

Swanage2027 Project

Minutes of the Inaugural Meeting of the Steering Group held at Swanage Town Hall at 4.30 p.m.
on 27th August 2015

Present:

- Martin Ayres - Treasurer of Swanage Town and Community Partnership and Town Clerk, Swanage Town Council
- David Bale - Swanage Town and Community Partnership
- John Bishop - Swanage Town Councillor
- Mike Bonfield - Vice-Chairman Swanage Town and Community Partnership and Swanage Town Councillor
- Caroline Finch - Swanage Town and Purbeck District Councillor
- Bob Foster - Trustee of Swanage & Purbeck Development Trust
- Kim Gallagher - Chairman Swanage Town and Community Partnership and Trustee of Swanage & Purbeck Development Trust
- Mel Norris - Trustee of Swanage & Purbeck Development Trust

1. Welcome and Introductions

In her capacity as Chairman of Swanage Town and Community Partnership, Kim Gallagher welcomed everyone to the meeting and summarised the aims of the Swanage2027 project.

2. Endorsement of Draft Constitution/Terms of Reference

It was proposed by David Bale, seconded by Caroline Finch and RESOLVED:
That the Swanage2027 governance document be adopted as the steering group's constitution and terms of reference.

Mike Bonfield entered the meeting at this point.

3. Election of Chairman, Vice Chairman and Secretary

It was proposed by David Bale, seconded by Bob Foster and RESOLVED UNANIMOUSLY:
That Kim Gallagher act as Chairman of the Swanage2027 steering group for the following year.

It was proposed by Mel Norris, seconded by Kim Gallagher and RESOLVED UNANIMOUSLY:
That Mike Bonfield act as Vice-Chairman of the Swanage2027 steering group for the following year.

No steering group members felt able to act as secretary at the current time and it was therefore AGREED:

That officers of the Town Council, under the guidance of the Town Clerk and with the assistance of other steering group members, would undertake the duties of the secretary until such time as a post-holder is elected.

4. Identifying Priorities for Swanage2027

During a lengthy discussion, the priorities of all three Swanage2027 partner organisations were considered. It was AGREED:

That a list of the potential priority projects for the steering group in the year ahead would be circulated to steering group members for their comment to inform further discussion at the next steering group meeting (see list attached at the end of these minutes).

5. Establishment of Theme Advisory Groups

It was agreed that this matter should be deferred until the priority list had been agreed.

6. Communication

It was agreed that the establishment of Swanage2027 as a means of taking forward priorities identified through earlier stages of the Swanage Local Plan consultation process should be promoted at the final round of Local Plan consultation events to be held during October 2015.

It was further agreed that information should be shared through Swanage Town Council's newsletter.

7. Next Steps

- To circulate a list of potential priority projects (see item 4 above).
- To circulate a copy of the Multi-Function Centre report (raised under item 4 above).

8. Any Other Business

None raised.

9. Dates of Next Meetings

Tuesday 15th September 2015, Tuesday 27th October 2015 and Thursday 19th November 2015, all at 4.30 p.m.