

Minutes of the **ANNUAL MEETING** of the Swanage
Town Council held at the Town Hall, Swanage on
MONDAY, 14th MAY 2012 at 7.00 p.m.

PRESENT:-

Councillor W.S. Trite – Chairman

Councillor Mrs. C. Bartlett
Councillor M. Bonfield
Councillor I. Brown
Councillor Mrs. G.A. Marsh
Councillor Mrs. A. Patrick
Councillor S. Poultney
Councillor M.W. Pratt
Councillor G.M. Suttle
Councillor M. Whitwam
Councillor A. Wiggins

In addition to Members of the Council and officers, 32 members of the public attended the Meeting.

The Mayor welcomed Revd. Simon Franklin, from the United Reformed Church, who offered a short prayer before the commencement of the Meeting.

Public Participation Time

REVD. PRATT referred to the existing parking spaces allocated for use by the disabled in the vicinity of the Health Centre, and requested that three additional spaces currently used by taxi operators be allocated for this purpose. He requested that the matter be again referred to the Council for consideration at a future meeting.

MR. JAMES enquired as to the opening times of the toilets in North Beach car park and requested that appropriate signs be displayed.

MRS. K. GALLAGHER reported that the Annual General Meeting of the Swanage Town and Community Partnership was scheduled to be held on Friday, 25th May 2012 in the Town Hall at 10 a.m.

MR. M. FORD reported on the impending visit of the US Army veterans.

Councillor Trite opened the Council Meeting at 7.25 p.m. and withdrew from the Meeting before consideration of Agenda Item No. 1.

In the absence of a Chairman, Councillor Mrs. Patrick assumed the Chair.

1. **APPOINTMENT OF TOWN MAYOR**

Proposed by Councillor Mrs. Marsh, seconded by Councillor Whitwam, and
RESOLVED UNANIMOUSLY:-

That Councillor William Stanley Trite be appointed
Town Mayor for the ensuing year.

Councillor Trite re-joined the Meeting and was pleased to accept the appointment. He then completed the Statutory Declaration of Acceptance of Office.

Councillor Trite assumed the Chair.

In accepting the appointment, Councillor Trite expressed his appreciation of the support given to him by Councillor Mrs. Patrick (Deputy Mayor) and his fellow Councillors during his Term of Office. He also wished to record his thanks for the hard work and dedication given by the Town Clerk and staff at the Town Hall, the Operations Manager and outside workforce, and the Tourist Information Centre Supervisor and staff at the TIC.

Councillor Trite acknowledged the valuable publicity given to the Town Council through the press reporting undertaken by Mr. George Willey (Daily Echo/Advertiser) and Mr. David Holman (Purbeck Gazette), and also by Mr. Andrew Fleming, who had been appointed as Town Crier.

Councillor Trite gave a brief summary of on-going projects/issues affecting the Town Council, and also acknowledged the progress made by Education Swanage towards the provision of a Free School in Swanage.

He then referred to two special occasions recently when members of the Royal Family had visited Swanage – The Princess Royal had attended the official opening of the newly-refurbished Durlston Castle, and the Countess of Wessex had attended the official opening of the new Guide Headquarters at Herston.

Finally, he thanked Ms. Cheryl Knight for undertaking the role of Mayoress during the past two years and requested that she carry out the duties of Mayoress again for the ensuing year. On her acceptance, he presented Ms. Knight with the Badge of Office.

2. **APPOINTMENT OF DEPUTY TOWN MAYOR**

Proposed by the Town Mayor, seconded by Councillor Brown, and
RESOLVED UNANIMOUSLY:-

That Councillor Mrs. Alison Patrick be appointed
Deputy Town Mayor for the ensuing year.

Councillor Mrs. Patrick completed the Statutory Declaration of Acceptance of Office, and was pleased to accept the appointment. She also expressed her appreciation of the support given to her by the Town Mayor and fellow Councillors during the past year.

Her Escort during her Term of Office would be Mr. Roger Patrick.

3. **DECLARATIONS OF INTEREST**

Members were invited to declare their interest as per the Parish Councils Model Code of Conduct Order 2007 Number 1159.

There were no declarations to record on this occasion.

4. **APOLOGIES**

An apology for her inability to attend the Meeting was received from Councillor Miss Harris, who was unwell.

