

SWANAGE TOWN COUNCIL

Dr M.K. Ayres
Town Clerk

Town Hall
SWANAGE
Dorset
BH19 2NZ

3rd November 2021

Dear Councillor

General Operations Committee

An informal meeting of the above Committee will be held **VIA ZOOM** on **WEDNESDAY, 10th NOVEMBER 2021** at **4.30 p.m.** for the purpose of transacting the business mentioned in the Agenda.

Yours sincerely

Dr M.K. Ayres

Town Clerk.

To the Town Mayor, Deputy Mayor,
Councillor Bishop and Councillors Bonfield,
Finch, Monkhouse, Moreton and Tomes
Representatives of Prospect Allotments Association
James Smith Funeral Directors
Swanage Fishermen's Association

A G E N D A

1. Apologies.
2. Declarations of Interest (Councillors are reminded of their obligations to declare their interests under the Model Code of Conduct as defined by regulations made under section 30 (3) of the Localism Act 2011) and consideration of requests for Grants of Dispensations in respect of Disclosable Pecuniary Interests.
3. To approve the following minutes of the Capital Projects Sub-Committee held on 22nd September 2021 and 3rd November 2021. (Copies Enclosed)
4. Matters arising from Minutes of the Meeting of the General Operations Committee held on 14th July 2021. (Copy Enclosed)
5. Allotment Matters (Information Enclosed)
 - a) Update on Allotment Inspections
 - b) Anti-social behaviour at the Allotments
 - c) Allotment Car Park repair and strimming
 - d) Provision of an Allotment Skip
 - e) Matters raised by Prospect Allotment Association

6. Cemetery Matters
 - a) Godlingston Cemetery Extension – progress report (Information Enclosed)
 - b) Matters raised by James Smith Funeral Directors
7. Fishermen's Huts and Jetties
 - a) Car Parking arrangements for Fishermen.
 - b) Matters raised by Swanage Fishermen's Association
8. Capital Projects Sub Committee
 - a) Matters arising from minutes of recent meetings of the Capital Projects Sub Committee held on 22nd September 2021
 - b) Draft Capital Programme 2022/23 (Copy Enclosed)
9. Request for a memorial tree and plaque at Prince Albert Gardens (Briefing Note Enclosed)
10. Waste
 - a) Dorset Waste Services – recap on Summer 2021 and service and plans for Summer 2022 (Information Enclosed)
 - b) Update on activities from Swanage Landers & Beach Buddies (Briefing Note Enclosed)
11. Rotary Garden at Sandpit Field – Memorandum of Understanding (Briefing Note Enclosed)
12. Tree purchases 2021/22
13. Rights of way survey – progress report
14. Budget setting –
 - a) Revenue budget 2022/23 (Copy Enclosed)
 - b) Scale of Charges 2022/23 (Copy Enclosed)
15. Health & Safety
 - a) Dog Waste
 - b) Report since July 2021
16. Operations Manager's Update
17. Items of information and matters for forthcoming agendas
18. Date of next meeting – Wednesday 30th March 2022

PLEASE NOTE:

**15 MINUTES OF PUBLIC PARTICIPATION TIME
WILL BE HELD AT 4.30 P.M. PRIOR TO THE
COMMENCEMENT OF THE MEETING.**

**IF YOU WISH TO VIEW THE MEETING VIA ZOOM, OR ASK A QUESTION PRIOR
TO COMMENCEMENT OF THE MEETING, THEN PLEASE E-MAIL
admin@swanage.gov.uk NOT LATER THAN 1.00 P.M. ON WEDNESDAY 10th
NOVEMBER 2021 TO REQUEST THE LOG-IN DETAILS FOR THE MEETING.
THANK YOU.**