

SWANAGE TOWN COUNCIL

Dr Martin Ayres
Town Clerk

Town Hall
SWANAGE
Dorset
BH19 2NZ

30th August 2022

Dear Councillor

Planning and Consultation Committee

A meeting of the above Committee will be held at the **TOWN HALL, HIGH STREET, SWANAGE** on **MONDAY, 5th SEPTEMBER 2022** at **6.30 p.m.** for the purpose of transacting the business mentioned in the Agenda.

Yours sincerely

Dr M K Ayres

Town Clerk.

PLEASE NOTE: **15 MINUTES OF PUBLIC PARTICIPATION TIME WILL BE HELD AT 6.30 P.M. PRIOR TO THE COMMENCEMENT OF THE MEETING.**

Although legal restrictions in relation to the Covid-19 pandemic have been lifted, Swanage Town Council will, in accordance with advice issued by Public Health Dorset, continue to take appropriate precautions to limit the risk of transmitting the disease and politely asks those planning to attend this meeting to do the following:

- at the earliest opportunity notify the Council of your intention to attend by e-mail admin@swanage.gov.uk or telephone 01929 423636, because capacity will continue to be carefully managed to avoid crowded situations;
- take a lateral flow test prior to the meeting;
- stay at home if you receive a positive test result or if you have COVID-19 symptoms;
- wear warm clothing to the meeting as doors and windows will be open for ventilation purposes;
- wear a face covering upon entry until seated;
- be mindful of others and respectful of their personal space.

The latest advice from Public Health Dorset can be found here: [News and updates - Public Health Dorset - Dorset Council](#)

To the Town Mayor and Deputy Mayor,
Councillor Harris and Councillors Bonfield,
Finch, Rogers, and Whitwam.
Copies to all Councillors and Chief Officers.

A G E N D A

1. Apologies
2. Declarations of Interest and consideration of requests for Grants of Dispensations
(Councillors are reminded of their obligations to declare their interests in accordance with Section 9 and Appendix B of the Council's Code of Conduct)

Neighbourhood Planning

3. To approve Terms of Reference for the Swanage Neighbourhood Plan Steering Group
(Copy to follow)
4. To confirm membership of the Swanage Neighbourhood Plan Steering Group

For further information regarding Neighbourhood Plans please visit:

- [Home - Locality Neighbourhood Planning](#)

Planning

5. Plans for consideration (Schedule enclosed)
6. Applications for tree works - opportunity to raise any matters of concern

Licensing

7. To note receipt of the following premises licence application, and to determine the Council's response, if any:
 - a) EI Group Limited - White Swan, 31 High Street, Swanage, BH19 2LT – Shadow Licence Conditions - application for a premises licence to be granted under section 17 of the Licensing Act 2003 (Closing date for representations 13th September 2022)

For further information and to view the premises licence application please visit:

- [View and comment on licence applications - Dorset Council](#)

8. Items of Information and Matters for Forthcoming Agendas
 9. Date of next meeting – Monday 3rd October 2022
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