	Name	Address
Additional Comments	<p>Presently the occupants of these 12 properties are prejudiced against by the parking restrictions outside of their houses.</p> <p>To issue 12 parking permits (that would be chargeable) to those residents would be hugely beneficial to them without significantly affecting the parking availability in this part of High St for casual users.</p>	

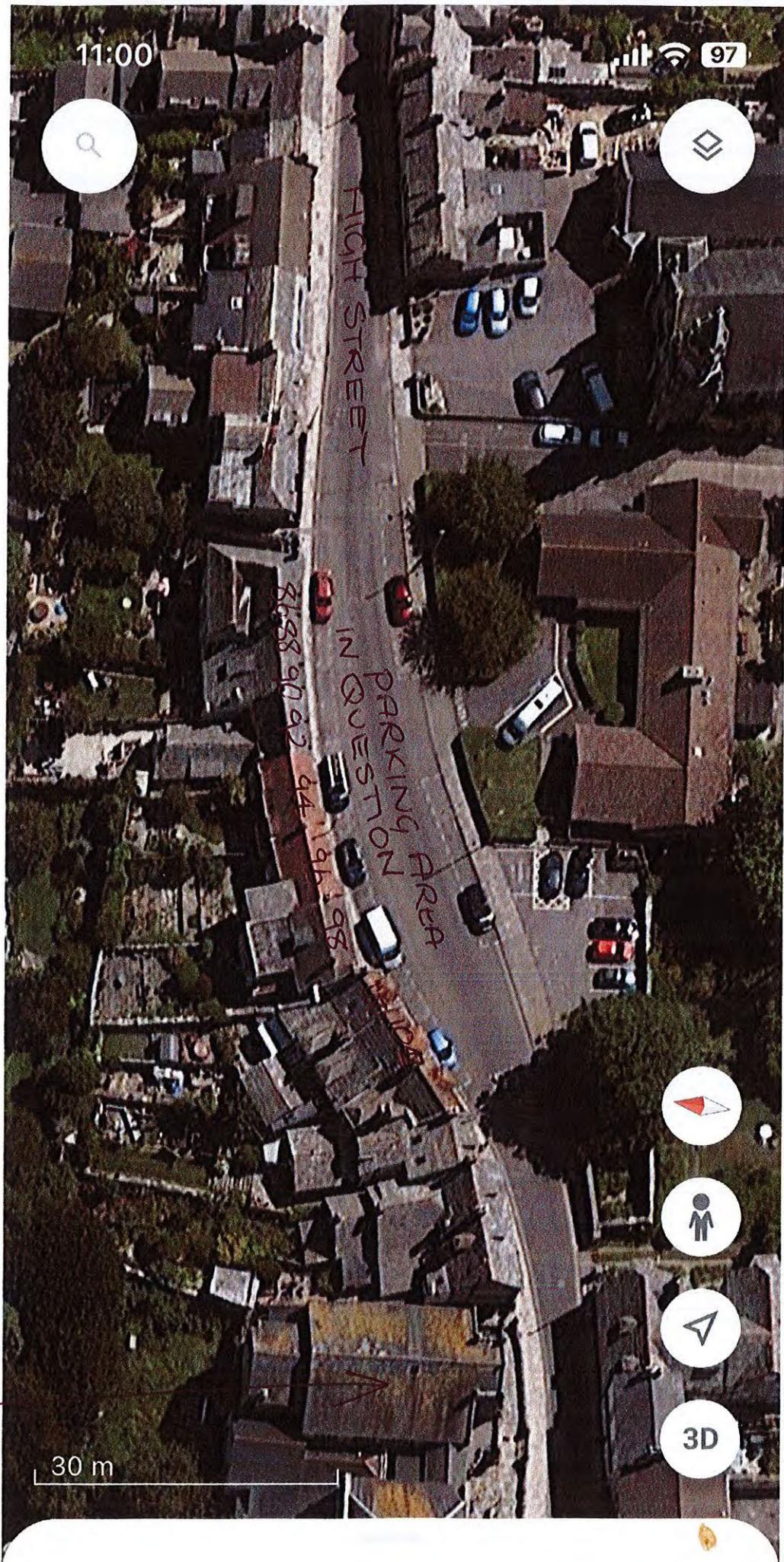
Personal data collected by the Town Council will only be used in the administration of your request, which will include sharing your data with Dorset Council. For additional information on how we handle and store your data, please refer to our Privacy Policy. [Swanage Town Council - Policies](#)

98,
HIGH ST



THIS IS THE AREA OF
PARKING IN QUESTION.





