

Minutes of the **SPECIAL MEETING** of the Swanage
Town Council held at the Town Hall, Swanage on
MONDAY, 21st JANUARY 2013 at 7.00 p.m.

PRESENT:-

Councillor W.S. Trite (Town Mayor) – Chairman

Councillor M. Bonfield

Councillor Mrs. G. Marsh

Councillor Mrs. A. Patrick

Councillor S. Poultney

Councillor M.W. Pratt

Councillor G.M. Suttle

Councillor M. Whitwam

Councillor A. Wiggins

In addition to Members of the Council and officers, 5 members of the public attended the Meeting.

Public Participation Time

The following matters were raised during Public Participation Time:-

- Amendment to Planning Application No. 6/2013/0021 – 3 Townsend Road.

Before commencing the business of the Agenda, the Town Mayor was pleased to announce that Mr. and Mrs. Mellor had become the proud parents of a baby boy, the first baby to be born at Swanage Hospital for approximately 30 years. Due to the snowy weather conditions, and the imminent birth, emergency measures were taken and the baby was delivered safe and well at Swanage Hospital.

On behalf of the Town Council, the Mayor wished to thank the Operations Manager and the Council's outside workforce for the quick and efficient manner that they dealt with the snow clearance in the town.

Councillor Trite opened the Council Meeting at 7.15 p.m.

1. **APOLOGIES**

Apologies for their inability to attend the Meeting were received from Councillors Mrs. Bartlett, Brown and Miss Harris.

2. **DECLARATIONS OF INTERESTS**

Members were invited to declare their interest under the Code of Conduct as defined by regulations made under section 30 (3) of the Localism Act 2011.

Agenda Item No. 5 – Councillor Wiggins declared a pecuniary interest under the Code of Conduct in Item No. 14 by reason of being a concessionaire.

Agenda Item No. 12 (a) – Councillor Bonfield declared a non-pecuniary interest under the Model Code of Conduct by reason of a family connection with the Head Teacher of St. Mary's RC School.

Agenda Item No. 12 (b) – Councillor Whitwam declared a non-pecuniary interest under the Code of Conduct by reason of being a director of Swanage Railway Company.

Agenda Item No. 12 (b) – The Town Mayor declared a non-pecuniary interest under the Code of Conduct by reason of being a member of the Swanage Railway Trust.

3. **PLANS**

Under the Code of Conduct, Members declared a formal interest in the capacity of Corporate Trustee of the De Moulham Estate in an application relating to the Trust.

Councillor Mrs. Marsh did not vote on, or propose, or second any of the motions on the following planning applications, by reason of being a Member of the Purbeck District Council's Planning Board.

Delegated Applications

6/2012/0821 **Mr J Hunt**

Erect new shed, picket fence and replace existing conservatory with new conservatory.

8 Peveril Court, Peveril Road, Swanage.

OBSERVATION: Recommend refusal. Concerns were expressed at the visual intrusion of the shed in this courtyard setting.

6/2013/0002 **Mr M Storer**

Replace four sheds with single shed building.

Netton Lodge, Durlston Road/Purbeck Terrace Road, Swanage.

OBSERVATION: No objection, subject to no residential use of the building.

6/2013/0005 **Mr H Clark**

Erect two storey side extension and single storey rear extension; enlargement of front dormer; insert side dormer and roof lights in existing roof slopes and erect detached garage.

19 Bon Accord Road, Swanage.

OBSERVATION: No objection.

6/2013/0008 **Mr & Mrs Van De Zande**

Erect first floor side extension (Extend time limit to implement existing approval 6/2009/0697).

12 Queens Road, Swanage.

OBSERVATION: No objection.

6/2013/0015 **Mr A Smith**

Erect rear extension to form new kitchen and dining room.

2 Hendrie Close, Swanage.

OBSERVATION: No objection.

6/2013/0016 **Mr S Peach**

Demolish existing wall and replace with enlarged entrance doors.

1 Taunton Road, Swanage.

OBSERVATION: No objection.

6/2013/0021 **Mr R Fox**

Raise ridge height to form living accommodation under new roof and insert Velux windows on front and rear elevations.
3 Townsend Road, Swanage.

