

**SWANAGE TOWN COUNCIL**

Dr Martin Ayres  
Town Clerk

Town Hall  
SWANAGE  
Dorset  
BH19 2NZ

19<sup>th</sup> January 2016

Dear Councillor

**Local Government Act 1972**

You are summoned to attend the **MONTHLY MEETING** of the Swanage Town Council to be held at the **TOWN HALL, SWANAGE** on **MONDAY, 25<sup>th</sup> JANUARY 2016** at **7.00 p.m.** for the purpose of transacting the business mentioned in the Agenda.

Yours sincerely

*Martin Ayres*

Town Clerk

To all Members of the Council

**A G E N D A**

1. To report apologies (if any) received from Members for inability to attend the Meeting.
2. Declarations of Interest (Councillors are reminded of their obligations to declare their interests under the Code of Conduct as defined by regulations made under section 30 (3) of the Localism Act 2011) and consideration of requests for Grants of Dispensations in respect of Disclosable Pecuniary Interests.
3. To approve as a correct record the Minutes of the following Meetings:-
  - (a) Monthly Meeting of the Council held on 21<sup>st</sup> December 2015. (Copy enclosed).
  - (b) Special Meeting of the Council held on 18<sup>th</sup> January 2016. (Copy enclosed).
4. To approve as a correct record the Minutes of the following Committee Meetings:-
  - (a) Planning & Consultation Committee held on 4<sup>th</sup> January 2016. (Copy enclosed).
5. Budget Monitoring:-
  - (a) Statement of Cash Balance. (Copy enclosed).
6. Payment of Accounts. (Schedules enclosed).
7. Chairman's Announcements.
8. Volunteer of the Year 2016 - Nominations received for submission to Purbeck District Council. (Details enclosed).

9. HM Queen's 90<sup>th</sup> Birthday Celebrations – 21<sup>st</sup> April 2016 – Proposals to light Beacons. (Letter enclosed).
  10. Youth and Community Centre Project – Update.
  11. Reports from Council representatives on outside organisations.
  12. Reporting of delegated matters:-
    - (a) Award of contract for Skate Park equipment.
  13. Items of Information and Matters for Forthcoming Agendas:-
    - (a) Proposed closure of Swanage Post Office Sorting Office.
    - (b) Sector Led Body for Audit Procurement – Transition from appointment by the Audit Commission to Sector Led Body. (e-mail enclosed).
  14. Swanage Station – Request from Swanage Railway for permission to undertake refurbishment work on the Station canopy. (Letter enclosed).
  15. Boat Park – Recommendation of Working Party regarding future operation, including potential installation of security gates etc. (Briefing Note to follow).
  16. Town Hall:-
    - (a) Installation of Defibrillator. (Letter enclosed).
    - \* (b) Upgrade of Public Address System in Council Chamber – Consideration of quotations received. (Briefing Note enclosed).
  - \* 17. Operation of Market – Award of Tender. (Briefing Note to follow).
  - \* 18. Stone Quay/Monkey Beach Concessions – Proposed advertisement for expressions of interest. (Briefing Note to follow).
- \* Under Standing Order No. 1) c), it is envisaged that in view of the confidential nature of the business to be transacted, it is advisable in the public interest that the press and public will be excluded from the Meeting during consideration of the items marked \*.

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**PLEASE NOTE: 15 MINUTES OF PUBLIC PARTICIPATION TIME WILL BE HELD AT 7.00 p.m. PRIOR TO THE COMMENCEMENT OF THE MEETING.**

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