11:00

97



SWANAGE
METHODIST
CHURCH

HIGH STREET

8688 9092 44 196 98
PARKING AREA
IN QUESTION

MAP SHOWS
PARKING
AREA IN
QUESTION
AND
THE 12
PROPERTES
AFFECTED



SWANAGE
UNITED
REFORMED
CHURCH

30 m

Resident Response
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(between the Methodist Church and the United Reformed Church).

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The request submitted is to consider the removal of these parking restrictions for the winter months and increase the parking time limit from one hour to two hours during the summer months (15 May to 30 September).

Name	[REDACTED]
Address	[REDACTED] High Street Swanage BH19 2NY
I would prefer no change to the current restrictions	N/A
I agree with the proposed request to remove parking restrictions during the winter months and increase the parking time limit to two hours during the summer months	N/A
I have an alternative suggestion and have completed a Community Highways Request Form	<p>I have completed a Community Highways Request Form and am proposing that the residents of 86 – 110 High Street be allowed to park within the specified zone between the Methodist Church and the United Reformed Church for an indefinite time if parking is available. This appears to be the model used by vehicles displaying a blue disability badge.</p> <p>Unlike those with a disability badge, residents from 86 to 110 High Street would be unable to park for an indefinite time elsewhere. A fee per nominated car belonging to the resident would be applicable. Joining the proposed scheme would be voluntary, not obligatory.</p> <p>The proposal would benefit the residents as nearby long-term parking is often difficult to find plus it is galling having to move after an hour when there are only one or two cars parked within the specified zone as has happened to me personally on more than one occasion.</p> <p>The Swanage Town Council would benefit as it would raise revenue in the form of fees, signage would not need to be changed and therefore it could be implemented quickly once approved and it would be looked upon favourably by the residents within the specified area.</p> <p>The changes I have proposed would only apply to the residents of the 13 properties, 86 – 110. When I spoke to some of them last summer, not all would request a resident's parking permit because they had alternative arrangements for parking, worked outside Swanage or used the property for short-term holiday lets. Therefore, the introduction and uptake of a permit would not greatly affect the availability of</p>

	<p>parking for other users of the specified area as only seven of the households said they would purchase a resident's permit if it was available.</p> <p>I would appreciate that the proposal put forward here be given serious consideration and would like to think that the Swanage Town Council and the residents could discuss this, any other suggestions proposed by other residents in the specified area and the original changes put forward to the Council regarding changing the parking restrictions within the specified area.</p> <p>Thank you for taking the time to read this.</p>
Comments	<p>I commend the Swanage Town Council for looking at alternatives for the parking between the Methodist Church and the United Reformed Church and for the opportunity given to the residents to respond.</p> <p>Thank you.</p>

Please complete and return to Swanage Town Council, High Street, Swanage BH19 2NZ by Friday 12 January 2024



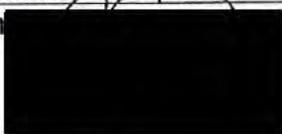
SWANAGE TOWN COUNCIL

COMMUNITY HIGHWAYS REQUEST FORM

Please read the Community Highways Request Policy, prior to completing the form to ensure all criteria is met, further information can be found via:
[Dorset Council Highway Request new traffic management measures](#)

Date	9 January 2024	
Name of applicant	[REDACTED]	
Address	[REDACTED] High Street Swanage BH19 2NY	
Tel:	N/A	
Email:	[REDACTED]	This is my preferred form of communication.
Location	Concern raised	Suggested solution
The area between the Methodist Church and the United Reformed Church, High Street, Swanage.	The proposed changes to the parking restrictions which were sent to the residents on 15 th December 2023. They appear to offer no advantage to the residents of the specified area, especially during summer. It may make it even more difficult for residents to find a parking spot as the turnover of vehicles will be lower if the duration of the permitted stay is increased.	It is proposed that the residents of 86 to 110 High Street be allowed to park within the specified area for an indefinite time if parking is available. This appears to be the model used by vehicles which display a blue disability badge and park in the specified area. Unlike those with a disability badge, residents from 86 to 110 High Street would be unable to park elsewhere for an indefinite time if parking restrictions apply. A fee per nominated car belonging to the resident would be levied. Joining the proposed scheme would be voluntary, not obligatory. The proposal would benefit the residents as nearby long-term parking is often difficult to find. It is also annoying having to move after an hour when there are only one or two cars parked within the area as has happened to me more than once. The Swanage Town Council would benefit as it would raise



