

**SWANAGE TOWN COUNCIL**

Dr Martin Ayres  
Town Clerk

Town Hall  
SWANAGE  
Dorset  
BH19 2NZ

26<sup>th</sup> July 2022

Dear Councillor

**Planning and Consultation Committee**

A meeting of the above Committee will be held at the **TOWN HALL, HIGH STREET, SWANAGE** on **MONDAY, 1<sup>st</sup> AUGUST 2022** at **6.30 p.m.** for the purpose of transacting the business mentioned in the Agenda.

Yours sincerely

*Dr M K Ayres*

Town Clerk.

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**PLEASE NOTE:**     **15 MINUTES OF PUBLIC PARTICIPATION TIME WILL BE HELD AT 6.30 P.M. PRIOR TO THE COMMENCEMENT OF THE MEETING.**

Although legal restrictions in relation to the Covid-19 pandemic have been lifted, Swanage Town Council will, in accordance with advice issued by Public Health Dorset, continue to take appropriate precautions to limit the risk of transmitting the disease and politely asks those planning to attend this meeting to do the following:

- at the earliest opportunity notify the Council of your intention to attend by e-mail [admin@swanage.gov.uk](mailto:admin@swanage.gov.uk) or telephone 01929 423636, because capacity will continue to be carefully managed to avoid crowded situations;
- take a lateral flow test prior to the meeting;
- stay at home if you receive a positive test result or if you have COVID-19 symptoms;
- wear warm clothing to the meeting as doors and windows will be open for ventilation purposes;
- wear a face covering upon entry until seated;
- be mindful of others and respectful of their personal space.

The latest advice from Public Health Dorset can be found here: [News and updates - Public Health Dorset - Dorset Council](#)

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To the Town Mayor and Deputy Mayor,  
Councillor Harris and Councillors Bonfield,  
Finch, Rogers, and Whitwam.  
Copies to all Councillors and Chief Officers.

**A G E N D A**

1. Apologies

2. Declarations of Interest and consideration of requests for Grants of Dispensations  
(Councillors are reminded of their obligations to declare their interests in accordance with Section 9 and Appendix B of the Council’s Code of Conduct)
3. Neighbourhood Planning (Information enclosed)
  - a) To appoint Councillor Members to the Swanage Neighbourhood Plan Steering Group
  - b) To consider draft Terms of Reference for the Swanage Neighbourhood Plan Steering Group

For further information please visit:

- [Home - Locality Neighbourhood Planning](#)

### Planning

4. Plans for consideration (Schedule enclosed)
5. Applications for tree works - opportunity to raise any matters of concern

### Consultation

6. To note receipt of the following consultation document, and to determine the Council’s preferred method of response, if any:
  - a) National Association of Local Councils – Call for evidence – Short-term Holiday Lets  
(Details enclosed - closing date for responses 30<sup>th</sup> August 2022)

For further information please visit:

Department for Digital, Culture, Media and Sport – Public Consultation – Developing a tourist accommodation registration scheme in England: Call for evidence

- [Developing a tourist accommodation registration scheme in England: call for evidence - GOV.UK \(www.gov.uk\)](#)
- [Short Term Tourist Accommodation in England - Call for Evidence \(qualtrics.com\)](#)
- [Tourism Recovery Plan - GOV.UK \(www.gov.uk\)](#)

7. Items of Information and Matters for Forthcoming Agendas
  8. Date of next meeting – Monday 5<sup>th</sup> September 2022
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