

## If the incident was litter, please give a description

What was dropped/flytipped .....

.....

If the litter was thrown/flytipped from a vehicle who did it:

the driver  passenger/s

From where was it thrown:

front driver side  front passenger side

rear driver side  rear passenger side

Boot  Trailer  Rear of van/truck

Vehicle type .....

Colour .....

Registration number .....

## Brief account of the incident witnessed and if known, name and address of alleged offender

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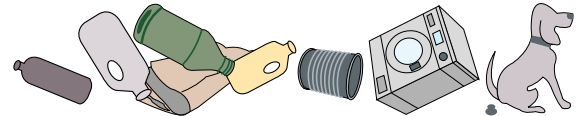
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Thriving communities in balance  
with the natural environment

# Incident report booklet

## for litter, flytipping and dog fouling



This card is to be used to report incidents of dog fouling, litter and flytipping. In order to ensure that Enforcement Officers can take action following such an incident it is important to obtain as much information about the person and the incident as possible. This booklet will help you do that.

**You are not expected to put yourself in danger or at risk and it may be possible to witness incidents without having any contact with the person committing the offence.**

If you have any questions please contact us on  
**01929 556561**

If you witness a person committing an offence, i.e. not clearing away after their dog has fouled or dropping litter, it may be possible for officers to take formal action against them. It is worthwhile noting that litter is anything that is thrown down, dropped or otherwise deposited and can be as small as a cigarette end.

Often the most important thing that officers want to know is where the person lives. If you see someone committing an offence and then enter a property you should note the address. If they leave in a car a note should be taken of the registration number, car type and colour as it is possible to obtain information from the DVLA which will enable us to trace the owner.

When you have completed this booklet please hand it in at **Purbeck District Council** or e-mail: [envservices@purbeck-dc.gov.uk](mailto:envservices@purbeck-dc.gov.uk)

As an alternative you can telephone **01929 556561** where an officer will take details relating to the incident.

If Court proceedings are to be considered we shall ensure that you are fully informed of the procedure and your potential role in the proceedings.

**Zero tolerance to environmental crime!**

**Please help us stamp out environmental crime and reduce costs to you.**

## Person reporting the incident

Name .....

Department/address .....

.....

Email address .....

Tel No .....

Are you willing to appear as a witness in Court? Yes  No

## Details of the incident

Date ..... Time ..... am/pm

Location .....

.....

## Description of the person involved

Male  Female  Approximate age .....

Height ..... Build .....

Hair colour/style .....

Distinguishing features .....

.....

## If the incident was dog fouling, please give a description of the dog

Breed ..... Colour .....