		<p>revenue in the form of fees, signage would not need to be changed and therefore it could be implemented quickly once approved and would be looked upon favourably by the residents within the specified area.</p> <p>The proposed permit would only apply to the residents of the 13 properties, 86 to 110, and when I spoke to some of them last summer, not all would request a permit because they had alternative arrangements for parking, worked outside Swanage or used the property for short-term holiday lets. However, seven of the households were interested in having a permit, the uptake of which would not greatly affect the availability of parking for other users of the specified area.</p> <p>Therefore, I would appreciate that the proposal put forward here be given serious consideration. I know that it would be appreciated by many of us with properties in the specified area, especially if there is a change of use at the Day Centre as this may impact the three long-term parking spots in the car park which are currently available to the public.</p>
<p>Councillor support</p>	<p>Name</p> <p>Cllr Gary Suttle</p>	<p>Sign </p> <p>Date 11-01-2024</p>
<p>Map attached</p>	<p>Yes</p>	<p>No</p> <p>Not included as the area is already known and under consideration. This is an alternative suggestion, one that is more favourable to the residents within the area. However, a map could be provided if requested.</p>



Photographs attached	Yes	No As above but photos showing a near empty street when the one-hour parking restriction is in place can be provided if requested.
In support	Name [REDACTED] Local handyman who purchases a tradesman's waiver when working in the specified area.	Address [REDACTED] High Street Swanage BH19 2NS
In support	Name [REDACTED] My niece who visits me several times a year.	Address [REDACTED] Kingston Road Exmouth EX82LU
In support	Name [REDACTED] Friend who also has a home in Walsall	Address [REDACTED] Uwell Holiday Park Uwell Road Swanage BH19 3DG
In support	Name [REDACTED] Friend who does not drive but her husband often drops her off or picks her up from my place.	Address [REDACTED] Brickyard Close Swanage BH19 1FB
Additional Comments I have read Appendix 1 and consider I have met all criteria. The people who are supporting this proposal all live outside the specified	Suitability We believe the proposed permits to be suitable for the specified area. The advantages to the residents are obvious, especially during the summer months. The impact on the public would be minimal as not all 13 households are interested in the proposal for reasons previously stated. Having resident permits would not greatly decrease the	Opinion Traffic has greatly increased in recent years as Swanage has become increasingly popular and multi-car families have become the norm. Two of the households interested in this proposal have both owned their properties for nearly 50 years and never imagined how difficult parking would become when they bought them. They and more recent owners have expressed concern



<p>zone but at times park within it. They would not benefit from the proposal. None of them however consider that they would be disadvantaged by the proposal put forward here, hence their support of it.</p>	<p>number of available parking spots for the public between the two churches. The other advantage to the public is that this model does not propose an exclusive resident only parking area, it relies on there being a parking spot available and only applies to the specified area between the churches.</p> <p>Cost</p> <p>There would be no need to change the signage or road markings. The only cost to the Council would be the time taken to process the application form and take the fee from the resident. The Council would benefit from the fee for the permit.</p>	<p>about the difficulty in securing nearby parking, hence we applaud the Council for considering making changes to the parking restrictions but would prefer them to be more advantageous to the residents.</p> <p>Impact</p> <p>The impact on the residents who had a permit would be great, it would certainly make life a lot easier for them. The effect of the Council offering the residents in the specified area parking permits would at the very worst only remove 7 or 8 parking spots in the specified area at the same time. The likelihood of this happening is extremely slim.</p> <p>Thank you for taking the time to read this. I look forward to further discussion regarding the parking on High Street and welcome your comments regarding the alternative proposal put forward here.</p> <p>Kind regards, [Redacted Signature]</p>
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Resident Response
Proposal for changes to the parking restrictions in High Street Swanage
(between the Methodist Church and the United Reformed Church).

The current restriction is to limit parking to one hour within the following times:
 Monday to Saturday 8am to 6pm – one hour, with no return within one hour

The request submitted is to consider the removal of these parking restrictions for the winter months and increase the parking time limit from one hour to two hours during the summer months (15 May to 30 September).

