

Agenda Item 6- Monitoring of Payments

SWANAGE TOWN COUNCIL

Year Ending 31st March 2026

Payment schedule reported to Council - 20th October 2025

Schedule 6:

The following payments have been made in accordance with Regulations 5 and 6 of the Town Council's Financial Regulations, amounting in aggregate to:

**SEVEN HUNDRED AND SIXTEEN THOUSAND, FIFTY NINE POUNDS
AND TWENTY EIGHT PENCE**

.....(£716,059.28).....

Swanage Town Council

Schedule of Payments - Month 6

Cheques

Date	Name	Chq number	Inv Date	Details		Payment Total
03/09/2025	Petty Cash	015022	03/09/2025	Petty Cash & Postage		142.63
Total of Cheques						142.63

Direct Debits & Standing Orders

15/09/2025	AIB Merchant Services	290825.000008	29/08/2025	Merchant serv charge		1,440.26
10/09/2025	Barclaycard Merchant Services	001884330825	31/08/2025	Bank charge		43.36
01/09/2025	Dorset Council: Revenues & Benefits	840014144	01/04/2025	NNDR 25/26		22,024.00
22/09/2025	Ecotricity Ltd	07364257	06/09/2025	Electricity - various sites	6,331.72	
23/09/2025		07384735	09/09/2025	Electricity - various sites	262.08	
29/09/2025		07364263	06/09/2025	Electricity - various sites	734.57	
30/09/2025		07237121	12/08/2025	Electricity - various sites	58.41	7,386.78
12/09/2025	First Data	520334510615636	31/08/2025	Monthly charge		355.58
15/09/2025	Lloyds Bank PLC	465416219	13/08/2025	Bank charge	115.78	
23/09/2025		465882283	05/09/2025	Bank charge	91.70	207.48
10/09/2025	Paytek Admin Services Ltd (First)	MI/4835994/03	01/09/2025	Monthly charge	128.35	
10/09/2025		MI/4838005/03	01/09/2025	Monthly charge	72.00	200.35
25/09/2025	Pitney Bowes Finance Ltd	4100168573	25/08/2025	Quarterly Rental		77.90
16/09/2025	Sage (UK) Ltd	INV21374652	01/09/2025	Monthly charge		606.60
01/09/2025	SEFE Energy Limited	INV03932964	18/08/2025	Town Hall- Annexe	73.43	
01/09/2025		INV03934138	18/08/2025	Town Hall- Office	158.53	
01/09/2025		INV03934149	18/08/2025	Depot	61.66	
01/09/2025		INV03934127	18/08/2025	TIC	50.79	344.41
01/09/2025	water2business	6068685024	31/07/2025	Heritage Toilets	858.91	
01/09/2025		6068685033	31/07/2025	Shore Road Toilets	3,671.66	
01/09/2025		6068684969	31/07/2025	Burlington Toilets	319.23	
01/09/2025		6068684996	31/07/2025	Mermond Toilets	814.87	5,664.67
Total of Direct Debit & Standing Orders						38,351.39

Lloyds Chargecard

Date	Name	Inv Ref	Inv Date	Details		Payment Total
26/09/2025	ICO	06bcc5b21808	26/09/2025	ICO	78.00	
26/09/2025	Dorset Council	715-55507	26/09/2025	PPA	155.00	
26/09/2025	Slouch	SL-15640	26/09/2025	Office Chair	318.00	551.00
Total of Chargecard payments						551.00

