

**SWANAGE TOWN COUNCIL**

Dr Martin Ayres  
Town Clerk

Town Hall  
SWANAGE  
Dorset  
BH19 2NZ

13<sup>th</sup> May 2015

Dear Councillor

**Local Government Act 1972**

You are summoned to attend the **ANNUAL MEETING** of the Swanage Town Council to be held at the **TOWN HALL, SWANAGE** on **MONDAY, 18<sup>th</sup> MAY 2015** at **7.00 p.m.** for the purpose of transacting the business mentioned in the Agenda.

Yours sincerely

Town Clerk

To all Members of the Council

**A G E N D A**

1. To elect the Town Mayor and receive Declaration of Acceptance of Office.
2. To decide when any Declarations of Office which have not been received as provided by law shall be received.
3. To elect the Deputy Town Mayor and receive Declaration of Acceptance of Office.
4. Declarations of Interest (Councillors are reminded of their obligations to declare their interests under the Code of Conduct as defined by regulations made under section 30 (3) of the Localism Act 2011) and consideration of requests for Grants of Dispensations in respect of Disclosable Pecuniary Interests.
5. To report apologies (if any) received from Members for inability to attend the Meeting.
6. To appoint representatives to outside bodies. (Schedule enclosed).
7. To appoint the following Committees:-
  - (a) Tourism.
  - (b) Transport.
  - (c) General Operations.
  - (d) Personnel.
8. To appoint Chairmen of the above Committees and confirm membership of the Finance and Performance Management Committee.
9. To review membership of Council Working Parties. (Schedule enclosed).
10. To consider the payment of any subscriptions falling to be paid annually. (Schedule enclosed).

11. To approve calendar of meetings 2015/16.
  12. To approve as a correct record the Minutes of the following Meetings:-
    - (a) Monthly Meeting of the Council held on 20<sup>th</sup> April 2015. (Copy enclosed).
  13. Plans for consideration. (Schedule enclosed).
  14. Authorisation of Signatories.
  15. Budget Monitoring:-
    - (a) Statement of Cash Balance. (Copy enclosed).
  16. Payments of Accounts. (Schedules enclosed).
  17. Chairman's Announcements.
  18. Reports from Council representatives on outside organisations.
  19. Reporting of delegated matters.
  20. Items of Information and Matters for Forthcoming Agendas.
  - \* 21. Legal Issues:-
    - (a) Transfer of water taxi and boat hire concession. (Letter enclosed).
- \* Under Standing Orders No. 1) c), it is envisaged that in view of the confidential nature of the business to be transacted, it is advisable in the public interest that the press and public will be excluded from the Meeting during consideration of the item marked \*.

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**PLEASE NOTE: 15 MINUTES OF PUBLIC PARTICIPATION TIME WILL BE HELD AT 7.00 p.m. PRIOR TO THE COMMENCEMENT OF THE MEETING.**

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