

Minutes of the Special Meeting of the Swanage Town Council held to discuss **POLICY AND PLANNING** matters at the Town Hall, Swanage on **MONDAY, 16th APRIL 2012** at 7.00 p.m.

PRESENT:-

Councillor W.S. Trite (Town Mayor) – Chairman

Councillor Mrs. C. Bartlett

Councillor M. Bonfield

Councillor I. Brown

Councillor Miss C. Harris

Councillor Mrs. G.A. Marsh

Councillor Mrs. A. Patrick

Councillor S. Poultney

Councillor M.W. Pratt

In addition to Members of the Council and officers, one member of the public attended the Meeting, but he did not wish to raise any matters during Public Participation Time.

The Mayor opened the Council meeting at 7.00 p.m.

1. **APOLOGIES**

Although no official notification had been received, the Chairman reported that he had received apologies for their inability to attend the Meeting from Councillors Suttle, Whitwam and Wiggins.

2. **DECLARATIONS OF INTERESTS**

Members were invited to declare their interest as per the Parish Councils Model Code of Conduct Order 2007 Number 1159.

Agenda Item No. 3 – Councillor Mrs. Patrick declared a personal and prejudicial interest under the Model Code of Conduct in Planning Application No. 6/2012/0210 by reason of a family connection with the applicant.

Agenda Item No. 6 (a) – Councillor Mrs. Bartlett declared a personal interest under the Model Code of Conduct by reason of being a member of the Swanage Diamond Jubilee Committee.

Agenda Item No. 11 – Councillor Brown declared a personal interest under the Model Code of Conduct by reason of being a member of the Coastguard Service.

Agenda Item No. 16 - Councillor Mrs. Patrick declared a personal and prejudicial interest under the Model Code of Conduct by reason of a business connection with one of the contractors.

3. **PLANS**

Councillor Mrs. Marsh did not vote on, or propose or second any of the motions on the following planning applications, by reason of being a Member of the Purbeck District Council's Planning Board.

**Delegated
Applications**

Further to her declaration of interest under Minute No. 2, Councillor Mrs. Patrick left the Meeting during consideration of the following item.

6/2012/0210 **Swanage Diecast**

Change of use from retail shop to cafe/coffee lounge. (Use Class A3 Restaurant and Cafes).

69 High Street, Swanage.

OBSERVATION: No objection.

6/2012/0217 **Mr Hill**

Erect first floor uPVC conservatory extension and instal external staircase.

Thyme Cottage, Taunton Road, Swanage.

OBSERVATION: No objection.

6/2012/0233 **Mr C Miles**

Alterations and additions to facilitate the subdivision of the existing dwelling on the upper floors to create three separate residential units.

15a Commercial Road, Swanage.

OBSERVATION: No objection.

Items for Information Only

6/2012/0230 **Mr S Hall**

Erect single storey rear extension.

7 D'Urberville Drive, Swanage.

OBSERVATION: No comment, pending possible future discussions by the Town Council as the corporate trustee of the De Moulham Estate Trust.

6/2012/0235 **Mr R Woodford**

Erect single storey side extension and two storey side extension.

3 Beach Gardens, Swanage.

OBSERVATION: No comment, pending possible future discussions by the Town Council as the corporate trustee of the De Moulham Estate Trust.

6/2012/0236 **Harrow House International College (Swanage) Ltd**

Erect detached building to form student accomodation annexe with self contained campus manager's flat.

Harrow House, Harrow Drive, Swanage.

OBSERVATION: No comment, pending possible future discussions by the Town Council as the corporate trustee of the De Moulham Estate Trust.

4. **BUDGET MONITORING**

(a) **Statement of Cash Balance**

A Statement of Cash Balance as at 31st March 2012 was submitted for information (a copy attached at end of these Minutes).

5. **PAYMENT OF ACCOUNTS**

Proposed by Councillor Mrs. Bartlett, seconded by Councillor Bonfield, and
RESOLVED:-

That the accounts specified in the Orders on Treasurer Nos. 13, 14, 14a, 1 and 1a, amounting to £80,775.97, £47,227.62, £65,522.23, £4,869.89 and £24,205.37 respectively be paid, and that cheques be drawn therefor.