BACS /CHAPS

Date	Name	Inv Ref	Inv Date	Details		Payment Total
30/09/2025	123 Send Limited	000226530	01/09/2025	A920Pro Service		158.36
30/09/2025	4C Managed Service Ltd	68989	27/08/2025	TIC - ink cartridge for printer	393.54	
30/09/2025		69070	10/09/2025	Project Plan	106.74	
30/09/2025		69070	10/09/2025	TH phone	42.00	
30/09/2025		69069	10/09/2025	TIC IT	483.26	
30/09/2025		69070	10/09/2025	TH IT	781.92	
30/09/2025		69068	10/09/2025	Depot IT/phone	379.56	
30/09/2025		69069	10/09/2025	BG phone	42.00	
30/09/2025		69091	12/09/2025	Set up- printer	720.00	
30/09/2025		69081	12/09/2025	Councillors laptops subscription	360.00	
30/09/2025		69105	13/09/2025	TIC-Internal channel licence x8	396.00	
30/09/2025		69156	21/09/2025	Domain Hosting	38.40	3,743.42
30/09/2025	Ace Office Environments Ltd.	01157095	05/09/2025	TIC - stationery	34.48	
30/09/2025		01157724	12/09/2025	Stationery	94.82	
30/09/2025		01157892	12/09/2025	Stationery	23.90	
30/09/2025		01157478	12/09/2025	Stationery	162.49	315.69
30/09/2025	Amazon	GB5023IP2NCIRI	05/08/2025	Seat Cushion	28.73	
30/09/2025		GB500FNIMQ91VI	02/09/2025	TIC - windsock poles for seafront	22.99	
30/09/2025		GB500FNJMQ91VI	02/09/2025	TIC - windsock poles for seafront	22.99	
30/09/2025		GB5001H36O3LZI	03/09/2025	TIC - windsock for seafront	21.90	96.61
30/09/2025	Andrews Plant Ltd	11391	27/08/2025	MRS 20th August 2025		912.49
30/09/2025	AquAid (Southcoast)	508048	31/08/2025	Water 19Lstill bottles		105.00
30/09/2025	J9 Ltd T/a Barriers Direct	300709518	19/09/2025	Bollards		348.01
30/09/2025	Brian Beech ADI	1582003	22/09/2025	Driving lessons		400.00
30/09/2025	Ben Spurling	1105	03/09/2025	TIC- artwork for retail		200.00
30/09/2025	Charlie's Tasty Treats	0039	07/08/2025	TIC - dog treats for retail		90.00
30/09/2025	Corbens Estate Agents	10223	11/09/2025	Valuation advice		900.00
30/09/2025	Countryside Tree Surgeons Ltd	SI-541	21/09/2025	Willow Treeworks @ Forres Field		785.00
30/09/2025	Countryside Art Ltd	82392	27/08/2025	TIC - magnets for retail	256.80	
30/09/2025		82501	08/09/2025	TIC - tote bags for retail	784.34	
30/09/2025		CN9085	08/09/2025	TIC - tote bags for retail	(5.09)	1,036.05

