

**SWANAGE TOWN COUNCIL**

Dr Martin Ayres  
Town Clerk

Town Hall  
SWANAGE  
Dorset  
BH19 2NZ

29<sup>th</sup> October 2015

Dear Councillor

**Policy, Finance & Performance Management Committee**

A meeting of the above Committee will be held at the **TOWN HALL, SWANAGE** on **WEDNESDAY, 4<sup>th</sup> NOVEMBER 2015** at **4.00 p.m.** for the purpose of transacting the business mentioned in the Agenda.

Yours sincerely

*Martin Ayres*

Town Clerk

To The Town Mayor, Deputy Mayor,  
Councillors Bishop, Suttle, Trite and Whitwam.  
All Councillors and Chief Officers

**A G E N D A**

1. Apologies.
2. Declarations of Interest (Councillors are reminded of their obligations to declare their interests under the Code of Conduct as defined by regulations made under section 30 (3) of the Localism Act 2011) and consideration of requests for Grants of Dispensations in respect of Disclosable Pecuniary Interests.
3. Committee – Terms of Reference. (To follow).
4. Budget Report – Income & Expenditure Account and Treasury Report 2015/16. (Copy enclosed).
5. Capital Programme Monitoring Report. (Copy enclosed).
6. Conclusion of Audit 2014/15 – Consideration of matters arising. (Report enclosed).
7. Budget Setting 2016/17 – Agreement of Budget Principles.
8. James Day Will Trust – Future Administration of Trust. (Information enclosed).
9. Working Together – Consideration of draft Report. (Copy enclosed).
10. Insurance:-
  - (a) Insurance cover for fundraising events e.g. Swanage Lights Committee, Y-Axis Skate Park.
  - (b) Claims – Update.

\*

11. Openness of Local Government Bodies Regulations 2014 – Recording decisions of Council officers. (Information to follow).
  12. Items of Information and Matters for Forthcoming Agendas.
    - (a) Code of Conduct.
  - \* 13. Review of Council Priorities and Projects. (Schedule enclosed).
  - \* 14. Clarification and Review of Town Council’s Policy on Disposal of Assets.
  15. Date of Next Meeting – 9<sup>th</sup> December 2015.
- \* Under Standing Orders No. 1) c), it is envisaged that in view of the confidential nature of the business to be transacted, it is advisable in the public interest that the press and public will be excluded from the Meeting during consideration of the items marked \*.

---

**PLEASE NOTE: UP TO 15 MINUTES OF PUBLIC PARTICIPATION TIME  
MAY BE HELD AT 4.00 p.m. PRIOR TO THE MEETING**

---