6. **FUNDING REQUESTS**

(a) **Diamond Jubilee**

A letter dated 5th April 2012 was submitted from the Diamond Jubilee Steering Committee, updating Members on proposals for the Diamond Jubilee celebrations in Swanage on 4th June 2012, and requesting a contribution towards the cost of staging the events.

It was proposed by Councillor Mrs. Patrick, seconded by Councillor Miss Harris, and RESOLVED UNANIMOUSLY:-

That under Section 137 of the Local Government Act 1972 a sum not exceeding £400 be donated Towards the cost of the Diamond Jubilee celebrations.

(b) **Swanage Regatta & Carnival**

An e-mail dated 29th March 2012 was submitted from the Chairman of the Swanage Regatta and Carnival seeking a contribution towards the cost of providing a Red Arrows display during the Regatta and Carnival Week 2012. Following discussion, it was proposed by Councillor Mrs. Patrick and seconded by the Town Mayor:-

That under Section 137 of the Local Government Act 1972 the sum of £250 be donated to the Swanage Regatta and Carnival towards the cost of staging an air display by the Red Arrows.

Upon being put to the Meeting, EIGHT Members voted IN FAVOUR of the Proposition and ONE AGAINST, whereupon the Proposition was declared CARRIED.

7. **USE OF NORTH BEACH CAR PARK**

An e-mail dated 4th April 2012 was submitted from NHS Bournemouth and Poole seeking permission to site a dental caravan in North Beach car park to provide emergency dental care for a six month period - May to October 2012.

Following discussion, it was proposed by the Town Mayor and seconded by Councillor Miss Harris:-

That the request be granted, subject to suitable siting to be agreed with the Operations Manager, and payment of appropriate charges for car parking spaces, administration, water and electricity.

Upon being put to the Meeting, EIGHT Members voted IN FAVOUR of the Proposition and there was ONE ABSTENTION, whereupon the Proposition was declared CARRIED.

8. **TOWN SQUARE**

A letter dated 15th March 2012 was submitted from Mr. T.A. Rackley, requesting permission to perform street music in Swanage Square on 10 occasions during the 2012 summer season.

It was proposed by Councillor Bonfield, seconded by Councillor Poultney, and RESOLVED:-

That the request be granted, subject to there being no live music after 6 p.m.

9. **FOOTPATH**

Consideration was given to a notice received from the Environment Agency seeking the Town Council's views regarding the possibility of opening up access to the reservoir and two nearby ponds in the vicinity of Herston Halt/Washpond Lane.

During the ensuing discussion, Members acknowledged both the advantages and disadvantages of opening a footpath in this location, and it was AGREED:-

That Councillor Poultney be given delegated authority to liaise with the Environment Agency on the matter.

10. **CORE STRATEGY**

The Town Clerk updated Members on matters relating to the Core Strategy, and reported that the Town Council had been invited to participate in the forthcoming public examination at Purbeck District Council.

It was AGREED:-

That the Town Council principally relies on its original statements and that the Town Clerk participates in the forthcoming public examination of the Core Strategy where possible.

11. **PURBECK DISTRICT COUNCIL (SEASIDE PLEASURE BOATS) BYELAWS 2012**

A letter dated 5th April 2012 was submitted from Purbeck District Council enclosing a draft copy of the Purbeck District Council (Seaside Pleasure Boats) Byelaws 2012. It was noted that when the new Byelaws come into operation, the existing Seaside Pleasure Boat Byelaws made on 29th June 1989 would be revoked.

It was proposed by Councillor Mrs. Patrick, seconded by Councillor Mrs. Bartlett, and RESOLVED:-

That the Town Council supports the adoption of the Purbeck District Council (Seaside Pleasure Boats) Byelaws 2012.

12. **QUEEN ELIZABETH II PLAYING FIELDS**

Further to Minute No. 108 (a) of the Council Meeting held on 9th January 2012, consideration was given to identifying a playing field/public open space to be nominated as a Queen Elizabeth II Field.