OBSERVATION: No objection.

6/2013/0009 **Mr & Mrs Chinchen**

Erect single storey rear extension – Certificate of lawful development – Proposed.

25 South Road, Swanage.

OBSERVATION: No comment.

Items for Information Only

The following application was not discussed by the Town Council as it was considered that a conflict of interest existed, given that the Council had retained the freehold of the Holiday Park.

6/2012/0822 **Mr P Edwards**

Erect vinyl decking.

Plot 248, Swanage Bay View Holiday Park, Panorama Road, Swanage.

6/2013/0004 **Harrow House International College (Swanage) Ltd**

Minor Material Amendment to PP 6/2012/0236 (Erect detached building to form student accommodation annexe with self contained campus managers flat.) to provide student accommodation in the roof.
Harrow House, Harrow Drive, Swanage.

OBSERVATION: No comment, pending possible future discussions by the Town Council as the corporate trustee of the De Moulham Estate Trust.

4. TREASURY MANAGEMENT STRATEGY STATEMENT AND INVESTMENT STRATEGY 2013/14 to 2015/16

Further to Minute No. 3 of the Finance and Performance Management Committee meeting held on 14th January 2013, consideration was given to the Treasury Management Strategy Statement and Investment Strategy 2013/14 to 2015/16.

Following a brief discussion, it was proposed by Councillor Pratt, seconded by Councillor Whitwam, and **RESOLVED UNANIMOUSLY:-**

To receive and adopt the Treasury Management Strategy Statement and Investment Strategy 2013/14 to 2015/16.

5. SCALE OF FEES AND CHARGES 2013/14

Further to his declaration of interest under Minute No. 2, Councillor Wiggins left the Meeting prior to consideration of the following item.

Further to Minute No. 4 (c) of the Finance & Performance Management Committee meeting held on 12th December 2012, consideration was given to the proposed Scale of Fees and Charges for 2013/14.

It was proposed by Councillor Mrs. Marsh, seconded by Councillor Bonfield, and **RESOLVED UNANIMOUSLY:-**

That the Scale of Fees and Charges for 2013/14 be approved and adopted.

A copy of the Scale of Fees and Charges 2013/14 is attached at end of these Minutes.

6. **ESTIMATES BOOK AND PRECEPT 2013/14**

Further to Minute No. 4 (e) of the Finance & Performance Management Committee meeting held on 12th December 2012, and Minute No. 4 of the Finance and Performance Management Committee meeting held on 14th January 2013, detailed consideration was given to the Budget Report, Estimates Book and level of precept to be set for 2013/14.

It was proposed by the Town Mayor, seconded by Councillor Mrs. Patrick, and RESOLVED UNANIMOUSLY:-

That the Estimates Book be approved and the level of precept to be levied for 2013/14 be increased by 2.5% to £624,000 (a 2.7% increase upon household bills).

In accepting the documents, Members wished to record their appreciation of the sterling work undertaken by the Council's staff in preparing the comprehensive papers.

7. **CAPITAL PROGRAMME**

Further to Minute No. 4 (d) of the Finance and Performance Management Committee meeting held on 12th December 2012, consideration was given to the revised draft Capital Programme 2013/14 – 2015/16.

It was proposed by Councillor Suttle, seconded by Councillor Bonfield, and RESOLVED UNANIMOUSLY:-

That the revised Capital Programme 2013/14 – 2015/16 be approved.

8. **GRANTS AND DONATIONS 2013/14**

Further to Minute No. 4 (b) of the Finance & Performance Management Committee meeting held on 12th December 2012, consideration was given to requests received for grants and donations under section 137 of the Local Government Act 1972.

Consideration was then given to the following applications:-

Dorset County Council – School Crossing Patrol

Proposed by Councillor Suttle, seconded by Councillor Pratt, and RESOLVED UNANIMOUSLY:-

That the Town Council continues to contribute to the wages costs of providing the Mount Scar school crossing patrol in 2013/14 at an estimated cost of £2,400.

It was FURTHER RESOLVED:-

To suggest that Dorset County Council explores the potential to pursue business sponsorship for this service in future years.

