

SWANAGE TOWN COUNCIL

Dr Martin Ayres
Town Clerk

Town Hall
SWANAGE
Dorset
BH19 2NZ

19th May 2017

Dear Councillor

Local Government Act 1972

You are summoned to attend a **SPECIAL MEETING** of the Swanage Town Council to be held at the Town Hall, Swanage on **Wednesday, 24th May 2017 at 7.00 p.m.** for the purpose of transacting the business mentioned in the Agenda

Yours sincerely

Martin K. Ayres

Town Clerk

A G E N D A

1. Apologies.
2. Declarations of Interest and consideration of requests for Grants of Dispensations (Councillors are reminded of their obligations to declare their interests in accordance with paragraphs 9 – 13 of the Council's Code of Conduct and regulations made under chapter 7 of the Localism Act 2011).
3. Internal Audit Report 2016/17. (Report enclosed).
 - (a) Visit 3.
 - (b) Visit 4.
 - (c) Full Report.
4. To review the system of internal control. (Report enclosed).
5. To approve the following sections of the Annual Return for submission to the Council's External Auditor:
 - a) Part 1 – Annual Governance Statement.
 - b) Part 2 – Accounting Statements. (Copy enclosed).
6. To receive Annual Treasury Report. (Copy enclosed).
- * 7. Procurement – Purchase of ride-on mower. (To follow).
8. Items of Information & Matters for Forthcoming Agendas.

* Under Standing Order No. 1) c), it is envisaged that in view of the confidential nature of the business to be transacted, it is advisable in the public interest that the press and public will be excluded from the Meeting during consideration of agenda item 7 (due to commercial confidentiality).

**PLEASE NOTE: 15 MINUTES OF PUBLIC PARTICIPATION TIME MAY BE HELD
AT 7.00 p.m. PRIOR TO THE COMMENCEMENT OF THE
MEETING.**