Name	[REDACTED]
Address	[REDACTED] HIGH STREET, SWANAGE, DORSET. BH19 2NY
I would prefer no change to the current restrictions	✓
I agree with the proposed request to remove parking restrictions during the winter months and increase the parking time limit to two hours during the summer months	
I have an alternative suggestion and have completed a Community Highways Request Form	
Comments	See attached -

Please complete and return to Swanage Town Council, High Street, Swanage BH19 2NZ by Friday 12 January 2024

Dr Martin Ayres
Town Clerk

SWANAGE TOWN COUNCIL RECEIVED	
- 8 JAN 2024	
REF:	220943
FAO:	Karen

Comments continuation sheet Ref. MKA/KC

I write as a cover sheet to the recent proposal for changes to the parking restrictions in High Street, Swanage.

Your questionnaire does not adequately allow enough space for me to write, hence the continuation sheet. Thank you for giving me the platform to express my deep concerns over this proposal.

Firstly I am fully opposed to the restrictions noted on your letter, we have lived here [REDACTED] High street. for 23 years and always managed parking satisfactorily.

Secondly I must question "the request from a resident" as the person who has made this this request is not resident in Swanage, they are in-fact a second home owner and spends large periods of time abroad. The term resident is also in question to other homes in the street as there are various 2nd home owners who's bias to the noted changes would suit family holidays & weekend breaks etc. and would not fully understand what such changes would bring to residents.

My concern is that this part of the high street would become a magnet for every Air BnB, shop, commercial vehicle & business to leave vehicles days on end, whoever suggested this doesn't know this part of the high street very well. Being within such a short walking distance to the shops there is a constant daily stream of traffic personal & commercial looking for free parking & not using the town parking as directed. The thought of a long wheeled transit van parked in front of our 200 year old cottage for weeks on end & blocking our light in the lounge is un-thinkable.

As stated earlier your questionnaire is also going to business owners who use their property for rental gain and would have entirely different opinions to legitimate residents. The addition to such rental properties to have full parking facilities in the winter would be a great plus to their social media and web site platforms & overall business.



questionnaire at residents you
CAN NOT accept points or respsons's from people who ARE NOT actually resident in the house
numbers included in your letter.

Resident Response
Proposal for changes to the parking restrictions in High Street Swanage
(between the Methodist Church and the United Reformed Church).

The current restriction is to limit parking to one hour within the following times:
 Monday to Saturday 8am to 6pm – one hour, with no return within one hour

The request submitted is to consider the removal of these parking restrictions for the winter months and increase the parking time limit from one hour to two hours during the summer months (15 May to 30 September).

Name	[REDACTED]
Address	[REDACTED] HIGH ST, LEGAL SWANAGE, BH19 2NY - OWNER
I would prefer no change to the current restrictions	—
I agree with the proposed request to remove parking restrictions during the winter months and increase the parking time limit to two hours during the summer months	YES
I have an alternative suggestion and have completed a Community Highways Request Form	—
Comments	PLEASE SEE ATTACHED. MANY THANKS

Please complete and return to Swanage Town Council, High Street, Swanage BH19 2NY by
 Friday 12 January 2024

SWANAGE TOWN COUNCIL RECEIVED - 5 JAN 2024
REF:
FAO:

I [REDACTED] as the Owner of all the properties at [REDACTED] High Street [REDACTED] Swanage, BH19 2NY would like to reply and comment as follows:-

I think the proposal put forward would be a great improvement on the current parking issues that all the local residents struggle with at the moment NOT being able to park outside our property on the road.

It would vastly improve the day to day problems of having to park cars in the Day Centre areas (as some people do) which would stop the problems for the Day Centre care bus, as this is regularly unable to access the drive entrance when bringing the elderly to the Day Centre, not to mention the bin lorry collection encountering the same issues.

If the parking restrictions were changed on the High Street, this would reduce residents having to park cars on roads in the surrounding area such as the Mill Pond, Townsend Rd, Osborne Rd, Richmond Rd & even Queens Rd.

This would also help the customers of the small businesses to park, Fusion Hair Salon, the Pottery shop & Explorers Nursery all situated in the area, aswell as the necessary Trades & Maintenance people who need to attend at these properties for longer than the currently 1 hour permitted.

Other options I feel should be considered, is to increase the time on the opposite side of the road, by the Day Centre to 2-4hrs. Then on the side immediately outside the properties, this could be Residents Permit Parking for local homeowners. We already have this in use at the Residents Parking on Horsecliff Lane, so this could be implemented quite easily.

