

Minutes of the Meeting of the **CAPITAL PROJECTS**
SUB-COMMITTEE held at the Town Hall, Swanage at 2.30 p.m.
on **WEDNESDAY 25th SEPTEMBER 2019**

Present: -

Councillor M. Bonfield - Chairman

Councillor A. Harris

Councillor J. Page

Councillor C. Tomes

Councillor M. Whitwam

Martin Ayres – Town Clerk

Geoff Brookes – Interim Operations Manager

Cara Johnston – Operations Administration Officer

Public Participation Time

The following matter was raised during Public Participation Time:-

- **Swanage Bandstand Project** – a query as to what type of seating the Council is proposing to select for the bandstand was raised and a request was made for this information to be readily made available. Concerns were raised over future maintenance with regards to the type of material used for the seating. A request was made to consider recycled plastic board seating, but support would be given by the Friends of Swanage Bandstand should wooden seating be chosen. A suggestion was made for a stone plaque to be installed to record the names of donors towards the cost of seating. It was felt that the work carried out so far on the bandstand was first class and the grand opening ceremony will take place on Saturday 26th October. It is anticipated that Swanage Town Band will be at the bandstand and also local radio. It was mentioned that there is nowhere to put litter in the vicinity of the bandstand and waste bins are required. It was reported that on Friday 27th September at 6.45 p.m. there would be a fundraising event held by the June Ranger Dance School, to raise further funds for the Friends of Swanage Bandstand.

The Chairman opened the Meeting at 2.50 p.m.

In accordance with Standing Order 5.e) and the terms of reference of the Capital Projects sub-committee the meeting was not open to the public and therefore at the close of Public Participation time the member of the public present was asked to leave the room.

1. Apologies

There were no apologies to report.

2. Declarations of Interest

No declarations of interest were made in respect of items on the agenda.

3. To approve, as a correct record, the Minutes of the Meeting of the Capital Projects Sub-Committee held on 3rd July 2019

It was Proposed by Councillor Harris, seconded by Councillor Tomes, and
RESOLVED UNANIMOUSLY: -

That the Minutes of the Meeting of the Capital
Projects Sub-Committee held on 3rd July 2019
be approved as a correct record.

4. Report from the walkabout held on Wednesday 7th August 2019

The notes of the walkabout meeting held by members of the sub-committee on
7th August were received as a correct record.

It was noted that a follow-up meeting with Morebus about a potential re-
structure of the station bus stops needs to be arranged and it was suggested that a
special meeting of the sub-committee should be arranged to discuss proposals for
this area. It was noted that the Chairman of the Transport Committee would be
invited to any such meeting.

5. To receive report from Dorset Property, including schedule of priority projects.

It was reported that a meeting had been held with Dorset Council surveyors
regarding the organising of projects and special thanks were given to the Interim
Operations Manager for his sterling work. Updates on projects were given as
follows:

Peveril Point - land surveys are being carried out at Peveril Point by Dorset
Council to inform future stabilisation works. It was noted that the Town Council
had access to Dorset Council's minor works framework agreement which would
make tendering for many projects more straightforward.

Public Conveniences - consideration was given to draft proposals for alterations
to the public conveniences building at North Beach Car Park, adjoining the
coastguard station. It was advised that the budget of £9,500 was predicted to
increase. It was proposed by Councillor Tomes, seconded by Councillor Page, and
RESOLVED UNANIMOUSLY: -

That the North Beach public conveniences
project be progressed further in line with
the plans prepared by Dorset Property.

Shore Road beach huts – a survey is progressing under Dorset Property to
explore options in respect of repairing and replacing beach hut doors.

Godlingston Cemetery – structural repairs are required to the chapel and the
framework is likely to be used for procurement in respect of this project.
In respect of the cemetery extension it was agreed that Dorset Property be
requested to review what services they can supply, as consideration could also be
given to the employment of a specialist company for this work. A report on the
options for managing the cemetery extension project would be presented at the
General Operations Committee meeting in November. It was noted that
consideration could be given to the construction of a new non-religious ceremony
room as part of this project.

6. Capital programme and extraordinary revenue expenditure - to consider verbal update from Interim Operations Manager and monitor progress, including the following projects

Bandstand seating – The Interim Operations Manager reported on the
proposed suggestion of continuous seating. A concern was raised that plastic would
be more expensive to repair and a wooden construction was suggested which would

give a lifespan of 20-25 years. The question was raised whether this would be sustainable timber, and reassurance was provided that this would be the case. Support was voiced for a commemorative stone plaque to record the names of donors towards the cost of the seating. It was agreed that a recommendation for continuous wooden seating should be brought forward for consideration at a forthcoming at a full council meeting. The Chairman requested the cost for each tier to be made available at that meeting. It was reported that waste bins will be installed in the vicinity of the bandstand when the work has been completed.

Festive lights – it was reported that the contract for the installation and maintenance of new festive lights had been signed. This work would be completed in advance of the grand switch on event, planned for 5.p.m. on Saturday 30th November. The costs are £14,240 for the first year of installation and £38, 881.47 for the 3 year hire.

Car Park Resurfacing and measures to meet Green Infrastructure Strategy recommendations – Further to discussions at the monthly Council Meeting held on the 16th September, at which it had been agreed that Main Beach & North Beach car parks would be resurfaced in the current financial year, consideration was given to tree planting in Main Beach car park, as recommended in the adopted Swanage Green Infrastructure Strategy. It was noted that the best time for planting is October, November and December. Small leaf trees like silver birch were recommended to make the approach at Main Beach car park more attractive. It was AGREED:

That approval to be granted to the plan of proposed tree planting in Main Beach car park prepared by the Interim Operations Manager.

It was reported that the hedge along the boundary at Northbrook Road was removing water for trees, and that more trees could be planted in its place.

The use of generators at the market was also discussed and the question of whether an electricity supply could be installed was raised. The Operations Manager was asked to investigate the possibility of the installation of a number of electrical power take off units to be installed within Main Beach car park for the use of Market traders.

7. To consider temporary sea defence proposals from the Environment Agency

Further to Minute No. 91.a) of the Monthly Council Meeting held on the 16th September consideration was given to sketch plans showing the layout of the temporary sea defences in three locations: Mowlem slipway, Town Square and Stone Quay to be installed by the Environment Agency.

The Interim Operations Manager advised that the installation of temporary sea defences is due to commence on 16th - 17th October and a press release is due to be published in the near future. It was anticipated that this will prove to be a better scheme than using sandbags. Public access will remain along the sea wall from The Square and access to the slipway adjoining the Stone Quay is to be maintained for the Sea Rowing Club. It was AGREED:

That no objection be raised to the proposed installation of temporary sea defences by the Environment Agency.

8. Items of information and matters for forthcoming agendas.

Spa and Sandpit field stabilisation

It was noted that an up to date set of reports (geotechnical, structural and engineers) are required to inform proposals and steps are being taken to gather that information.

A draft project brief is to be prepared by the Visitor Services Manager/Business Development Officer and an initial discussion will take place at the next meeting of the sub-committee

9. Date of next meeting

Wednesday 23rd October 2019 at 4.00 p.m.

The Meeting concluded at 4.00 p.m.
