

Minutes of the Special Meeting of the Swanage Town Council held to discuss **POLICY AND PLANNING** matters at the Town Hall, Swanage on **MONDAY, 22<sup>nd</sup> APRIL 2013** at 7.00 p.m.

PRESENT:-

Councillor W.S. Trite (Town Mayor) – Chairman.

Councillor M. Bonfield  
Councillor I. Brown  
Councillor Mrs. G.A. Marsh  
Councillor Mrs. A. Patrick  
Councillor S. Poultney  
Councillor G.M. Suttle  
Councillor M. Whitwam  
Councillor A. Wiggins

There were six members of the public present at the Meeting.

### **Public Participation Time**

The following matters were raised during Public Participation Time:-

- Request for support for exploring the upgrade of Dorset AONB to National Park status.
- Future of Bandstand on Recreation Ground.
- Financial support towards cost of signs showing diversion of footpath around Swanage Bay View Holiday Park.

The Town Mayor opened the Council meeting at 7.15 p.m.

1. **APOLOGIES**

Apologies for their inability to attend the Meeting were received from Councillors Mrs. Bartlett, Miss Harris and Pratt.

2. **DECLARATIONS OF INTERESTS**

Members were invited to declare their interest under the Code of Conduct as defined by regulations made under section 30 (3) of the Localism Act 2011.

**Agenda Item No. 3** – Councillor Poultney declared a personal interest under the Code of Conduct in Planning Application No. 6/2013/0169 by reason of being a relation of the applicant.

**Agenda Item No. 9** – Councillor Whitwam declared a non-pecuniary interest under the Code of Conduct by reason of being member of the Dorset and East Devon National Park Group.

**Agenda Item No. 14 (a)** - Councillor Mrs. Patrick declared a pecuniary interest under the Code of Conduct by reason of a business connection with the concessionaire.

**Agenda Item No. 14 (a)** – Councillor Suttle declared a pecuniary interest under the Code of Conduct by reason of a business connection with the concessionaire.

3. **PLANS**

Councillor Mrs. Marsh did not vote on, or propose, or second any of the motions on the following planning applications, by reason of being a Member of the Purbeck District Council's Planning Board.

**Delegated Applications**

6/2013/0168 **AJS Developments Ltd.**

Demolish existing dwelling and erect 2 four bedroom detached dwellings with associated parking.  
2 Aigburth Road, Swanage.

**OBSERVATION:** No objection.

Further to his declaration of interest under Minute No. 2, Councillor Poultney left the meeting during consideration of the following item.

6/2013/0169 **Mrs M Poultney**

Alterations and extensions to convert garage to utility room and bathroom.

11 Hendrie Close, Swanage.

**OBSERVATION:** No objection.

6/2013/0177 **Mrs D Wend**

Erect single storey rear extension.

10 South Road, Swanage.

**OBSERVATION:** No objection.

6/2013/0181 **Lloyds Banking Group**

Replacement bank signage to front elevation including non-illuminated bank name letters, projecting design, ATM header, illuminated window light strips and other minor non-illuminated signage.

Lloyds TSB Bank Plc. 41 High Street, Swanage.

**OBSERVATION:** No objection.

6/2013/0182 **Lloyds Banking Group**

**LISTED**

Replacement bank signage to front elevation including non-illuminated bank name letters, projecting design, ATM header, illuminated window light strips and other minor non-illuminated signage.

Lloyds TSB Bank Plc. 41 High Street, Swanage.

**OBSERVATION:** No objection.

6/2013/0183 **Mr & Mrs Bandy**

Erect single storey side extension to form garage and erect chimney on north elevation.

24 Hill Road, Swanage.

**OBSERVATION:** No objection.

6/2013/0184 **Mr & Mrs Ross**

Replace part of existing fence on northern boundary.

Cauldron Barn Farm, Cauldron Barn Road, Swanage.

**OBSERVATION:** No objection.

## **Item for Information Only**

### 6/2013/0174 **Mr Mullins**

Proposed non-material amendment to PP 6/2011/0608 (Erect single storey side extension with balcony above; insert new dormers in east, north and south elevations to include balconies on north elevation and erect entrance gates) to replace approved door and balcony on east elevation with a window and a light lantern in the roof of the new extension.

12 Russell Avenue, Swanage.

#### 4. **BUDGET MONITORING**

##### (a) **Statement of Cash Balance**

A Statement of Cash Balance as at 31<sup>st</sup> March 2013 was submitted for information (a copy attached at end of these Minutes).

#### 5. **PAYMENT OF ACCOUNTS**

Proposed by Councillor Brown, seconded by Councillor Wiggins, and  
RESOLVED:-

That the accounts specified in the Orders on Treasurer Nos. 13, 14, 14a, 1 and 1a, amounting to £42,336.58, £57,899.54, £33,691.54, £34,492.26 and £34,168.73 respectively be paid, and that cheques be drawn therefor.

#### 6. **PRIESTS WAY FOOTPATH – REQUEST FOR FINANCIAL CONTRIBUTION**

Further to Minute No. 11 (a) of the Council meeting held on 18<sup>th</sup> March 2013, and the subsequent submission of a written notice of a resolution in accordance with Standing Order No. 36, the request for a financial contribution towards the cost of proposed improvements to Priests Way Footpath was reconsidered.

It was proposed by the Town Mayor and seconded by Councillor Bonfield:-

That the Town Council pledges to grant the sum of £750 in support of the Paths 4 Communities application to upgrade the Priests Way in Swanage, Langton Matravers and Worth Matravers.

Upon being put to the Meeting, SEVEN Members voted IN FAVOUR of the Proposition and there were TWO ABSTENTIONS, whereupon the Proposition was declared CARRIED.