5. **REPRESENTATIVES ON OUTSIDE BODIES**

Proposed by the Town Mayor, seconded by Councillor Pratt, and RESOLVED UNANIMOUSLY:-

That the following appointments of representatives to outside bodies be approved:-

Dorset Association of Larger Local Councils	Councillor M Pratt & the Town Clerk
Swanage Youth Centre	Councillors A Wiggins & Mrs A Patrick
Dorset Coast Forum	Councillors Mrs C Harris & Mrs G Marsh
Swanage Pier	Councillors Mrs G A Marsh & M W Pratt
Arthur Marsh Memorial Hall	Councillor G Suttle
Citizens Advice Bureau	Councillor M W Pratt
Drug Reference Action Group	Councillors Mrs A Patrick & M Whitwam
Partners & Communities Together	Councillors M Bonfield, Mrs G A Marsh and Mrs A Patrick
Herston Reading Room	Councillor Mrs A Patrick
Swanage Town & Community Partnership	Councillor Mrs A Patrick or Councillor Mrs C Harris
Durlston Advisory Panel	Councillor I Brown
Swanage Pub Watch	Councillors M Bonfield & M Whitwam
Dorset Age Partnership	Councillor Mrs C Harris
Purbeck Transport Action Group	Councillor M Whitwam
Swanage Regatta & Carnival Committee	Councillor W Trite (Town Mayor), Councillor Mrs A Patrick (Deputy Mayor) and Councillor A Wiggins
Swanage Museum	Councillor I Brown
James Day Home Planning Group	Councillor Mrs G A Marsh & Mr L Gloyn-Cox

It was noted that the Swanage Bay Users Association had been disbanded.

6. **APPOINTMENT OF COMMITTEES**

Appointments to the Committees were agreed, as follows:-

Tourism

Councillor W S Trite (Town Mayor), Councillor Mrs A Patrick (Deputy Mayor), and Councillors Mrs C Bartlett, M Bonfield, I Brown, Mrs G A Marsh, M Whitwam and A Wiggins.

Transport Committee

Councillor W S Trite (Town Mayor), Councillor Mrs A Patrick (Deputy Mayor), and Councillors Mrs C Bartlett, M Bonfield, Miss C Harris, S Poultney, M W Pratt and M Whitwam.

General Operations Committee

Councillor W S Trite (Town Mayor), Councillor Mrs A Patrick (Deputy Mayor), and Councillors Mrs C Bartlett, I Brown, Miss C Harris, Mrs G A Marsh, S Poultney and M W Pratt.

Personnel Committee

Councillor W S Trite (Town Mayor), Councillor Mrs A Patrick (Deputy Mayor), and Councillors M Bonfield, Miss C Harris, M W Pratt and G M Suttle.

Beach Management Sub-Committee

Councillors M Bonfield, Mrs G A Marsh and Mrs A Patrick.

7. **SUSPENSION OF STANDING ORDER No.44**

Proposed by the Town Mayor, seconded by Councillor Mrs. Patrick, and
RESOLVED UNANIMOUSLY:-

That Standing Order No. 44 be suspended to enable the
election of the Chairmen of the Committees listed in
Minute No. 6 above, in order to appoint the Finance
and Performance Management Committee.

The following appointments were AGREED by each of the respective
Committees:-

Tourism Committee

Chairman – Councillor I Brown

Transport Committee

Chairman – Councillor M Whitwam

General Operations Committee

Chairman – Councillor S Poultney

Personnel Committee

Chairman – Councillor M W Pratt

Finance and Performance Management Committee

Councillor W S Trite (Town Mayor), Councillor Mrs A Patrick (Deputy
Mayor) and Councillors I Brown, S Poultney, M W Pratt, G Suttle and M
Whitwam.

It was RESOLVED:-

That the Town Mayor be appointed Chairman of the
Finance and Performance Management Committee.

8. **MEMBERSHIP OF WORKING PARTIES**

Proposed by the Town Mayor, seconded by Councillor Mrs. Bartlett, and
RESOLVED UNANIMOUSLY:-

That the following appointments to Council Working
Parties be approved.

Public Conveniences

Councillors Bonfield and Poultney.

Cemetery Matters

Councillors Miss C Harris, Mrs G A Marsh, Mrs A Patrick and S Poultney.

Allotments

Councillors M Bonfield, Mrs C Harris and S Poultney.

Boat Park

Town Mayor, Deputy Mayor, and Councillors M Bonfield, I Brown, M W Pratt
and A Wiggins.

Waste Management

Chairmen of Tourism, Transport and General Operations Committees.

Public Buildings Review

Town Mayor, Deputy Mayor and Councillors I Brown and S Poultney.

