

SWANAGE TOWN COUNCIL

Dr M.K. Ayres
Town Clerk

Town Hall
SWANAGE
Dorset
BH19 2NZ
01929 423636

24 November 2021

Dear Councillor

Personnel Committee

A meeting of the above Committee will be hosted at the **TOWN HALL, HIGH STREET, SWANAGE** on **MONDAY, 29th NOVEMBER 2021** at **9.30 a.m.** for the purpose of transacting the business mentioned in the Agenda.

Yours sincerely

Dr MK Ayres

Town Clerk.

PLEASE NOTE: **15 MINUTES OF PUBLIC PARTICIPATION TIME WILL BE HELD AT 9.30 A.M. PRIOR TO THE COMMENCEMENT OF THE MEETING.**

Due to the current COVID-19 situation, capacity in the Council Chamber is significantly reduced and public admission to the meeting will be limited.

Any members of the public wishing to attend the meeting are asked to email admin@swanage.gov.uk or telephone 01929 423636 for further details, no later than 4 p.m. on Friday 26th November 2021. Those attending will need to comply with the Covid-19 risk management measures in place, such as wearing masks and maintaining social distancing.

To the Town Mayor and Deputy Mayor,
Councillor Trite and Councillors Bonfield
and Moreton.

AGENDA

1. Apologies.
2. Declarations of Interest and consideration of requests for Grants of Dispensations (Councillors are reminded of their obligations to declare their interests in accordance with paragraphs 9 – 13 of the Council’s Code of Conduct and regulations made under chapter 7 of the Localism Act 2011).
3. Items of Information and Matters for Forthcoming Agendas.
 - a) 2021-22 Pay Award and Industrial Action Ballot
- * 4. To consider preliminary employee budget for the 2022/23 financial year, incorporating recommendations from staffing review.

(Briefing note enclosed).

5. Date of next meeting.

- * Under Standing Order No. 1 c), it is envisaged that in view of the confidential nature of the business to be transacted, it is advisable in the public interest that the press and public will be excluded from the Meeting during consideration of agenda item 4 (in relation to financial and contractual information regarding Council employees).
