

Minutes of the **ANNUAL MEETING** of the Swanage
Town Council held at the Town Hall, Swanage on
MONDAY, 13th MAY 2013 at 7.00 p.m.

PRESENT:-

Councillor W.S. Trite – Chairman

Councillor Mrs. C. Bartlett
Councillor M. Bonfield
Councillor I. Brown
Councillor Miss C. Harris
Councillor Mrs. G.A. Marsh
Councillor Mrs. A. Patrick
Councillor S. Poultney
Councillor G.M. Suttle
Councillor M. Whitwam
Councillor A. Wiggins

In addition to Members of the Council and officers, approximately 60 members of the public attended the Meeting.

The Mayor welcomed Revd. Simon Franklin, from the United Reformed Church, who offered a prayer before the commencement of the Meeting.

Public Participation Time

The following matters were raised during Public Participation Time:-

- Concerns raised regarding the turning off of street lights at night by Dorset County Council and request for one in three lights to be re-instated.
- Purbeck District Council's Management Strategy for Camping and Caravanning Sites.
- Concerns raised regarding recent spate of criminal activity in the town and request for increased policing levels.
- Request for the road name 'Court Road' to revert back to 'Court Hill'.

Councillor Trite opened the Council Meeting at 7.30 p.m.

Before vacating the Chair, Councillor Trite congratulated Mr. Andrew Fleming, the Town Crier, on his recent success in the South of England Town Crying Championship competition.

He then expressed his appreciation of the support given to him by Councillor Mrs Patrick (Deputy Mayor) and his fellow Councillors during his Term of Office. He also wished to record his thanks for the hard work and dedication given by the Town Clerk and staff at the Town Hall, the Operations Manager and outside workforce, and the Tourist Information Centre Supervisor and staff at the TIC.

Finally, he thanked Ms. Cheryl Knight for her invaluable support in carrying out the role of Mayoress during the past three years, and Mrs. Linda Burgess for providing secretarial support throughout his Term of Office.

1. **APPOINTMENT OF TOWN MAYOR**

Proposed by Councillor Miss Harris, seconded by Councillor Wiggins, and
RESOLVED UNANIMOUSLY:-

That Councillor Mrs. Alison Patrick be appointed
Town Mayor for the ensuing year.

Councillor Mrs. Patrick completed the Statutory Declaration of Acceptance of
Office, and was pleased to accept the appointment.

Councillor Mrs. Patrick assumed the Chair.

In accepting the appointment, she paid tribute to the sterling work undertaken
by Councillor Trite, her predecessor, during his Term of Office, and thanked her
fellow Councillors for their support.

She then announced that her husband, Mr. Roger Patrick, would be her Consort
for the ensuing year, and that she had chosen to support 'Impact - Out Reach Project'
and the 'Duke of Edinburgh Award Scheme' during this time.

2. **APPOINTMENT OF DEPUTY TOWN MAYOR**

Proposed by Councillor Mrs. Marsh, seconded by Councillor Trite, and
RESOLVED UNANIMOUSLY:-

That Councillor Steven Poultney be appointed
Deputy Town Mayor for the ensuing year.

Councillor Poultney completed the Statutory Declaration of Acceptance of
Office, and was pleased to accept the appointment.

3. **DECLARATIONS OF INTEREST**

Members were invited to declare their interest under the Code of Conduct as
defined by regulations made under section 30 (3) of the Localism Act 2011.

Agenda Item No. 11 – Councillor Suttle declared a personal interest under the Code of
Conduct in Planning Application No. 6/2013/0245 by reason of being a relation of the
applicant.

4. **APOLOGIES**

An apology for his inability to attend the Meeting was received from
Councillor Pratt.

It was reported that Councillor Pratt had broken a bone in his foot, and
Members sent their best wishes for a speedy recovery.

5. **REPRESENTATIVES ON OUTSIDE BODIES**

Proposed by the Town Mayor, seconded by Councillor Poultney, and
RESOLVED UNANIMOUSLY:-

That the following appointments of representatives to outside bodies be
approved:-

Dorset Association of Larger Local Councils	Councillor M Pratt & the Town Clerk
Swanage Youth Centre	Councillors A Wiggins & Mrs A Patrick
Dorset Coast Forum	Councillors Mrs C Harris & Mrs G Marsh
Swanage Pier	Councillors Mrs G A Marsh & M W Pratt
Arthur Marsh Memorial Hall	Councillor G Suttle

Citizens Advice Bureau	Councillor M W Pratt
Partners & Communities Together	Councillors M Bonfield, Miss C Harris & Mrs G A Marsh
Herston Reading Room	Councillor Mrs A Patrick
Swanage Town & Community Partnership	Councillor Mrs A Patrick or Councillor Mrs C Harris
Durlston Advisory Panel	Councillor I Brown
Swanage Pub Watch	Councillors M Bonfield & M Whitwam
Dorset Age Partnership	Councillor Mrs C Harris
Purbeck Transport Action Group	Councillor M Whitwam
Swanage Regatta & Carnival Committee	Councillor Mrs A Patrick (Town Mayor), Councillor S Poultney (Deputy Mayor) and Councillor A Wiggins
Swanage Museum	Councillor I Brown

6. **APPOINTMENT OF COMMITTEES**

It was proposed by Councillor Mrs. Patrick, seconded by Councillor Poultney, and RESOLVED UNANIMOUSLY:-

That the following appointments be made to the Committees:-

Tourism

Councillor Mrs A Patrick (Town Mayor), Councillor S Poultney (Deputy Mayor), and Councillors Mrs C Bartlett, M Bonfield, I Brown, Mrs G A Marsh, M Whitwam and A Wiggins.

