

SWANAGE TOWN COUNCIL

Dr Martin Ayres
Town Clerk

Town Hall
SWANAGE
Dorset
BH19 2NZ

24th January 2024

Dear Councillor

Local Government Act 1972

You are summoned to attend a Meeting of the Swanage Town Council to be held at **THE TOWN HALL, HIGH STREET, SWANAGE** on **MONDAY, 29th JANUARY 2024** at **7.00 p.m.** for the purpose of transacting the business mentioned in the Agenda.

Yours sincerely

M.K. Ayres

Town Clerk

PLEASE NOTE: **15 MINUTES OF PUBLIC PARTICIPATION TIME WILL BE HELD AT 7.00 P.M. PRIOR TO THE COMMENCEMENT OF THE MEETING.**

To all Members of the Council

A G E N D A

1. To report apologies (if any) received from Members for inability to attend the Meeting.
2. Declarations of Interest and consideration of requests for Grants of Dispensations (Councillors are reminded of their obligations to declare their interests in accordance with Section 9 and Appendix B of the Council's Code of Conduct).
3. To approve as a correct record the Minutes of the following Meetings:-
 - (a) Council Meeting held on 11th December 2023. (Copy enclosed).
 - (b) Extraordinary Council Meeting held on 18th December 2023. (Copy enclosed).
 - (c) Annual Estimates Meeting held on 15th January 2024. (Copy enclosed).
4. To approve as a correct record the Minutes of the following Committee Meetings, and consider the recommendations contained therein:-
 - (a) Planning and Consultation Committee held on 4th December 2023. (Copy enclosed).
 - (b) Planning and Consultation Committee held on 8th January 2024. (Copy enclosed).
5. Budget Monitoring:-
 - (a) Statement of Cash Balance as at 31st December 2023. (Copy enclosed).
6. Monitoring Payment of Accounts. (Schedules enclosed).

7. Chairman's Announcements.
 8. Working Party Updates and Recommendations
 - (a) Seafront Masterplan, 8th January 2024.
 - (b) Property Panel, 10th and 24th January 2024.
 - (c) Events, 16th and 24th January 2024.
 9. Seafront Masterplan
 - (a) Green Seafront Scheme – To consider next steps in light of response to public consultation.
 - (b) Shore Road improvements – To consider proposal to commission Dorset Council to undertake highways modelling and design work in respect of specified options. (Copy enclosed).
 10. Day's Park - To consider request from Swanage & Herston Football Club for funding to support development of community sports facility proposal. (Briefing note enclosed).
 11. Swanage Town Council (Off-Street) Parking Places Order 2024 – To approve consultation on draft Order. (Briefing note enclosed).
 12. Report from Dorset Councillors.
 13. Reports from Council representatives on outside organisations.
 14. Reporting of delegated matters.
 15. Items of Information and Matters for Forthcoming Agendas.
 - (a) To note recipients of Community Awards 2023.
 - (b) Shore Road between Victoria Avenue and the Mowlem – confirmation of year-round closure order.
 - (c) Armed Forces Covenant – proposed signing May/June 2024.
 - (d) D-Day 80th anniversary commemorations.
 - (e) Potential for Extraordinary Council Meeting during February 2024.
 - * 16. Procurement
 - (a) Council Buildings - Installation of PV panels and LED Lighting.
 - (b) Main Beach - Replacement of Private Beach Hut Site Staging.
 - (c) Operations Depot – Construction of external store and installation of EV charging points. (Briefing notes enclosed).
 - * 17. Award of Seafront Concessions – Update and consideration of draft Heads of Terms. (Briefing note enclosed).
 - * 18. Property-Related Legal Matters
 - (a) Swanage Railway – consideration of landlord's consent for proposed changes to facilities at Swanage Station, including future of former Taxi office. (Letter enclosed).
 - (b) Bus Depot – Rent Review. (Briefing note to follow).
 - (c) Peveril Point Road Garage – to consider solicitor's advice. (Information enclosed).
 - * Under Standing Order No. 1 c), it is envisaged that in view of the confidential nature of the business to be transacted, it is advisable in the public interest that the press and public will be excluded from the Meeting during consideration of agenda items 16 to 18 (due to legal and commercial confidentiality).
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