Availability of Land in Public Ownership for Development of Affordable Housing

Town Mayor, Deputy Mayor and Councillors Miss C Harris, S Poultney and M W Pratt.

Swanage Railway Lease

Deputy Mayor and Councillors I Brown and M W Pratt.

Prospect Nursery Community Garden Proposal

Councillors Miss C Harris and S Poultney.

Disabled Parking at the Taxi Rank

Councillors S Poultney and M Whitwam.

Peveril Point Working Party

Councillors Mrs C Bartlett, I Brown and A Wiggins.

CCTV

Councillors I Brown, Mrs G Marsh and M Whitwam.

Shore Road Stabilisation Scheme

Councillors M Bonfield, I Brown, S Poultney and M W Pratt.

It was proposed by the Town Mayor, seconded by Councillor Mrs. Patrick, and RESOLVED UNANIMOUSLY:-

That the Swanage Town & Herston Football Club and King George's Field Working Parties be merged to form one Party named 'Sporting Facilities'.

Sporting Facilities

Town Mayor, Town Clerk and Councillors M Bonfield, Mrs A Patrick, S Poultney, M W Pratt and A Wiggins.

It was proposed by the Town Mayor, seconded by Councillor Mrs. Patrick, and RESOLVED UNANIMOUSLY:-

That the following Working Parties be not re-appointed as the matters had now been determined:-

Deck Chair and Pedalcraft Concessions

Land South of Holiday Park – Occupation of Grazing Land

Ice Cream Kiosk Lease

Emmanuel Baptist Church – Herston Toilets

9. **ANNUAL MEMBERSHIP SUBSCRIPTIONS**

Consideration was given to membership subscriptions paid annually.

It was proposed by Councillor Pratt, seconded by Councillor Poultney, and
RESOLVED UNANIMOUSLY:-

That the following annual membership
subscriptions be paid:-

	Renewal Date
Dorset Assn. of Parish & Town Councils	1 st April
Institute of Cemetery & Crematorium Management	1 st April
British Destinations	1 st April
LAVAT	1 st April
Society of Local Council Clerks	1 st June
South West Regional Board	1 st June
National Assn. of Allotment and Leisure Gardens	18 th September
Fields in Trust	1 st February
Local Council Advisory Service (Zurich)	1 st February

10. **MINUTES**

(a) Proposed by Councillor Pratt, seconded by Councillor Mrs. Marsh, and
RESOLVED UNANIMOUSLY:-

That the Minutes of the Monthly Meeting of the
Council held on 2nd April 2012 be approved as a
correct record and signed.

(b) Proposed by Councillor Pratt, seconded by Councillor Poultney, and
RESOLVED:-

That the Minutes of the Special Meeting of the
Council held to discuss policy and planning matters
on 16th April 2012 be approved as a correct record
and signed.

11. **GENERAL OPERATIONS COMMITTEE**

Proposed by Councillor Poultney, seconded by Councillor Mrs. Patrick, and
RESOLVED:-

That the Minutes of the Meeting of the General
Operations Committee held on 4th April 2012 be
approved as a correct record and signed.

Consideration was given to the following recommendations contained in the
Minutes:-

Heritage Toilets – Replacement of Turnstiles

Proposed by Councillor Poultney, seconded by Councillor Mrs. Patrick, and
RESOLVED:-

That the turnstiles at the Heritage Toilets be replaced by paddlegates at a cost of £25,000, and that, prior to the work being undertaken, arrangements for the future occupation and maintenance of the premises be agreed with Purbeck District Council.

King George's Skate Park Improvements

It was noted that the following recommendation had been approved during consideration of the capital programme at the Council meeting held on 16th April 2012 (See Minute No. 16 (b)).

That expenditure up to a maximum of £12,000 be approved for the refurbishment and upgrading of the existing skate park equipment at King George's Field.

12. **PLANS**

Councillor Mrs. Marsh did not vote on, or propose, or second any of the motions on the following planning applications, by reason of being a Member of the Purbeck District Council's Planning Board.

Delegated Applications

6/2012/0243 **Mr P Wood**

Alterations to first floor of the East Bar to form two new flats.
1 High Street, Swanage.

OBSERVATION: No objection.

6/2012/0244 **Mrs Gripton**

Erect timber decking.
Plot 4, Ulwell Farm Caravan Park, Ulwell Road, Swanage.

OBSERVATION: No objection.

6/2012/0247 **Denatpol Ltd.**

Change of use from private house/bed and breakfast premises to dental surgery.

118 Kings Road West, Swanage.

OBSERVATION: No objection.