Transport Committee

Councillor Mrs A Patrick (Town Mayor), Councillor S Poultney (Deputy Mayor), and Councillors Mrs C Bartlett, M Bonfield, Miss C Harris, M W Pratt, W S Trite and M Whitwam.

General Operations Committee

Councillor Mrs A Patrick (Town Mayor), Councillor S Poultney (Deputy Mayor), and Councillors Mrs C Bartlett, M Bonfield, I Brown, Miss C Harris, Mrs G A Marsh, M W Pratt and G M Suttle.

Personnel Committee

Councillor Mrs A Patrick (Town Mayor), Councillor S Poultney (Deputy Mayor), and Councillors M Bonfield, Miss C Harris, M W Pratt, G M Suttle and W S Trite.

Beach Management Sub-Committee

Councillors M Bonfield, Mrs G A Marsh and Miss Harris.

7. **SUSPENSION OF STANDING ORDER No.44**

Proposed by the Town Mayor, seconded by Councillor Poultney, and RESOLVED UNANIMOUSLY:-

That Standing Order No. 44 be suspended to enable the election of the Chairmen of the Committees listed in Minute No. 6 above, in order to appoint the Finance and Performance Management Committee.

The following appointments were AGREED by each of the respective Committees:-

Tourism Committee

Chairman – Councillor I Brown

Transport Committee

Chairman – Councillor M Whitwam

General Operations Committee

Chairman – Councillor M Bonfield

Personnel Committee

Chairman – Councillor W S Trite

Finance and Performance Management Committee

Councillor Mrs A Patrick (Town Mayor), Councillor S Poultney (Deputy Mayor) and Councillors I Brown, M Bonfield, W S Trite and M Whitwam.

It was RESOLVED:-

That the Town Mayor be appointed Chairman of the Finance and Performance Management Committee.

8. **MEMBERSHIP OF WORKING PARTIES**

Proposed by the Town Mayor, seconded by Councillor Poultney, and RESOLVED UNANIMOUSLY:-

That the following appointments to Council Working Parties be approved.

Public Conveniences

Councillors Bonfield and Poultney.

Cemetery Matters

Councillors Miss C Harris, Mrs G A Marsh, Mrs A Patrick and S Poultney.

Allotments

Councillors M Bonfield, Mrs C Harris and S Poultney.

Boat Park

Town Mayor, Deputy Mayor, and Councillors M Bonfield, I Brown, M W Pratt and A Wiggins.

Waste Management

Chairmen of Tourism, Transport and General Operations Committees.

Public Buildings Review

Town Mayor, Deputy Mayor and Councillors I Brown and Miss C Harris.

Availability of Land in Public Ownership for Development of Affordable Housing

Town Mayor, Deputy Mayor and Councillors Mrs C Bartlett, Miss C Harris, and M W Pratt.

Swanage Railway Lease

Deputy Mayor and Councillors I Brown and M W Pratt.

Peveril Point Working Party

Councillors Mrs C Bartlett, I Brown and A Wiggins.

CCTV

Councillors I Brown, Mrs G Marsh and M Whitwam.

Shore Road Stabilisation Scheme

Councillors M Bonfield, I Brown, S Poultney and M W Pratt.

Shore Road Concessions

Councillors I Brown, S Poultney, W S Trite and A Wiggins.

Swanage Local Plan

Councillors M Bonfield, Miss C Harris and W S Trite.

Sporting Facilities

Town Mayor, Deputy Mayor, Town Clerk and Councillors C Bartlett, M Bonfield, M W Pratt and A Wiggins.

9. **ANNUAL MEMBERSHIP SUBSCRIPTIONS**

Consideration was given to membership subscriptions paid annually.

It was proposed by Councillor Poultney, seconded by Councillor Bonfield, and

RESOLVED UNANIMOUSLY:-

That the following annual membership subscriptions be paid:-

	Renewal Date
Dorset Assn. of Parish & Town Councils	1 st April
Institute of Cemetery & Crematorium Management	1 st April
British Destinations	1 st April
LAVAT	1 st April
Society of Local Council Clerks	1 st June
South West Regional Board	1 st June
National Assn. of Allotment and Leisure Gardens	18 th September
Fields in Trust	1 st February
Local Council Advisory Service (Zurich)	1 st February

10. **MINUTES**

(a) Proposed by Councillor Trite, seconded by Councillor Whitwam, and
RESOLVED UNANIMOUSLY:-

That the Minutes of the Monthly Meeting of the Council held on 8th April 2013 be approved as a correct record and signed.