30/09/2025	Dorset County Pension Fund	Payroll M6	19/09/2025	Payroll M6- Pension	24,268.71	
30/09/2025		Payroll M6	19/09/2025	Payroll M6- CAYS	120.51	24,389.22
30/09/2025	From Dorset with Love	INV-7396	11/09/2025	TIC - jams & chutnies for retail		129.00
30/09/2025	Dorset Council	1801533602	29/09/2025	Annual rent charge		2.00
30/09/2025	Dorset Waste Partnership	2800464671	05/09/2025	Recycling		71.14
30/09/2025	Field Honey Farms	00005782	28/08/2025	TIC - honey for retail		534.60
30/09/2025	Fireline Ltd	INV-97804	15/09/2025	Fire Extinguishers Servicing	102.96	
30/09/2025		INV-97805	15/09/2025	Fire Extinguishers Servicing	140.82	
30/09/2025		INV-97803	15/09/2025	Fire Extinguishers Servicing	55.08	
30/09/2025		INV-97806	15/09/2025	Fire Extinguishers Servicing	102.96	
30/09/2025		INV-97802	15/09/2025	Fire Extinguishers Servicing	594.54	996.36
30/09/2025	Flowbird Smart City UK Ltd	UI00019486	27/08/2025	WebOffice incl Airtime	264.67	
30/09/2025		UI00019486	27/08/2025	Gateway transaction Charge	1,783.08	
30/09/2025		UI00020126	19/09/2025	WebOffice incl Airtime	264.67	
30/09/2025		UI00020126	19/09/2025	Gateway transaction Charge	2,277.50	4,589.92
30/09/2025	Swanage Folk Festival	185	17/09/2025	Folk Festival- programme sales		455.00
30/09/2025	Greenham Trading Ltd.	04/526741	29/08/2025	Materials & Equipment	204.00	
30/09/2025		04/526741	29/08/2025	Materials & Equipment	9.58	
30/09/2025		04/527600	05/09/2025	Materials & Equipment	170.58	
30/09/2025		04/528367	09/09/2025	Materials & Equipment	52.80	436.96
30/09/2025	D.A.A. Halsgrove	309092	26/08/2025	TIC - books for retail		148.08
30/09/2025	Hardy Signs	SI-109341	09/04/2025	Signs	56.40	
30/09/2025		SI-109342	23/04/2025	Signs	59.58	
30/09/2025		SI-109344	23/04/2025	Signs	259.66	
30/09/2025		SI-109343	23/04/2025	Signs	201.17	
30/09/2025		SI-109361	21/05/2025	Signs	119.16	
30/09/2025		SI-109437	13/08/2025	Signs	116.64	
30/09/2025		SI-109467	25/08/2025	Signs	138.00	950.61
30/09/2025	A.R. Harris & Son	36314	30/08/2025	PAT Testing	1,075.20	
30/09/2025		36379	12/09/2025	Switch off lights in town centre	198.00	
30/09/2025		36382	12/09/2025	EICR King Georges Field	324.00	
30/09/2025		36395	13/09/2025	Investigate/resolve lighting fault	607.94	2,205.14
30/09/2025	HMRC	Payroll M6	19/09/2025	Payroll M6- PAYE/NI		24,811.94
30/09/2025	Huck Nets (UK)Ltd	0000332412	20/08/2025	Tennis net		191.99
30/09/2025	Hunt's Foodservice Ltd	510-573651	27/08/2025	Beach Gardens - ice-cream	35.85	
30/09/2025		510-573624	27/08/2025	Beach Gardens - drinks & snacks	269.18	
30/09/2025		510-584189	03/09/2025	Beach Gardens - drinks & snacks	91.34	
30/09/2025		510-584189	03/09/2025	Beach Gardens - cakes	29.64	
30/09/2025		CN510-586276	03/09/2025	Beach Gardens - drinks & snacks	(35.35)	
30/09/2025		510-594234	10/09/2025	Beach Gardens - drinks & snacks	106.53	497.19
30/09/2025	Impact (Boston) Ltd	111-127016	02/09/2025	ECN Envelopes		107.65
30/09/2025	J&P Cleaning Services Limited	INV-0021	07/09/2025	Beach Huts- cleaning	883.20	
30/09/2025		INV-0021	07/09/2025	TIC- cleaning	345.00	1,228.20
30/09/2025	J.D. Facilities Ltd	INV-1971	01/09/2025	Depot - cleaning	197.59	
30/09/2025		INV-1972	01/09/2025	Depot - deep clean staff area	230.62	
30/09/2025		INV-1970	01/09/2025	TH-cleaning	561.90	
30/09/2025		INV-1969	01/09/2025	Public Toilet- cleaning	7,968.63	
30/09/2025		INV-1973	01/09/2025	Fisher's toilets - cleaning	117.31	
30/09/2025		INV-1974	01/09/2025	Chapel Clean	27.00	9,103.05
30/09/2025	JFY Construction Ltd	20601	16/09/2025	Repairs to jetty fenders		300.00
30/09/2025	The Little Map Co & Fernhill Whol	2708	28/08/2025	TIC - publications for retail	178.75	
30/09/2025		2708	28/08/2025	TIC - souvenirs for retail	229.20	
30/09/2025		2715	29/08/2025	BG - mugs for kiosk use	186.00	
30/09/2025		2715	29/08/2025	TIC - souvenirs for retail	57.31	651.26
30/09/2025	Metric Group Ltd.	C77939	01/09/2025	Metric Asian charge Sept		96.00
30/09/2025	S. Moores	15688	29/08/2025	Beach Gardens - biscuits	31.68	
30/09/2025		15804	05/09/2025	TIC - biscuits for retail	120.40	
30/09/2025		15930	11/09/2025	TIC - biscuits for retail	147.64	299.72
30/09/2025	National Express	AREXT/00246633	31/08/2025	Agency tickets August		101.93
30/09/2025	Nixons Hardware Ltd	124959	10/08/2025	TIC - cutters for toolbox	7.45	
30/09/2025		125011	28/08/2025	epoxy resin	10.75	18.20
30/09/2025	Norfolk County Council	10117632	18/09/2025	Legal Fees	2,037.13	
30/09/2025		10117633	18/09/2025	Legal Fees	1,017.00	3,054.13
30/09/2025	Omega Red Group Ltd	CD970248408	28/08/2025	Lightning protection System test		576.00
30/09/2025	Openings	A74334	09/09/2025	Service gate system test	324.00	
30/09/2025		A74375	16/09/2025	replacement keys	16.68	340.68
30/09/2025	Origin Amenity Solutions Limited	OASI0167581	18/09/2025	Weedkiller & Line Paint		431.52
19/09/2025	Swanage Town Council	Month 6 Payroll	19/09/2025	Net Wages - Month 6		75,477.75
30/09/2025	Personnel Hygiene Service	71585969	01/09/2025	Annual Duty of Care		147.27
30/09/2025	Planet Merchant Service Ltd	PP40006811E2508	31/08/2025	Gateway Fees		784.80

