



produce a current Council Tax bill as proof of permanent residency in the parish of Swanage.

**b) Matters Raised by Prospect Allotment Association**

**i) Plot Markers**

It was suggested that due to difficulties in the identification of plots, a clause be added to the current tenancy agreement whereby each plot holder becomes responsible for ensuring that their plot is clearly identified with a plot marker. It was reported that difficulties may arise with plots being split, which would alter the plot numbers in a row, and it could not be guaranteed that all plot holders would abide by the agreement. After a brief discussion it was agreed that the matter be given further consideration.

**ii) Tenancy Agreement**

It was suggested that it may be helpful for plot holders to be reminded of their tenancy agreement, by placing a copy on the Town Council's notice board at Prospect Allotments.

**3. Cemetery Matters**

**a) Matters raised by James Smith Funeral Directors**

There were no matters arising.

**3. Fishermen's Huts and Jetties**

**a) Matters raised by Swanage Fishermen's Association**

It was reported that the representative of Swanage Fishermen's Association would be attending a meeting with the Marine Management Organisation on the 25<sup>th</sup> July 2012, with regard to seeking possible funding towards essential repairs to the fishermen's jetty at the Town Council's boat park. It was noted that the condition of the jetty was now becoming a major concern.

Mr A Bennett and Mr M Jones left the meeting at 7.30 p.m.

**5. Matters Arising From the Minutes of the Meeting of the General Operations Committee Held on 4<sup>th</sup> April 2012.**

Further to minute 7) it was reported that a number of meetings had taken place in regard to the potential relocation of the Town Council's Depot. It was noted that discussions were still ongoing between officers of Swanage Town Council and Purbeck District Council. It was hoped that a decision would be taken by early August, on whether vacant units at Purbeck Business Centre would be a suitable location for the Depot.

**6. Capital Programme Review and Monitoring**

**a) Stone Quay**

It was reported that an interim structural engineer's report had been undertaken with regard to repairs on the Stone Quay. The matter would be taken to a future policy and planning meeting, following which the contract to undertake repairs to the Stone Quay would be put out to tender.

A progress report was given on the remaining capital programme for 2012/13.

**7. Operations Manager's Report**

It was reported that complaints had been received that in parts of Swanage, grass verges had become overgrown. It was noted that the areas that had become overgrown were under the jurisdiction of Dorset County Council and Purbeck

District Council. It was acknowledged that disruptions had been experienced with the cutting programme due to the recent heavy rainfall, but Swanage Town Council had assisted whenever possible in order to showcase the town at its best in readiness for the Olympic Torch Relay.

The Operations Manager also gave a brief update on the following:-

- a) **Days Park Play Area**
- b) **Bandstand Repairs**
- c) **Vandalism**
- d) **Town Hall Works**

8. **Items of Information and Matters for Forthcoming Agendas**

There were no matters to report.

9. **Date of Next Meeting**

The next meeting was scheduled for 7.00 p.m. on Wednesday 7<sup>th</sup> November 2012.

The Meeting closed at 7.53 p.m.