- (b) Proposed by Councillor Bonfield, seconded by Councillor Brown, and
RESOLVED UNANIMOUSLY:-
That the Minutes of the Special Meeting of the
Council held to discuss policy and planning matters
on 22nd April 2013 be approved as a correct record
and signed.
- (c) Proposed by Councillor Poultney, seconded by Councillor Mrs. Bartlett, and
RESOLVED UNANIMOUSLY:-
That the Minutes of the Special Meeting of the
Council held on 29th April 2013 be approved as
a correct record and signed.

11. **PLANS**

Councillor Mrs. Marsh did not vote on, or propose, or second any of the motions on the following planning applications, by reason of being a Member of the Purbeck District Council's Planning Board.

**Delegated
Applications**

6/2013/0231 **Mr M & Mrs S Dean**

Erect wooden balcony to first floor on rear elevation with steps from first floor to ground level. Replace existing window with door and window and form decked area at ground level.

45 Queens Road, Swanage.

Observation: No objection.

6/2013/0241 **Mrs T Lewis**

Reposition northern boundary fence and erect stone wall, relocate solar panels, amend parking and access layout.

61 Ulwell, Swanage.

OBSERVATION: No objection.

Further to his declaration of interest under Minute No. 3, Councillor Suttle left the Meeting prior to consideration of the following item.

6/2013/0245 **Suttle Stone Quarries**

Extension to existing Purbeck Stone quarry for stone extraction and restoration to geological exposure and limestone grassland.

California Quarry, Swanage.

OBSERVATION: No objection.

6/2013/0252 **Mr D Perry**

Erect rear extension and raise ridge height to facilitate loft conversion. Insert dormer window on rear elevation, two rooflights on front elevation and two rooflights on side elevation.

7 Moor Road, Swanage.

OBSERVATION: No objection.

6/2013/0254 **Mrs Cheslett**

Raise ridge height and alter roof to facilitate loft conversion, insert dormer windows and erect single storey rear extension.

8 Manwell Road, Swanage.

OBSERVATION: No objection.

6/2013/0256 **Mr A Walker**

LISTED

Replace existing roof covering, rebuild dormer and chimney and insert new rooflight to rear elevation (Retrospective).

207 High Street, Swanage.

OBSERVATION: Members did not wish to comment on this retrospective application.

Items for Information Only

The following application was not discussed by the Town Council as it was considered that a conflict of interest existed, given that the Council had retained the freehold of the Holiday Park.

6/2013/0218 **Mrs S Barnes**

Erect vinyl decking.

Plot 209, Swanage Bay View Holiday Park, Panorama Road, Swanage.

6/2013/0221 **Mr & Mrs Lovell**

Proposed non-material amendment to PP 6/2012/0658 (Extend dining room at front. Extend and alter roof to form rooms in roof space with dormer window on southern elevation) to amend gables on east and west elevations to cropped hips.

39 Bay Crescent, Swanage.

6/2013/0224 **Mr & Mrs Seal**

Proposed non-material amendment to PP 6/2012/0704 (Erect front, rear and side extensions) to alter position of west wall.

2 Boundary Close, Swanage.

12. **CHAIRMAN'S ANNOUNCEMENTS**

The outgoing Mayor reported that he had attended the following civic events during the past month:-

- The Annual General Meeting of Swanage & District Chamber of Trade.
- Visit by the Lord Lieutenant of Dorset (Mrs. Pitt-Rivers) and her husband to Swanage. Whilst in Swanage, they visited Durlston Castle and Durlston Country Park, the Swanage Railway, the Town Hall and the site of the new Swanage School.
- The Chairman of Purbeck District Council's Spring Reception at Westport House, Wareham.
- Mrs. Jenny Lazenbury's Annual Classic Car Rally and Display in Victoria Avenue car park.
- Wareham Town Council's Mayor-Making.
- The Mayor of Bournemouth's Civic Day.
- The funeral of Mr. Bryan Green, a long-serving officer of the Town Council.
- A Presentation at the Town Hall in connection with planned new lifeboat premises.
- Exhibition at l'Artiche Gallery in Swanage.
- Public Speaking demonstration by the children of St. Mary's First School.

13. **REPORTS FROM COUNCIL REPRESENTATIVES ON OUTSIDE ORGANISATIONS**

- (a) Councillor Whitwam reported that he had attended a recent meeting of 'Pub Watch', at which issues relating to the operation of taxis in the Lower High Street had been raised by local taxi operators.

14. **REPORTING OF DELEGATED MATTERS**

There were no delegated matters to report at the present time.

15. **ITEMS OF INFORMATION AND MATTERS FOR FORTHCOMING AGENDAS**

There were no additional items of information or matters for forthcoming Agendas at the present time.

The meeting concluded at 8.15 p.m.
