

**SWANAGE TOWN COUNCIL**

Dr Martin Ayres  
Town Clerk

Town Hall  
SWANAGE  
Dorset  
BH19 2NZ

7<sup>th</sup> December 2018

Dear Councillor

**Policy, Finance & Performance Management Committee**

A meeting of the above Committee will be held at the **TOWN HALL, SWANAGE** on **WEDNESDAY, 12<sup>th</sup> DECEMBER 2018** at **12.00 Noon** for the purpose of transacting the business mentioned in the Agenda.

Yours sincerely

*Dr M K Ayres*

Town Clerk

To The Town Mayor, Deputy Mayor,  
Councillors Bishop, Finch, Harris, Morris and Whitwam.  
All Councillors and Chief Officers

**A G E N D A**

1. Apologies.
  2. Declarations of Interest (Councillors are reminded of their obligations to declare their interests under the Code of Conduct as defined by regulations made under section 30 (3) of the Localism Act 2011) and consideration of requests for Grants of Dispensations in respect of Disclosable Pecuniary Interests.
  3. Internal Audit Report 2018/19 Visits 1&2. (Copy enclosed)
  4. To review:-
    - (a) Draft Estimates 2019/20 (Report enclosed)
    - (b) Reserves and Balances Policy (Policy enclosed)
  - \* 5. Fishermen's Huts/Slipway and Boat Park – Update on contractors costs
  - \* 6. Bandstand – Initial report on tender costs
  7. Items of Information and Matters for Forthcoming Agendas.
  8. Date of Next Meeting.
- \* Under Standing Order No. 1) c), it is envisaged that in view of the confidential nature of the business to be transacted, it is advisable in the public interest that the press and public will be excluded from the Meeting during consideration of the agenda items 5 & 6 (due to legal and commercial confidentiality).

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**PLEASE NOTE: UP TO 15 MINUTES OF PUBLIC PARTICIPATION TIME  
MAY BE HELD AT 12.00 NOON PRIOR TO THE  
MEETING.**

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