

SWANAGE TOWN COUNCIL

Dr Martin Ayres
Town Clerk

Town Hall
SWANAGE
Dorset
BH19 2NZ

11th January 2023

Dear Councillor

Local Government Act 1972

You are summoned to attend a **SPECIAL MEETING** of the Swanage Town Council to be held at **THE TOWN HALL, HIGH STREET, SWANAGE** on **MONDAY, 16th JANUARY 2023** at **7.00 p.m.** for the purpose of transacting the business mentioned in the Agenda.

Yours sincerely

M.K. Ayres

Town Clerk

PLEASE NOTE: **15 MINUTES OF PUBLIC PARTICIPATION TIME WILL BE HELD AT 7.00 P.M. PRIOR TO THE COMMENCEMENT OF THE MEETING.**

Although legal restrictions in relation to the Covid-19 pandemic have been lifted, Swanage Town Council will, in accordance with advice issued by Public Health Dorset, continue to take appropriate precautions to limit the risk of transmitting the disease and politely asks those planning to attend this meeting to do the following:

- at the earliest opportunity notify the Council of your intention to attend by e-mail admin@swanage.gov.uk or telephone 01929 423636, because capacity will continue to be carefully managed;
- stay at home if you feel unwell and/or have Covid symptoms;
- wear warm clothing to the meeting as doors and windows will be open for ventilation purposes;
- be mindful of others and respectful of their personal space.

The latest advice from Public Health Dorset can be found here: [News and updates - Public Health Dorset - Dorset Council](#)

To all Members of the Council

A G E N D A

1. To report apologies (if any) received from Members for inability to attend the Meeting.

2. Declarations of Interest and consideration of requests for Grants of Dispensations (Councillors are reminded of their obligations to declare their interests in accordance with paragraphs 9 – 13 of the Council's Code of Conduct and regulations made under chapter 7 of the Localism Act 2011).
 3. To approve as a correct record the Minutes of the following Committee Meetings, and consider the recommendations contained therein:
 - (a) Finance & Governance Committee held on 14th December 2022.
N.B. Minute 4 (a) contains 5 recommendations. The two recommendations in relation to Burlington Chine public conveniences will be considered here. The 3 others will be dealt with under agenda item 7 below.
Minute 5 (d) contains a recommendation to consider adoption of the revised Reserves Policy which is to be dealt with under agenda item 5 below.

(Copy enclosed).
 - (b) Finance & Governance Committee held on 11th January 2023.
N.B. All recommendations will be dealt with under agenda items 4 and 6 below.

(Copy enclosed).
 4. To approve Estimates for 2023/24:-
 - (a) Scale of Fees and Charges
 - (b) Revenue Budgets
 - (c) Capital Programme
 - (d) Precept

(Budget Report enclosed).
 5. To receive and adopt a revised Reserves Policy.

(Copy enclosed).
 6. To receive and adopt Treasury Management and Investment Strategy Statement 2023/24.

(Copy enclosed).
 7. Procurement and Award of Contracts.

(Briefing Note enclosed).
 8. Items of Information and Matters for Forthcoming Agendas.
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