#### 7. **SWANAGE REGATTA AND CARNIVAL ASSOCIATION**

Consideration was given to a request received from the Swanage Regatta and Carnival Association for a financial contribution towards the cost of the Red Arrows display in 2013.

Following discussion, it was proposed by Councillor Suttle, seconded by Councillor Whitwam, and RESOLVED UNANIMOUSLY:-

That the sum of £500 be donated towards the costs of the Red Arrows display in 2013.

It was then proposed by Councillor Wiggins, seconded by Councillor Mrs. Patrick, and RESOLVED UNANIMOUSLY:-

That a meeting be arranged with representatives of the Swanage Regatta and Carnival Association to discuss further details in respect of the above.

8. **CONSULTATION – GYPSY AND TRAVELLER NEEDS ASSESSMENT 2013**

A letter dated 27<sup>th</sup> March 2013 was submitted from Opinion Research Services seeking the Town Council's views on the Gypsy and Traveller Needs Assessment 2013.

It was proposed by Councillor Suttle, seconded by Councillor Bonfield, and RESOLVED:-

That, having regard to her experience in this matter at Purbeck District Council, Members submit their comments to Councillor Mrs. Patrick in order for her to formulate a draft response on behalf of the Town Council.

9. **UPGRADE OF DORSET AONB TO NATIONAL PARK STATUS**

Consideration was given to a request received from the Dorset and East Devon National Park Group for the Town Council to give its support to a request to Natural England that they should consider designating a National Park in Dorset and East Devon.

During the ensuing discussion, some questions were raised regarding any effects that upgrading the area to National Park status may have on tourism and the town's infrastructure etc.

It was proposed by the Town Mayor and seconded by Councillor Whitwam:-

That the Town Council gives its support to the request to Natural England that they should consider designating a National Park in Dorset and East Devon.

Upon being put to the Meeting, FOUR Members voted IN FAVOUR of the Proposition, TWO voted AGAINST, and there were THREE ABSTENTIONS, whereupon the Proposition was declared CARRIED.

10. **ITEMS OF INFORMATION AND MATTERS FOR FORTHCOMING AGENDAS**

(a) **Items of Information**

i) **Navitus Bay Wind Park – Phase Three Consultation**

Further to Minute No. 7 of the Council meeting held on 18<sup>th</sup> March 2013, copies of the Council's formal response to the Navitus Bay Wind Park Phase Three Consultation had been circulated to all Members for information. Copies were available for members of the public.

ii) **Street Lights**

It was noted that the street lights were now being switched off between midnight and 5.30 a.m. Concerns were expressed regarding health and safety issues, and an increased fear for local residents that there may be a rise in criminal activity in the town.

(b) **Matters for Forthcoming Agendas**

i) Emergency telephone at Durlston.

**EXCLUSION OF PRESS AND PUBLIC**

Proposed by the Town Mayor, seconded by Councillor Mrs. Patrick, and RESOLVED UNANIMOUSLY:-

That, under Standing Orders Nos. 67 and 68, by reason of the confidential nature of the business to be transacted, it is advisable in the public interest that the press and public be excluded from the Meeting during consideration of the following matters.

11. **ICE CREAM AND CATERING CONCESSIONS FROM COUNCIL-OWNED LAND**

A letter was submitted from Mr. A. Armstrong requesting permission to operate a mobile catering trailer from Council-owned land during the 2013 summer season.

During the ensuing discussion, Members did not consider that the Council had an appropriate site from which to operate a mobile catering unit, and it was proposed by Councillor Poultney, seconded by Councillor Suttle, and RESOLVED UNANIMOUSLY:-

That the request be not granted.

12. **IT SERVICES AND COMPUTER EQUIPMENT PROCUREMENT**

Further to discussions at budget setting, the Clerk reported on the procurement exercise and estimates received for the provision of IT equipment and support services.

Estimates had been invited from companies with contracts with other Town Councils, and a question was raised as to whether a similar service could be provided by a local company.

It was proposed by Councillor Bonfield and seconded by Councillor Wiggins:-

That delegated authority be given to the Town Mayor, Deputy Mayor, Town Clerk and Operations Manager to conclude the matter.

Upon being put to the Meeting, EIGHT Members voted IN FAVOUR of the Proposition and there was ONE ABSTENTION, whereupon the Proposition was declared CARRIED.

13. **CAPITAL PROGRAMME**

(a) **Town Hall Heating/Kitchen Facilities**

Consideration was given to quotations received for works to upgrade the heating and water supply service at the Town Hall.

Following discussion, it was proposed by Councillor Poultney, seconded by Councillor Bonfield, and RESOLVED UNANIMOUSLY:-

That the scheme be approved in principle, and that expenditure of up to £40,000 be authorised, subject to local companies being invited to submit tenders for the upgrading works.

14. **LEGAL ISSUES**

(a) **Shore Road Ice Cream Concession**

Consideration was given to proposals contained within the seafront enhancement and stabilisation scheme, which included a new structure on the corner of Victoria Avenue/Shore Road.

During the discussion, it was acknowledged that this area was in urgent need of stabilisation, and Members reiterated their support for a new structure which had been incorporated within the design of the scheme as part of the stabilisation works.

Further to their declarations of interest under Minute No. 2, Councillors Mrs. Patrick and Suttle left the meeting at 9.15 p.m. before consideration of the following item.

The Town Clerk updated those present on legal issues relating to the Shore Road ice cream concession.

Following discussion, it was proposed by Councillor Brown, seconded by Councillor Bonfield, and RESOLVED:-

That further discussions be held with the present tenant on a without prejudice basis regarding potential continued occupation of the site.

The meeting concluded at 9.45 p.m.

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