S. Darrington – Blues & Roots Festival (October 2013)

Proposed by Councillor Suttle, seconded by Councillor Mrs. Patrick, and RESOLVED UNANIMOUSLY:-

That the sum of £300 be donated towards the costs of the Swanage Blues & Roots Festival.

S. Darrington – Blues Festival (March 2014)

Proposed by Councillor Suttle, seconded by Councillor Mrs. Patrick, and
RESOLVED UNANIMOUSLY:-

That the sum of £300 be donated towards the costs
of the Swanage Blues Festival.

Victim Support

Proposed by the Town Mayor, seconded by Councillor Mrs. Patrick, and
RESOLVED UNANIMOUSLY:-

That the matter be deferred to enable further information
to be obtained regarding the number of victims in Swanage
that had received support from this service.

9. **STATEMENT OF CASH BALANCE**

A Statement of Cash Balance as at 31st December 2012 was submitted for
information (a copy attached at end of these Minutes).

10. **PAYMENT OF ACCOUNTS**

Proposed by Councillor Mrs. Marsh, seconded by Councillor Pratt, and
RESOLVED UNANIMOUSLY:-

That the accounts specified in the Orders on Treasurer
Nos. 10 and 10a, amounting to £204,722.26 and £44,405.83
respectively be paid, and that cheques be drawn therefor.

11. **CAPITAL PROJECTS**

(a) **Seafront and Downs Stabilisation Schemes**

Further to Minute No. 8 of the Finance and Performance Management
Committee meeting held on 14th January 2013, and a presentation given by the
architects, consideration was given to proposals submitted in respect of Broad
Road car park and the Recreation Ground.

It was proposed by Councillor Mrs. Patrick, seconded by Councillor Suttle, and
RESOLVED UNANIMOUSLY:-

That approval be given to work up costs of the schemes,
incorporating two options in respect of a replacement
bandstand, prior to public consultation.

(b) **Stone Quay Improvement Works**

Further to Minute No. 6 (a) of the General Operations Committee meeting held
on 4th July 2012, reference was made to the repairs that were required to the
Stone Quay and the possibility that they could be classified as coastal
protection works.

It was AGREED:-

That this matter be deferred for consideration at a
future meeting.

EXCLUSION OF PRESS AND PUBLIC

Proposed by the Town Mayor, seconded by Councillor Mrs. Patrick, and
RESOLVED UNANIMOUSLY:-

That, under Standing Orders Nos. 67 and 68, by
reason of the confidential nature of the business to
be transacted, it is advisable in the public interest
that the press and public be excluded from the
Meeting during consideration of the following matters.

11. **CAPITAL PROJECTS (Continued)**

(c) **Shore Road Public Conveniences Refurbishment**

Further to Minute No. 9 (a) of the General Operations Committee meeting held on 4th April 2012, and a recent meeting of the Public Conveniences Working Group, consideration was given to the refurbishment of the Shore Road public conveniences.

Having regard to the potential cost of the project and the works involved on the seafront stabilisation scheme, it was proposed by Councillor Poultney, seconded by Councillor Bonfield, and **RESOLVED UNANIMOUSLY:-**

That the refurbishment of the Shore Road public conveniences be not progressed at the present time.

12. **LEGAL ISSUES**

Further to his declaration of interest under Minute No. 2, Councillor Bonfield left the Meeting prior to consideration of the following item.

(a) **Lower Grammar School Field**

Further to Minute No. 108 (a) of the Council meeting held on 10th December 2012, the Clerk updated Members on negotiations with Dorset County Council relating to the release of the relevant part of the Lower Grammar School Field for the new St. Mary's RC Primary School.

Further to their declarations of interest under Minute No. 2, the Town Mayor and Councillor Whitwam left the Meeting prior to consideration of the following item.

(b) **Lease – Swanage Railway**

Further to Minute No. 122 (a) of the Council meeting held on 7th January 2013, the Clerk updated Members on matters relating to the proposed Heads of Terms for the 99 year lease.

Having regard to additional information received from the Council's valuer earlier in the day, it was **RESOLVED:-**

That the matter be deferred for consideration at the meeting of the Council scheduled to be held on 4th February 2013.

The meeting concluded at 8.15 p.m.
