

**SWANAGE TOWN COUNCIL**

Dr M.K. Ayres  
Town Clerk

Town Hall  
SWANAGE  
Dorset  
BH19 2NZ

24<sup>th</sup> March 2021

Dear Councillor

**General Operations Committee**

A meeting of the above Committee will be held at the **VIA ZOOM**, on **WEDNESDAY, 31<sup>st</sup> MARCH 2021** at **4.30 p.m.** for the purpose of transacting the business mentioned in the Agenda.

Yours sincerely

*Dr M.K. Ayres*

Town Clerk.

To the Town Mayor, Deputy Mayor,  
Councillor Moreton and Councillors Finch,  
Monkhouse and Tomes  
Representatives of Prospect Allotments Association  
James Smith Funeral Directors  
Swanage Fishermen's Association

**A G E N D A**

1. Apologies.
2. Declarations of Interest (Councillors are reminded of their obligations to declare their interests under the Model Code of Conduct as defined by regulations made under section 30 (3) of the Localism Act 2011) and consideration of requests for Grants of Dispensations in respect of Disclosable Pecuniary Interests.
3. Matters arising from Minutes of the Meeting of the General Operations Committee held on 11<sup>th</sup> November 2020. (Copy Enclosed)
4. Allotment Matters
  - a) Allotment inspections
  - b) Matters raised by Prospect Allotment Association
5. Cemetery Matters
  - a) Godlingston Cemetery extension – update, final plan and timescales (Plan and Briefing Note Enclosed)
  - b) Matters raised by James Smith Funeral Directors
6. Fishermen's Huts and Jetties
  - a) Matters raised by Swanage Fishermen's Association

7. Capital Projects Sub-Committee
  - a) Matters arising from minutes of recent Capital Projects Sub-Committee Meetings  
(Draft Minutes Enclosed)
  
8. Waste Management
  - a) Update from Waste Management Working Group and plans for summer season
  - b) Swanage 2021 service – Robin Hildreth Supervisor, Place Services, Dorset Council
  
9. Environmental Matters (Briefing Note Enclosed)
  - a) Tree Planting/Wildflower areas
  - b) Provision of cycle racks
  - c) Downs Local Nature Reserve update
  - d) Campaigns
  - e) Energy Audits
  
10. Dorset Council proposals to ban disposable BBQ's and camp fires at country Parks and at council land that is deemed to be a high fire risk (Information Enclosed)
  
11. Health & Safety
  - a) Report since November 2020 (Briefing Note Enclosed)
  
12. Operations Manager's Update
  
13. Items of information and matters for forthcoming agendas
  
14. Date of next meeting - date to be confirmed at the Annual Council Meeting in May.

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**PLEASE NOTE:**

**15 MINUTES OF PUBLIC PARTICIPATION TIME  
WILL BE HELD AT 4.30 P.M. PRIOR TO THE  
COMMENCEMENT OF THE MEETING.**

**IF YOU WISH TO VIEW THE MEETING VIA ZOOM, OR ASK A QUESTION  
PRIOR TO COMMENCEMENT OF THE MEETING, THEN PLEASE E-MAIL  
[admin@swanage.gov.uk](mailto:admin@swanage.gov.uk) NOT LATER THAN 1.00 P.M. ON WEDNESDAY 31<sup>st</sup>  
MARCH 2021 TO REQUEST THE LOG-IN DETAILS FOR THE MEETING.  
THANK YOU.**

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