30/09/2025	Pod Point Ltd	3019950	27/08/2025	Maintenance - Mermond	505.78	
30/09/2025		3019983	27/08/2025	Maintenance Visit	1,398.37	
30/09/2025		ADF-18347	08/09/2025	Admins fees- August MB	142.62	
30/09/2025		ADF- 18264	08/09/2025	Admins fees- August Mermond	66.43	2,113.20
30/09/2025	Purbeck Ice Cream	164934	27/08/2025	Beach Gardens - ice-cream	394.32	
30/09/2025		165075	03/09/2025	Beach Gardens - ice-cream	90.33	484.65
30/09/2025	ONeill Homer	1846	31/08/2025	Mapping		780.00
30/09/2025	R&M Shepard	61365	21/08/2025	Container - Hire		187.20
30/09/2025	SECURITY PLUS LIMITED	1122967	31/08/2025	Cash collection- August 25	852.85	
30/09/2025		1122418	31/08/2025	Cash processing Aug-	189.41	1,042.26
30/09/2025	Shaw & Sons Ltd.	0000300056	19/09/2025	Quality Minute paper		128.52
30/09/2025	Shred-It	8140193291	31/08/2025	Shred collection		157.80
30/09/2025	Spaldings (UK) Ltd.	SI-3062850	02/09/2025	Litter Pickers, Hedge cutting blades	108.00	
30/09/2025		SI-3064116	05/09/2025	STIHL 4859-cutter bar assembly	306.36	414.36
30/09/2025	St. Michaels Garage	4623	31/08/2025	Diesel- Aug		285.10
30/09/2025	Suez Recycling & Recovery UK Ltd	33728444	31/08/2025	Skip exchange		1,457.16
30/09/2025	Sutcliffe Play (South West) Ltd.	7585	29/08/2025	replacement parts		575.87
30/09/2025	Suttle Projects Ltd	1454	01/08/2025	Boat Jetty repairs		1,219.24
30/09/2025	Swanage News	1284	30/08/2025	New paper Aug		37.60
30/09/2025	Swanage Tyres and Tuning Ltd	38461	01/09/2025	HJ69 KYY 2x new front tyres	153.48	
30/09/2025		38638	12/09/2025	Iseki mower tyre repair/replace	14.40	
30/09/2025		38745	23/09/2025	New tyre re: HX74 LUZ Transit	24.00	
30/09/2025		38762	24/09/2025	Brake Light bulb	5.04	
30/09/2025		38762	24/09/2025	MOT for Land Rover HF63 XZA	54.85	251.77
30/09/2025	South West Coast Path Associatio	2025-1104	17/09/2025	TIC - books for retail		158.22
30/09/2025	Telefonica O2 UK Ltd	39826504	20/09/2025	Phone	334.80	
30/09/2025		39826504	20/09/2025	Phone	334.80	
30/09/2025		39910849	24/09/2025	SIM and Phone Charges	223.06	892.66
30/09/2025	Travis Perkins	1028486937	03/09/2025	Materials & Equipment	234.28	
30/09/2025		1028636699	04/09/2025	Materials & Equipment	27.02	
30/09/2025		1028572142	04/09/2025	Materials & Equipment	13.37	
30/09/2025		1029365564	16/09/2025	Materials & Equipment	38.11	
30/09/2025		1029448428	17/09/2025	Materials & Equipment	8.17	
30/09/2025		1029610377	20/09/2025	Materials & Equipment	17.74	
30/09/2025		1029610376	20/09/2025	Materials & Equipment	30.48	
30/09/2025		1029610378	20/09/2025	Materials & Equipment	30.48	
30/09/2025		1029808991	23/09/2025	Materials & Equipment	7.54	407.19
30/09/2025	Third Party Deductions	Payroll M6	19/09/2025	Payroll M6 - Third Party Deductions		332.22
30/09/2025	Violet Farm Foods Ltd	177722	02/09/2025	TIC - tea for retail		165.10
30/09/2025	Westmade Ltd	1015186	19/09/2025	Plumbing services	855.00	
30/09/2025		1015222	24/09/2025	Plumbing services	302.40	
30/09/2025		1015221	24/09/2025	Plumbing services	1,572.00	2,729.40
30/09/2025	Woodlands Nursery (Dorset) Ltd	8372T	05/06/2025	Plants		122.40
30/09/2025	Zephyr Racing Pennants Ltd.	2501692	16/09/2025	Flags re: The Square		854.40
Total of BACS/CHAPS Payments						177,014.26

BACS payroll payment issued 19th September 2025 75,477.75

BACS supplier payments issued 30th September 2025 101,536.51

177,014.26

Total of Payments 216,059.28

Investments - Cash Movements

Date	Name	Inv Ref	Inv Date	Details	Payment Total
30/09/2025	DMADF	transfer	30/09/2025	DMADF	500,000.00
Total of Investments					500,000.00

Total of Payments & Investments 716,059.28