

**SWANAGE TOWN COUNCIL**

Dr M.K. Ayres  
Town Clerk

Town Hall  
SWANAGE  
Dorset  
BH19 2NZ

27<sup>th</sup> June 2019

Dear Councillor

**General Operations Sub-Committee**

A meeting of the above Sub- Committee will be held at the **TOWN HALL, SWANAGE** on **WEDNESDAY, 3<sup>RD</sup> JULY 2019** at **2.30 p.m.** for the purpose of transacting the business mentioned in the Agenda.

Yours sincerely

*M.K. Ayres*

Town Clerk.

To the Town Mayor, Deputy Mayor,  
and Councillors Page and Tomes

**A G E N D A**

1. Appointment of Chairman.
2. Apologies.
3. Declarations of Interest (Councillors are reminded of their obligations to declare their interests under the Model Code of Conduct as defined by regulations made under section 30 (3) of the Localism Act 2011) and consideration of requests for Grants of Dispensations in respect of Disclosable Pecuniary Interests.
4. To discuss remit of sub-committee and outline Terms of Reference to be recommended to General Operations Committee.
5. Capital programme and extraordinary revenue expenditure - to consider verbal report from Interim Operations Manager, identify the sub-committee's priorities and agree next steps.
6. To consider role of Dorset Property in developing and managing future projects.
7. Items of information and matters for forthcoming agendas.
8. Date of next meeting.