

**SWANAGE TOWN COUNCIL**

Dr M.K. Ayres  
Acting Town Clerk

Town Hall  
SWANAGE  
Dorset  
BH19 2NZ  
01929 423636

3<sup>rd</sup> June 2010

Dear Sir/Madam

**Personnel Committee**

A meeting of the above Committee will be held at the **TOWN HALL, SWANAGE** on **TUESDAY 8<sup>th</sup> JUNE 2010** at **2.15 p.m.** for the purpose of transacting the business mentioned in the Agenda.

Yours sincerely

*Martin Ayres*

Acting Town Clerk.

To the Town Mayor and Deputy Mayor,  
Councillors Bright, Gloyn-Cox, Pratt and Suttle.

**A G E N D A**

1. Apologies.
- \* 2. Operations Department – Standby Arrangements (Briefing note enclosed).
- \* 3. Referral of post OPS 8 for further job evaluation (Briefing note enclosed).
- \* 4. Future of Service Delivery – Operations Department
5. Items of Information and Matters for Forthcoming Agendas.
6. Date of next meeting.
- \* Under Standing Orders No. 67 and 68, it is envisaged that in view of the confidential nature of the business to be transacted, it is advisable in the public interest that the press and public will be excluded from the Meeting during consideration of the items marked \*.

---

**PLEASE NOTE: UP TO 15 MINUTES OF PUBLIC PARTICIPATION TIME MAY BE HELD AT 2.15 p.m. PRIOR TO THE COMMENCEMENT OF THE MEETING.**

---