OR

You remove all parking restrictions completely.

By implementing any of the above, I think this would dramatically improve the situation with regard to parking for all of the residents that live, work and park on the High Street. It would vastly improve our lives & living on the High Street.

Shore Road, Swanage – Request to restrict parking at the southern gates







SWANAGE TOWN COUNCIL

COMMUNITY HIGHWAYS REQUEST FORM

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[Dorset Council Highway Request new traffic management measures](#)

Date	8th January 2024	
Name of applicant		
Address		
Tel:		
Email:		
Location	Concern raised	Suggested solution
Lower High Street/ Monkey Beach	The number of campervans/mobile homes and such that manage to park at Lower high street/Monkey beach usually in flagrant breach of the parking restrictions during the day and of course staying overnight in most cases. These vans can be very large and completely obstruct the view of any of the customers who frequent the restaurant(s) that look out over Monkey beach. In the summer period it is not unusual for the van owners to then set up "campsites" on the pavement with chairs and tables etc and often remain there for the whole weekend.	The parking of campervans is not allowed on Shore road, but no restriction has been put in place on Lower High street. There are many great campsites in and around the town and should we not be encouraging campervan owners to use these great sites which obviously brings in value to those businesses. I fail to see any benefit to the town of allowing camper vans such access to free-parking on the sea-front and surely fixing this problem with the same parking restrictions that are in place on Shore road is a "quick win" for the town.



	<p>Visitors coming off the Poole quay ferry to enjoy a day-out in Swanage are soon faced with a string of camper vans parked from the entrance of the Pier through to Gee Whites, not quite the welcoming entrance I am sure Swanage would like to create.</p>	<p>Restrictions on campervan parking with signage that is in place on Shore Road would solve this problem with minimal cost. No additional costs would have to be incurred. This has been tried and tested on Shore road</p>
Councillor support	<p>Name</p> <p>Mike Whitwam Chairman of Traffic Management Committee</p>	<p>Signed</p> <p>Date</p>
Map attached	<p>Yes yes attached</p>	<p>No</p>
Photographs attached	<p>Yes yes attached</p>	<p>No</p>
In support	<p>Name</p>	<p>Address</p>
In support	<p>Name</p>	<p>Address</p>
In support	<p>Name</p>	<p>Address</p>



In support	Name	Address
Additional Comments	<p>The supporting signatures related to this document are from business operators in the vicinity, that of Pier Head Restaurant, The 1859 Cafe on the Pier, The Pier Trust ,and residents in the area and who share the same concern.</p> <p>I now notice that there is going to be a sanctuary garden in Albert Gardens and the developments have started next to the rowing club. The idea , as I understand is that this garden is being developed by Cancer care and as this is not a minor investment I would be sure that they would like to see the campervan problem resolved so the gardens and sea view can be enjoyed by all.</p> <p>I have not contacted them but no doubt that the council can clearly understand the concerns here.</p>	

Personal data collected by the Town Council will only be used in the administration of your request, which will include sharing your data with Dorset Council. For additional information on how we handle and store your data, please refer to our Privacy Policy. [Swanage Town Council - Policies](#)

Campervans – Lower High Street





Suggested signage:



From: Dorset Council - Task Processor - Production
<DORCC_Production_TaskProcessor@OnDemand.Confirm.Co.Uk>
Sent: Monday, October 30, 2023 2:04 PM
To:
Subject: Your Worn Road Markings Report - Enquiry 1231972

You are receiving this email because you have submitted an enquiry to the Dorset Council Highways department

****This is an automated message, please do not reply to sender****

Your enquiry has now been investigated and actioned if appropriate. Thank you for bringing this to our attention.

Enquiry Details

Enquiry No: 1231972

Logged Date/Time: 25-10-2023 09:38:24

Subject: Rd Mark Yellow-Miss/Fade/Worn

Street: QUEENS ROAD

Description: Entrance to Swanage Hospital car park has no road markings/double yellow lines which would prevent vehicles being parked right up to the entrance. Currently vehicles park right up to the entrance either side making it extremely difficult and dangerous to turn into or out of the car park. This is also hampered by vehicles parking opposite the entrance when vehicles are parked right up close to the entrance. - HWAY

Officer Updates:

Highways Officer Notes: Thank you for your enquiry.

Customer to follow link provided for requesting all new and improved traffic