6/2012/0256 **Mr J Marsh**

Erect single storey rear extension.
15 Newton Manor Close, Swanage.

OBSERVATION: No objection.

6/2012/0268 **Mr T Parsons**

Create new in - out driveway and rebuild boundary wall.
4 Redcliffe Road, Swanage.

OBSERVATION: No objection.

6/2012/0270 **Mr Larrard**

Erect rear conservatory to house 2.46m x 4.6m endless swimming pool.
19 Russell Avenue, Swanage.

OBSERVATION: No objection.

6/2012/0271 **Mr D Kerley**

Variation of Condition 2 of PP 6/2009/0198 (Demolish garage at rear and erect two self contained flats; modify existing access) to allow relocation of door and revised bin/bike store layout.

35 High Street, Swanage.

OBSERVATION: No objection.

6/2012/0272 **NHS Dorset**

Install mobile dental unit on car park of Swanage Methodist Church for a temporary period.

Swanage Methodist Church car park, High Street, Swanage.

OBSERVATION: No objection.

Item for Information Only

6/2012/0245 **Dr M Luty**

Station a caravan – Certificate of Lawful Use – Existing.

Tall Trees, Ulwell Road, Swanage.

13. **FINANCIAL CONTRIBUTION**

Consideration was given to a request received from Mr Michael Ford for a contribution towards the cost of the visit of US Army veterans.

It was proposed by the Town Mayor, seconded by Councillor Mrs. Patrick, and **RESOLVED UNANIMOUSLY:-**

That the sum of £100 be donated towards the cost of the visit of the US Army veterans.

14. **CHAIRMAN'S ANNOUNCEMENTS**

The Mayor was pleased to report on the following matters:-

- (a) Swanage had again achieved the Blue Flag and Quality Coast Awards for 2012, and he wished to express his appreciation of the sterling work carried out by the Supervisor and staff at the Tourist Information Centre in attaining this achievement.
- (b) Swanage Pier Trust had been awarded 'National Pier of the Year'.
- (c) The 'Heroes Haven' had been officially opened, and was a fitting tribute to the servicemen and women who had been hurt whilst on active service.
- (d) Education Swanage had achieved government funding for the provision of a Free School in Swanage.
- (e) The Mayor reported that he had attended the following civic events during the past month:-
 - Opening of 'Around the Point', and exhibition of interpretation boards at the Coastwatch Lookout, Peveril Point.
 - A Civic Walkabout in Wimborne Minster.
 - Swanage Pier for the 'National Pier of the Year' Award Presentation.
 - Mayor of Gillingham's Civic Day.
 - Wareham & Swanage Air Cadets Annual General Meeting and Presentation Evening.
 - Opening of the new Guide Headquarters at Herston by the Countess of Wessex.
 - Opening of the 'Heroes Haven' holiday cabin.
 - Mayor of Blandford Forum's Civic Day.
 - Swanage Annual Parish Assembly at the Mowlem.
 - Wareham & Isle of Purbeck Scouts St. George's Day Service at St. Mary's Church, Wareham.

- Judging for the 2012 Swanage Carnival Queen and Princesses at Swanage Bay View Holiday Park.
- Opened the Swanage Classic Car Rally (organised by Mrs. Jenny Lazenbury) in Victoria Avenue Car Park.
- Mayor of Wimborne's Civic Service.
- Dinner hosted by the Mayor of Bournemouth at Bournemouth Town Hall.

15. **REPORTS FROM COUNCIL REPRESENTATIVES ON OUTSIDE ORGANISATIONS**

- Councillor Mrs. Marsh reported that, together with Councillor Pratt, she had attended the National Pier of the Year Award Presentation.
- Councillor Mrs. Bartlett updated those present on matters relating to the Diamond Jubilee celebrations in the town.
- Councillor Whitwam reported that he had attended a recent meeting of 'Pub Watch'.
- Councillor Brown reported that he had attended the Annual General Meeting of Swanage Museum.

16. **REPORTING OF DELEGATED MATTERS**

There were no delegated matters to report at the present time.

17. **ITEMS OF INFORMATION AND MATTERS FOR FORTHCOMING AGENDAS**

Items of Information

- Consultation discussion for Dorset County Council's Day Care Services and Vocational Services – Swanage Christian Centre, 37 Commercial Road on 3rd July 2012 from 7pm to 8.15 pm.
- Official opening of the new Signal Box at Corfe Castle by the Rt Hon Theresa Villiers, MP, Minister of State for Transport on Thursday, 17th May 2012.

The meeting concluded at 8.25 p.m.