

SWANAGE TOWN COUNCIL

Dr Martin Ayres
Town Clerk

Town Hall
SWANAGE
Dorset
BH19 2NZ

05 February 2021

Dear Councillor

Policy, Finance & Performance Management Committee

A meeting of the above Committee will be hosted on the Zoom platform on **WEDNESDAY, 10th FEBRUARY 2021** at **9.30 a.m.** for the purpose of transacting the business mentioned in the Agenda.

Yours sincerely

Dr M K Ayres

Town Clerk

To The Town Mayor, Deputy Mayor,
Councillors Finch, Moreton, Suttle, Tomes, Trite and Whitwam.
All Councillors and Chief Officers

A G E N D A

1. Apologies.
2. Declarations of Interest (Councillors are reminded of their obligations to declare their interests under the Code of Conduct as defined by regulations made under section 30 (3) of the Localism Act 2011) and consideration of requests for Grants of Dispensations in respect of Disclosable Pecuniary Interests.
3. Budget Report – Income & Expenditure Account Q3 2020/21
(Copy enclosed)
4. Capital Programme Monitoring Report
(Copy enclosed)
5. To Consider Draft Policy Documents:
 - a. Recruitment of ex-offenders Policy
(Copy enclosed)
 - b. Handling and Safekeeping of Disclosure Information Policy
(Copy enclosed)
6. Items of Information and Matters for Forthcoming Agendas
 - James Day Trust
 - Review of Grant Policy-Grants to Individuals
 - Corporate Plan 2021-25
 - Ethical Investments
 - Freedom of Information Act 2000 – Adoption of revised Publication Scheme

- Update on Action Points from Internal Audit Report 2019/20
- Member & Officer Protocol

- * 7. To carry out annual review of Risk Register and update accordingly.
(Copy enclosed)
8. Date of Next Meeting – 10th March 2021
- * Under Standing Order No. 1) c), it is envisaged that in view of the confidential nature of the business to be transacted, it is advisable in the public interest that the press and public will be excluded from the Meeting during consideration of agenda item 7 (in relation to legal and financial matters).

PLEASE NOTE: UP TO 15 MINUTES OF PUBLIC PARTICIPATION TIME MAY BE HELD AT 9.30 a.m. PRIOR TO THE COMMENCEMENT OF THE MEETING.

IF YOU WISH TO ASK A QUESTION, OR TO VIEW THE MEETING VIA ZOOM, THEN PLEASE E-MAIL admin@swanage.gov.uk NOT LATER THAN 4.00 P.M. ON TUESDAY 9th FEBRUARY TO REQUEST THE LOG-IN DETAILS FOR THE MEETING.
