

Swanage Town Council Vacancies - 2022

Permanent Vacancies	Start Date	Finish Date	Hours per week	Pay *
General Administration Officer	1 st April	Permanent	37 hours	£9.81/£18,933
Payroll/Personnel Officer	1 st April	Permanent	22 hours	£10.83/£20,903 pro rata
Finance Assistant	1 st April	Permanent	37 hours	£10.21/£19,698
Visitor Services Assistant	1 st April	Permanent	20 hrs /12 hrs (1pm – 5pm)**	£9.81/£18,933 pro rata
Enforcement Officer	1 st April	Permanent	37 hrs (variable working pattern)	£9.81/£18,933
Enforcement Officer	1 st April	Permanent	22.5 hrs (variable working pattern)	£9.81/£18,933 pro rata
General Operative/Beach Cleaner	1 st April	Permanent	37 hrs / 6 days (early mornings)	£9.43/£18,198
Seasonal Vacancies	Start Date	Finish Date	Hours per week	Pay per hour*
Seafront Advisor	1 st April	30 th October	Up to 35 hrs / 5 days (v)	£9.81
Seafront Advisor	1 st July	11 th September	Up to 35 hrs / 5 days (v)	£9.81
Boat Park Attendant	12 th May	18 th September	Up to 36 hrs / 6 days (v)	£9.43
Beach Gardens Attendant	1 st April	2 nd October	Various shifts – 3 days (v)	£9.43
Beach Gardens Attendant	1 st April	2 nd October	Various shifts – 3 days (v)	£9.43
Visitor Services Assistant (weekends)	1 st April	31 st October	21 hours	£9.81
Visitor Services Assistant (weekends)	1 st April	30 th September	21 hours	£9.81
Waste Operative	16 th May	11 th September	30 hours / 6 days (12pm-5pm)	£9.43

Jobs Fair in Swanage Information Centre on Friday and Saturday 11th to 12th February 2022 - 10.00am to 4.30pm

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*** Pay award pending**

**** 20 hours a week April to September / 12 hours per week from October to March (4 hours a day from 1.00pm to 5.00pm)**

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