

SWANAGE TOWN COUNCIL

Dr Martin Ayres
Town Clerk

Town Hall
SWANAGE
Dorset
BH19 2NZ

19th April 2023

Dear Councillor

Local Government Act 1972

You are summoned to attend a Meeting of the Swanage Town Council to be held at **THE TOWN HALL, HIGH STREET, SWANAGE** on **MONDAY, 24th APRIL 2023** at **7.00 p.m.** for the purpose of transacting the business mentioned in the Agenda.

Yours sincerely

M.K. Ayres

Town Clerk

PLEASE NOTE: 15 MINUTES OF PUBLIC PARTICIPATION TIME WILL BE HELD AT 7.00 P.M. PRIOR TO THE COMMENCEMENT OF THE MEETING.

Although legal restrictions in relation to the Covid-19 pandemic have been lifted, Swanage Town Council will, in accordance with advice issued by Public Health Dorset, continue to take appropriate precautions to limit the risk of transmitting the disease and politely asks those planning to attend this meeting to do the following:

- at the earliest opportunity notify the Council of your intention to attend by e-mail admin@swanage.gov.uk or telephone 01929 423636, because capacity will continue to be carefully managed;
- stay at home if you feel unwell and/or have Covid symptoms;
- wear warm clothing to the meeting as doors and windows will be open for ventilation purposes;
- be mindful of others and respectful of their personal space.

The latest advice from Public Health Dorset can be found here: [News and updates - Public Health Dorset - Dorset Council](#)

To all Members of the Council

A G E N D A

1. To report apologies (if any) received from Members for inability to attend the Meeting.
2. Declarations of Interest and consideration of requests for Grants of Dispensations (Councillors are reminded of their obligations to declare their interests in accordance with Section 9 and Appendix B of the Council's Code of Conduct).

3. To approve as a correct record the Minutes of the following Meetings:-
 - (a) Council Meeting held on 13th March 2023. (Copy enclosed).

4. To approve as a correct record the Minutes of the following Committee Meetings, and consider the recommendations contained therein:-
 - (a) Finance and Governance Committee held on 15th March 2023. (Copy enclosed).
 - (b) Tourism & Local Economy Committee held on 22nd March 2023. (Copy enclosed).
 N.B. The minutes contain **one recommendation** relating to the approval of additional expenditure to fund the creation of a Visit Swanage micro-website.
 - (c) Community Services Committee held on 29th March 2023. (Copy enclosed).
 N.B. The minutes contain **three recommendations** relating to a proposal for a Cancare memorial garden at Prince Albert Gardens, a revised memorial bench policy and a fee for the trial use of the Queen Elizabeth II (Forres) Field by Swanage Croquet Club.
 - (d) Planning and Consultation Committee held on 3rd April 2023. (Copy enclosed).
 - (e) Finance and Governance Committee held on 19th April 2023. (Copy to follow).
 N.B. The minutes contain **six recommendations**: one relating to the approval of the draft Council Priority Plan for summer/autumn 2023; four relating to the revised Council Committee structure (see agenda item 8 below); and one relating to the allocation of funds to the Committed Revenue Expenditure (Carried Forward) Reserve.

5. Budget Monitoring:-
 - (a) Statement of Cash Balance as at 31st March 2023. (Copy enclosed).

6. Monitoring Payment of Accounts. (Schedules enclosed).

7. Chairman's Announcements.

8. Review of Committee Structure – To consider recommendation from Finance and Governance Committee. (Briefing note enclosed).

9. Working Party Updates and Recommendations
 - (a) Environmental Policy, 15th March 2023.
 - (b) Day's Park Development Forum, 29th March 2023.
 - (c) Seafront Masterplan, 4th April 2023.
 - (d) Sports, Leisure & Wellbeing, 5th and 19th April 2023.

10. Annual Parish Meeting – To confirm time and venue, 7 p.m. 15th May 2023, The Centre, Chapel Lane.

11. Peveril Point Boat Park – To consider proposal for advertising launch and recover service. (Briefing note enclosed).

12. Monkey Beach Rings – To consider extending concession to operate for 2023 season. (Briefing note enclosed).

13. Reports from Council representatives on outside organisations.
 - (a) Mowlem Trust (Report enclosed).

14. Reporting of delegated matters.
 15. Items of Information and Matters for Forthcoming Agendas.
 - (a) Future of Swanage-based Ambulance Car – Update.
 - (b) A & E Local – Update.
 - (c) ATM provision following bank branch closures – Update.
 - (d) DAPTC representation – To note guidance prior to appointment of representatives at Annual Council Meeting.
 - * 16. Former Taxi Office, Swanage Station
 - (a) Pursuit of debt – Update.
 - (b) Future rental options – To consider report on expressions of interest.
(Briefing note enclosed).
 - * 17. Rent Reviews – Telecommunications masts at Victoria Avenue and Day’s Park.
(Briefing note enclosed).
 - * 18. Property-Related Legal Matters
 - (a) Beach Ice Cream Kiosks – To receive update following determination of County Court Claim. (Briefing note enclosed).
 - (b) Housing Development, Northbrook Road East – To receive update regarding drainage connection into Ulwell Stream.
(Briefing note enclosed).
 - (c) Santa Fe Amusement Park lease renewal – To consider next steps regarding environmental clauses. (Briefing note enclosed).
 - * Under Standing Order No. 1 c), it is envisaged that in view of the confidential nature of the business to be transacted, it is advisable in the public interest that the press and public will be excluded from the Meeting during consideration of agenda items 16 to 18 (due to legal and commercial confidentiality).
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