

Minutes of the **Zoom Meeting** of the
CAPITAL PROJECTS SUB-COMMITTEE
held **4.00 p.m.** on **WEDNESDAY 13th JANUARY 2021**

Present: -

Councillor C. Moreton – Chairman
Councillor M. Bonfield
Councillor A. Harris
Councillor C. Tomes

Also present:

Councillor T. Foster
Councillor M. Whitwam

Martin Ayres – Town Clerk
Cara Johnston – Operations Administration Officer
Culvin Milmer – Visitor Services Manager
Gail Percival – Operations Manager

1. Apologies

Apologies for his inability to attend the Meeting were received from Councillor Page.

2. Declarations of Interest

No declarations of interest were made in respect of items on the agenda.

3. To approve, as a correct record the Minutes of the Meeting of the Capital Projects Sub-Committee held on 25th November 2020

It was noted that Councillor Monkhouse should have been recorded as being ‘also present’ at the meeting of 25th November 2020 as she is not a member of this sub-committee.

It was proposed by Councillor Bonfield, seconded by Councillor Tomes, and
RESOLVED UNANIMOUSLY: -

That the Minutes of the Meeting of the Capital
Projects Sub-Committee held on 25th November
be approved as a correct record.

4. To receive an update from the Operations Manager regarding:

a.) Ongoing projects

- Cow Lane/Panorama Road - the drainage plans for both roads have been received from Wessex Water and passed to Dorset Council Highways Project Engineer who is considering adoption of these roads. Core samples were taken on 6th January at the locations suggested by the Project Engineer and the results are awaited.
- Boat Park/Jetty & Slipway – it was reported that there has been a delay in implementation of the road markings at the Boat Park due to the lockdown preventing boat-owners removing their boats.
- Recreation Ground/Days Park play area refurbishment – positive feedback was received following the play area improvements at the Rec and thanks were given for the work completed. Day’s Park had been delayed by a week due to the weather.
- Purchase of electric vehicle – it was reported that a third electric vehicle has been purchased.

- Downs/Seymer Road Wall Reconstruction – works are progressing according to schedule. It was noted there are two lamp columns on the site and upon commencement of works SSE were notified due to the wiring of these lamps and they subsequently took the decision to remove the lamp columns. Discussions are on-going regarding their replacement.
- Spa investigative ground works – the intrusive ground works have been completed. For surveying purposes there are probes in the ground which are left in place to measure ground movement. These probes will be monitored for any movement over the next 6 months.
- Car Park resurfacing/De Moulham back roads – A site meeting had been scheduled for tomorrow regarding De Moulham estate back roads. The proposed start date for the works is 1st February, commencing with Main Beach car park.

b.) Programme of works 2020/21

- Godlingston Cemetery Extension – revised plans were circulated. The revisions include a new footpath from the gate to the north of the new site, accessible cremation plots and an additional area for Meadowland burials. It was reported that the current design contractors are not instructed for stage 4 of the process, which is the construction monitoring stage. The cost for phase 4 works is £8,780 and the Operations Manager requested approval to extend the existing contract to include the stage 4 work which will be undertaken in the next financial year:

After discussion it was proposed by Councillor Tomes, seconded by Councillor Bonfield, and **RESOLVED UNANIMOUSLY**: -

TO RECOMMEND:

That the existing contract with TGMS be extended to include the Stage 4 works in accordance with the plan provided.

- The Parade Railings – an update is awaited from Dorset Council regarding a precise start date of these works scheduled for Spring 2021.
- Skate Park – the cost to relocate the existing half pipe within the skate park, to enable the installation of the new larger half pipe, is estimated at £2,000, which is mainly labour costs.

After discussion it was proposed by Councillor Bonfield, seconded by Councillor Moreton, and **RESOLVED UNANIMOUSLY**: -

TO RECOMMEND to full Council:

That approval be given to a budget of £2,000 for the relocation of the existing half pipe in the skate park.

c.) Planning for works 2021/22

- Days Park/Northbrook Road footpath improvements – prices are still awaited.
- World War II fortification – further to Minute No. 90 of the Council Meeting held on 14th December 2020, cost estimates in the region of £3,000 had been received for green coated metal mesh fencing to prevent access to the location for safety reasons. The fencing would

be as tall as the fortification itself to prevent people from climbing onto the building. It was agreed that this matter be prioritised for health & safety reasons.

- Station Approach - an update had been received from Dorset Highways advising that as this area is not owned by Dorset Council they could not commission a report from Local Transport Plan funding. Also, due to limited resources available at Dorset Council it was likely this work may be outsourced. It was agreed that the Operations Manager should explore alternative mechanisms in order that an options appraisal could be undertaken and to report further regarding costs to a future meeting.
- Peveril Point Road Stabilisation Scheme – it was reported that a survey has been completed and that officers had given consideration as to the best way forward.

After discussion it was proposed by Councillor Bonfield, seconded by Councillor Tomes, and **RESOLVED**

UNANIMOUSLY: -

To grant delegated authority to officers to engage professional advice as required.

- Burlington Chine Public Conveniences - due to unforeseen circumstances with the contractor, works to survey the block and pipework have been delayed but are a priority to organise.
- Seafront catenary wire and lights replacement – due to on-going repairs and maintenance required to the lights during Christmas, it was reported that there is no point investing further money in them going forward and that replacement is required. A quote has been obtained for replacement lights and plastic-coated catenary wire and a costing for labour has also been sourced. It was agreed that more quotes will be obtained.
- Main beach car park electronic sign – a Dorset Council engineer had provided maps of highways extents and stated if signs were to be placed in these locations they would be subject to regulation and restriction on the type of message that could be displayed. Hire of an electronic information sign is circa £450 per week and purchase costs are circa £21,000. These prices are for electronic signs mounted on a trailer that would link to a computer to input wording of choice. It was suggested for the summer season that electronic signs could be hired as a trial to be placed nearer the car park entrance.

After discussion it was Proposed by Councillor Bonfield, seconded by Councillor Tomes, and **RESOLVED**

UNANIMOUSLY: -

TO RECOMMEND to the Roads & Transport Committee:

To hire an electronic sign for 2 months for July & August 2021 as a trial, and to improve existing signage in the area.

- Northbrook Cemetery Wall – it was confirmed that phase 1 of the works had been programmed for early in the 2021/22 financial year and a specification is being drawn up by the appointed surveyor. It is likely works will also be needed to be completed to prevent the used cut-through next to King George's toilets.

- Flag poles – it was reported that enquiries have been made to arrange a maintenance visit for the Council’s flag poles and a price had been quoted for £2,450. It was noted that various flag poles do require maintenance, and it was agreed that this work be completed.

5. Items of Information and Matters for Forthcoming Agendas.

- The Town Clerk advised that due to Covid-19 restrictions and unrelated staff absence the Operations Department is unable to work at full capacity at present.
- It was advised that a marketing plan is being worked upon to increase Council income, this would include aspirations for the development of the Spa.

6. Date of next meeting

It was agreed that the next meeting would take place on Wednesday 24th February 2021.

The Meeting concluded at 5.30 p.m.