

SWANAGE TOWN COUNCIL

Dr Martin Ayres
Town Clerk

Town Hall
SWANAGE
Dorset
BH19 2NZ

8th September 2021

Dear Councillor

Local Government Act 1972

You are summoned to attend a Meeting of the Swanage Town Council to be held at the **THE SWANAGE SCHOOL, MAIN HALL, HIGH STREET, SWANAGE** on **MONDAY, 13th SEPTEMBER 2021** at **7.00 p.m.** for the purpose of transacting the business mentioned in the Agenda.

Yours sincerely

M.K. Ayres

Town Clerk

PLEASE NOTE: 15 MINUTES OF PUBLIC PARTICIPATION TIME WILL BE HELD AT 7.00 P.M. PRIOR TO THE COMMENCEMENT OF THE MEETING.

Due to the current COVID-19 situation, capacity in the School Hall may be reduced and public admission to the meeting may be limited.

Therefore, any members of the public wishing to attend the meeting are asked to email admin@swanage.gov.uk or telephone 01929 423636 for further details, no later than 4 p.m. on Monday 13th September. Those attending in person will need to comply with the Covid-19 risk management measures in place, such as wearing masks on entry and maintaining social distancing.

To all Members of the Council

A G E N D A

Prior to opening the meeting the Town Mayor will lead tributes to the late Mr Clive Dragon, which will be followed by a minute's silence.

1. To report apologies (if any) received from Members for inability to attend the Meeting.
2. Declarations of Interest and consideration of requests for Grants of Dispensations (Councillors are reminded of their obligations to declare their interests in accordance with paragraphs 9 – 13 of the Council's Code of Conduct and regulations made under chapter 7 of the Localism Act 2011).
3. To approve as a correct record the Minutes of the following Meetings:-
 - (a) Council Meeting held on 26th July 2021. (Copy enclosed).
 - (b) Extraordinary Meeting of the Council held on 11th August 2021. (Copy enclosed).

4. To approve as a correct record the Minutes of the following Committee Meetings and consider the recommendations contained therein:-
 - (a) Personnel Committee held on 30th July 2021. (Copy enclosed).
 - (b) Extraordinary Meeting of the Planning and Consultation Committee held on 25th August 2021. (Copy enclosed).
 - (c) Planning and Consultation Committee held on 6th September 2021. (Copy enclosed).
 - (d) Personnel Committee held on 10th September 2021. (Copy enclosed).
5. Budget Monitoring:-
 - (a) Statement of Cash Balance as at 31st July 2021. (Copy enclosed).
 - (b) Statement of Cash Balance as at 31st August 2021. (Copy enclosed).
6. Monitoring Payment of Accounts. (Schedules enclosed).
7. To receive the external auditor report and certificate 2020/21 (section 3 of Part 3 of the Annual Governance & Accountability Return). (Copy enclosed).
8. Chairman's Announcements.
9. Report from Dorset Councillors.
10. To consider Town Council's response to Dorset Council's public consultation on Community Governance Review 2021-22 (CGR) (Details enclosed).

For further information please visit:

[Community Governance Review - Dorset Council](#)

11. Working Party Matters
 - (a) Sports, Leisure and Wellbeing – Update.
12. Swanage Market – To consider draft cancellation policy. (Information enclosed).
13. Scale of Fees and Charges – Beach Huts 2022/23. (Information enclosed).
14. Rural Market Town Group Membership. (Information enclosed).
15. Prince Albert Gardens – Consideration of request for memorial tree and plaque. (Information enclosed).
16. Dorset Association of Parish and Town Councils (DAPTC) - Annual General Meeting Saturday 13th November 2021 - To consider whether to propose any motions for consideration by the Executive Committee and AGM.
17. Date of next council meeting – To consider postponement by one week to 1st November 2021 to allow for Half Term.
18. Reports from Council representatives on outside organisations.
19. Reporting of delegated matters.
20. Items of Information and Matters for Forthcoming Agendas.
 - (a) Removal of Ambulance Car from Swanage – Update.
 - (b) A & E Local – Update.
 - (c) Wellbeing Swanage – Update.
 - (d) Sustainable Swanage Project - Update July 2021 (Copy enclosed).
 - (e) DAPTC Register of Interest and Code of Conduct – reminder – training, and uploading of digital registers by 30th October 2021.

- * 21. Rents and Licences Panel – Update following meeting held on 23rd August 2021.
- * 22. Operations Department – Extension of contract with Wessex Grounds Services Ltd to provide interim grounds management services. (Information enclosed).
- * 23. Award of Bike Hire Concession – To agree next steps. (Briefing note enclosed).
- * Under Standing Order No. 1 c), it is envisaged that in view of the confidential nature of the business to be transacted, it is advisable in the public interest that the press and public will be excluded from the Meeting during consideration of agenda items 21, 22 and 23 (due to legal and commercial confidentiality).