Following discussion, it was proposed by Councillor Mrs. Bartlett, seconded by the Town Mayor, and RESOLVED UNANIMOUSLY:-

To nominate Forres Field as a Queen Elizabeth II Field and to authorise officers to undertake the registration process.

13. **ITEMS OF INFORMATION AND MATTERS FOR FORTHCOMING AGENDAS**

Items of Information

- (a) Revised Code of Conduct under Localism Act 2011.
- (b) Bathing Water Directive 2006/7/EC – Consultation on proposed amendment to Bathing Water Regulations 2008.
- (c) Data Protection Guidance for Councillors.
- (d) Superfast Broadband in Dorset – There were no additional matters to report at the present time.
- (e) Licence application – Lobster Pot Cafe.
- (f) Schedule of Council Meetings 2012/13.

Matters for Forthcoming Agendas

There were no additional matters raised for inclusion on forthcoming Agendas.

14. **EXCLUSION OF PRESS AND PUBLIC**

Proposed by the Town Mayor, seconded by Councillor Mrs. Patrick, and
RESOLVED UNANIMOUSLY:-

That, under Standing Orders Nos. 67 and 68, by reason of the confidential nature of the business to be transacted, it is advisable in the public interest that the press and public be excluded from the Meeting during consideration of the following matter.

15. **LEGAL ISSUES**

(a) **Swanage Bay View Holiday Park**

Further to Minute No. 13 (b) of the Policy and Planning Meeting held on 19th March 2012, the Clerk updated Members on matters relating to commission claims on caravan sales. The position was noted.

(b) **Future of Lower Grammar School Playing Field**

Further to Minute No. 114 of the Council Meeting held on 9th January 2012, and a subsequent letter received from Dorset County Council Property, consideration was given to the future of the Lower Grammar School Playing Field.

Following discussion, it was proposed by Councillor Poultney, seconded by Councillor Bonfield, and RESOLVED UNANIMOUSLY:-

To enter into negotiations with Dorset County Council regarding the surrender of the land (1.98 acres) requested for the proposed new St. Mary's RC First School.

It was FURTHER AGREED:-

That Dorset County Council be strongly encouraged to engage positively with all partner organisations to ensure the best use of this area for the benefit of future generations.

(c) **Playing Field Provision for Swanage Free School**

Consideration was given to an e-mail dated 20th March 2012 regarding the provision of playing field facilities for the Swanage Free School.

It was proposed by Councillor Mrs. Marsh, seconded by Councillor Poultney, and RESOLVED:-

That the Town Mayor, Deputy Mayor and Town Clerk be given delegated authority to enter into negotiations with Education Swanage regarding the provision of playing field facilities for the Swanage Free School.

16. **CAPITAL PROGRAMME**

(a) **Bandstand**

Further to her declaration of interest under Minute No. 2, Councillor Mrs. Patrick left the Meeting prior to consideration of the following item.

Further to Minute No. 14 (c) of the Policy and Planning Meeting held on 20th February 2012, consideration was given to quotations received for urgent repairs to the Bandstand.

It was proposed by Councillor Poultney and seconded by Councillor Brown:-
That the quotation received from Queensbury Contractors
Ltd in the sum of £35,695.00 be accepted.

Upon being put to the Meeting, SEVEN Members voted IN FAVOUR of the
Proposition and there was ONE ABSTENTION, whereupon the Proposition
was declared CARRIED.

(b) **King George's Skate Park Improvements**

Further to the Meeting of the General Operations Committee on 4th April 2012,
consideration was given to the proposals for the refurbishment and upgrade of
the existing skate park equipment.

It was proposed by Councillor Brown, seconded by Councillor Mrs. Marsh, and
RESOLVED UNANIMOUSLY:-

That expenditure up to a maximum of £12,000 be approved
for the refurbishment and upgrading of the existing skate park
equipment at King George's Field.

The meeting concluded at 9.00 p.m.
